

**MINUTES OF THE MEETING OF SUDBROOKE PARISH COUNCIL HELD ON
THURSDAY 4TH OCTOBER 2018 IN THE VILLAGE HALL, SUDBROOKE**

PRESENT: Councillors Peter Heath (Chairman), Bob Waller (Vice Chairman)
Andy Cottam, Mrs Lyn Etheridge, Paul Rignall, Ian Russell
County Councillor Sue Rawlins, Christine Myers (Clerk)
Bridget Solly (Treasurer), 2 members of the public

98 - 18/19 PARISHIONERS ITEMS

A resident attended and put forward his suggestions for the Christmas tree switch on event on 25th November 2018. The Chairman thanked him for attending and all points were noted.

District Councillor Bob Waller referred to a letter written to him by a resident regarding excavations taking place at the large lake behind woodland on Wragby Road. The Clerk was asked to make enquiries with the developers of The Park.

99 – 18/19 CO-OPTION TO VACANCY OF COUNCILLOR

This item was deferred until the next meeting of the Council.

100 – 18/19 APOLOGIES

Councillor Mrs Gina Thompson.

101 – 18/19 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

None declared.

102 – 18/19 NOTES OF THE MEETING HELD ON 6TH SEPTEMBER 2018 TO BE SIGNED AS MINUTES

That the notes were a true record of the meeting and be signed as Minutes unanimously
Resolved.

103 – 18/19 POLICE MATTERS

Report of Sudbrooke incidents September 2018:-

- 03/09/2018 - Holme Drive – Burglary – Male reporting cheque book/wallet stolen – **Items found in the house – male very confused – all in order.**
- 06/09/2018 – Wragby Road – Sus Circs – Report of a male on the property – when asked what he was doing he claimed he was there to read the meter. Male left in a white panel van.

Initialed.....Chairman
Date.....

- 09/09/2018 – Sudbrooke Lane - Criminal Damage – Elderly female reporting brick through the window – **Window not smashed– the net and fixings had fallen off the wall/window surround – no damage – all in order.**
- 11/09/2018 – West Drive – Sus Circs – Female in a van driving around the farm – when questioned stated she was looking for the welfare van.
- 12/09/2018 – West Drive – Inconsiderate Behaviour – Verbal altercation at the Horse Yard.
- 13/09/2018 – Sibthorpe Drive – Suspicious circumstances – Elderly Neighbour receiving unsolicited phone calls from persons selling things.
- 30/09/2018 – Suspicious circumstances – Small child being followed by a van – All in order – father following child cycling on the footpath.

104 – 18/19 COUNTY COUNCILLORS REPORT

CC Sue Rawlins reported as follows:-

- That the four year funding from Central Government was coming to an end which would result in an increase on council tax.
- That SERCO were to continue with their contract with the County Council for financial services.

105 – 18/19 DISTRICT COUNCILLORS REPORT

DC Bob Waller reported as follows:

- That West Lindsey DC were supporting an initiative for young person’s leaving care to be exempt from Council tax for a fixed period.
- That the West Lindsey DC budget was currently being prepared and would be available on line for viewing.
- He had taken up the matter of the Traffic Management Plan for the Park development with the Enforcement Officers at WLDC.

106 – 18/19 REPORTS ON MATTERS OUTSTANDING

- Village sign** – Following further communication with Truelove Developments it was hoped that the sign would shortly be in situ on the Jubilee Garden.
- Quotations for benches** – The Clerk had obtained further quotations for benches, however members **Resolved** to defer purchase until February 2019.

Initialed.....Chairman
Date.....

c) Christmas Tree event 25th November 2018:-

- i. Approval of purchase of Christmas tree** – Unanimously **Resolved** that the Christmas tree be purchased through Glendale Ltd who would erect the tree.
- ii. Arrangements for the event** – A gazebo would be loaned, along with heater for wine; Lighting at the event would be provided by a resident; Mulled wine to be purchased; hamper to be made up by Clerk to value of £25; mince pies to be ordered; licence to be applied for; consideration given to attendance at tree by Santa.

Mrs Solly would make enquiries with EB School for attendance by its choir.
It was also noted that replacement lights for the tree may be required after this year.

The above was unanimously **Resolved**.

- d) Sports event – 8th September 2018 – report** – Due to the weather the sports had not been able to be held but it was reported that the stalls and music had taken place inside the hall and been enjoyed by those attending.
- e) Play equipment repairs** – quotation not received, deferred until next meeting of the Council.
- f) Communication with Parishioners** – To be deferred until next meeting of the Council.
- g) Grass cutting – Church Lane/Nettleham Lane** – It was reported that this had still not improved.

That a meeting be arranged with Councillor Bob Waller representing the Parish Council and representative of Glendale – Unanimously **Resolved**.

107 – 18/19 TO CONSIDER REQUEST FOR USE OF PLAYING FIELD FOR BUGGY BARRE SESSIONS

That this be agreed at a cost of £5 for session for hire of the field. Unanimously **Resolved**.

108 – 18/19 TO CONSIDER DISTRIBUTION OF MEDICAL PRACTICE REPORTS BEING CIRCULATED ON THE RESIDENTS EMAIL LIST

This was considered following the devising of the Policy for advertising in Sudbrooke News and subsequent complaints from advertisers regarding payment for articles for submission.

That the Clerk circulate these on the residents email list unanimously **Resolved**.

Initialed.....Chairman
Date.....

