

SUDBROOKE PARISH COUNCIL **CONTINGENCY PLANNING**

RESOLUTIONS APPROVED BY EMAIL DUE TO THE PARISH COUNCIL BEING UNABLE TO MEET DUE TO CORONAVIRUS/COVID19

1 Safety Statement – Meetings

To recognise that no business, meeting, service provision is of any importance above that of public and personal safety. As such all scheduled public meetings will be cancelled for an **initial 4 month period** (or as circumstances permit).

2 Suspension of Standing Orders/Financial Regulations

The Parish Council gives delegated authority to the Clerk (in consultation with the Chairman and Vice Chairman) to suspend any relevant Standing Order or Financial Regulation as necessary to ensure the smooth running and operation (wherever possible) of the Parish Council for no longer than 4 months (or as circumstances dictate) with the Clerk and Treasurer to compile and maintain a list of such suspensions and reasons which will be presented to a future meeting of the Parish Council.

3 Annual Council Meeting/Annual Parish Meeting

That as the cancellation of meetings has a direct impact on the Annual Meeting of the Parish Council (scheduled for 14th May 2020) the roles of the Chairman and Vice Chairman and the existing delegated Councillor responsibilities will remain the same until a suitable and safe public meeting is called and held.

That as the cancellation of meetings has a direct impact on the holding of the Annual Parish Meeting (scheduled for 9th April 2020) the Parish Council will hold such meeting at a future date.

It is noted that whilst the above decisions are contrary to existing legislation (as of 21st March 2020) the Parish Council has made these decisions in order to place public safety at the forefront.

4 Accounts for payment

That the Treasurer and Clerk along with those elected members with delegated responsibility for the authorising and signing of cheque payments put measures in place with robust transparency processes to ensure effective business continuation and to minimise impact on local service delivery with ratification by the Parish Council to be made at the earliest and safest opportunity.

5 Planning Matters

That notification of planning applications be forwarded to members via email and their responses collated. Delegated powers given to the Parish Clerk to collate responses and submit to WLDC on a majority basis.

6 General information updates

To keep elected members (via email/telephone calls) and members of the public (via the Parish Council website and notice boards (where/when relevant and practicable) updated on advice from

The World Health Organisation
Central Government & the NHS
Lincolnshire Resilience Forum (LRF/Emergency Planning Team)

The National Association of Local Councils
The Lincolnshire Association of Local Councils
Any other recognised public or national body

7 CCTV Policy for Sudbrooke Village Hall

That this be adopted with ratification by the Parish Council to be made at the earliest and safest opportunity.

21st March 2020