109 – 18/19 PLANNING

- a) **Park development – Traffic Management Plan** – No acknowledgement to the Parish Councils email had been received from Enforcement at WLDC. DC Bob Waller was dealing with this.
A resident had also copied a complaint to the Parish Council which he had made to WLDC on the same matter. This was noted.
- b) **Sudbrooke Neighbourhood Plan** – The Public Consultation had begun on 22nd September and would run for 6 weeks. Two events public had been planned for 9th and 11th October 2018 in the Village Hall in order to present the Plan to parishioners.
- c) **Application 138290 – The Spinney, Main Drive** – Proposed conversion and extension to garage to form additional living accommodation to the host dwelling – Available Councillors had viewed this application and raised no objections.
- d) **Application 138274 – 23 Sibthorpe Drive** – front extension to dwelling – Available Councillors had viewed this application and raised no objections.
- e) **Further variation of S106 Agreement** – Request by Parish Council Solicitors that further copies be signed by the Chairman and Vice Chairman as required by Lincolnshire County Council.
- f) **Transfer of land, East of Scothern Lane, Sudbrooke** – Confirmation received from Parish Council Solicitors that the land had now been registered to the name of the Parish Council.

110 – 18/19 TO CONSIDER COMPLETION OF EMERGENCY PLANNING TEMPLATE

That the Parish Council not complete this document unanimously **Resolved**.

111 – 18/19 LITTER PICK – 20TH OCTOBER 2018 TO AGREE RISK ASSESSMENT

The Risk Assessment was reviewed and unanimously Resolved that it be adopted.

112 – 18/19 JUBILEE GARDEN

Councillors Ian Russell, Peter Heath and Andy Cottam would cut back and tidy the wildflower area.

Discussion took place as to what work was required to make the area look neater.

The Chairman offered to write a note in Sudbrooke News seeking the views of residents and what they wanted to see in the Jubilee Garden.

113 – 18/19 LCC PARISH COUNCIL LIAISON OFFICER – Item deferred until next meeting of the Council.

Initialled.....Chairman
Date.....

114 – 18/19 APPROVAL OF ATTENDANCE ON LALC COUNCILLOR TRAINING COURSE FOR COUNCILLOR MRS GINA THOMPSON

That necessary expenditure be incurred for the attendance of Councillor Mrs Gina Thompson to attend training unanimously **Resolved**.

115 – 18/19 FINANCE

a) Accounts for payment:

Sudbrooke Village Hall Committee – hire of hall for Neighbourhood Plan meeting 9/10 - £17.00
Sudbrooke Village Hall Committee – hire of hall for Neighbourhood Plan meeting 11/10 - £17.00
Greenfield Groundskeeping Services – Repairs of boards on tennis courts - £29.50
Greenfield Groundskeeping Services – Parks inspections - £100.00
Greenfield Groundskeeping Services – Repair and painting of memorial seat - £80.00
Mrs C Myers – reimbursement for purchase of toner cartridges - £49.48
Mrs C Myers – expenses September - £73.46

That the above payments be made – unanimously **Resolved**.

b) Change of Parish Council bank account – The Treasurer pointed out that the several accounts currently held by the Parish Council could be consolidated into one account keeping separate records of expenditure as current. However the two accounts kept for Section 106 monies – Northfield Park account and Fox Covert account - still be maintained individually.

As above - unanimously **Resolved**.

c) Consideration of items for the 2019/20 budget in advance of setting Precept – This would be discussed in more detail at the November meeting when an estimate of the Precept would be made to forward to WLDC.

116 – 18/19 CLERKS REPORT

The Clerk reported as follows:-

- Park Gates – She understood that the painting of the Park Gates would commence within the next few weeks. The Lincoln College would supply all materials and invoice the Parish Council to a maximum of £200.
- The member of the Lincs Police Independent Advisory Group had agreed to attend Annual Parish meeting.
- A resident had offered to cut back lower branches of trees between Courtfield Close/Holme Drive in order for the grass cutting to be carried out more easily.

Initialed.....Chairman
Date.....

117 – 18/19 CHAIRMANS COMMENTS

The Chairman commented on feedback from Sudbrooke News advertisers/ those submitting articles and reiterated that the Parish Council were trying to reduce the impact on Council tax for residents.

118 – 18/19 CORRESPONDENCE

Correspondence received since last meeting and circulated

*Sent to residents email list

6.9.2018 – Latest news from the ICO

6.9.2018 – State of the District report - WLDC

10.9.20108 – LALC News

14.9.2018 – LPF Communications survey – Treasurer to complete

*15.9.2008 – Police Alert – theft from vehicle at Langworth

17.9.2018 – Notice of WLDC Budget events

18.9.2018 – Scothern Clarion

18.9.2018 – LCC Privacy Notice

24.9.2018 – Community Lincs update

28.9.2018 – Note from Lincolnshire Rivers Trust – Limestone Becks Project – requesting meeting with a member in order to progress improvements to the Beck near to the playing field – **Members agreed that Councillor Ian Russell meet to discuss the matter further and report back to the Parish Council**

*29.9.2018 – Police alert – Bardney burglary

2.10.2018 – Review of Polling Districts and Polling Places – **(DC Bob Waller to deal with this item)**

2.10.2018 – Copy of letter from resident to CC Mrs S Rawlins re Scothern Lane road works

3.10.2018 – Note from organisers of Best Kept Village Competition stating that results would Soon be published.

119 -18/19 DATE OF NEXT MEETING

Thursday 1st November 7.30pm, Bramham Lounge, Sudbrooke Village Hall.

Signed.....Chairman

Date.....