

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 7TH FEBRUARY 2019 IN THE VILLAGE HALL, SADBROOKE**

PRESENT: Councillors Peter Heath (Chairman), Bob Waller (Vice Chairman),
Andy Cottam, Mrs Lyn Etheridge, Paul Rignall, Ian Russell, Mike Turnbull
Christine Myers (Clerk), Bridget Solly (Treasurer)

173 – 18/19 PARISHIONERS ITEMS

- I. Report of broken dog bin lid – Clerk reported to WLDC
- II. Report of damaged tree in the Park – reported to Jackson and Jackson Developments
- III. Further reports of allegedly dangerous parking on St Edward's Drive – matter had already been referred to the Police.
- IV. Report of damaged tree on Manor Drive – Chair lady of Gardening Club had splinted the trunk in order to try to save the tree.
- V. A street light on Wragby Road not working – number on column to be notified to Clerk in order for a report to be made to LCC Highways.
- VI. Enquiry re ownership of new sportsfield, Scothern Lane/request to carry out charity football match in future – to be an agenda item for next meeting of Parish Council.

174 – 18/19 TO RECEIVE APOLOGIES AND REASONS GIVEN

Mrs Barbara Bingham.

175 – 18/19 TO RECEIVE DECLARATIONS OF INTERET ON ANY ITEM ON THE AGENDA –
None received.

**176 – 18/19 NOTES OF MEETING HELD ON 3RD JANUARY 2019 TO BE APPROVED AND
SIGNED AS MINUTES**

That the notes be signed by the Chairman as a true record unanimously **Resolved**

177 – 18/19 POLICE MATTERS

Report of incidents recorded as follows:-

07/01/2019 - St Edwards Drive - Sus Circs - Van parked outside empty property. Police checked the property - all secure - new drainage trench dug.

15/01/2019 - Fox Covert - Abandoned 999 call - No request for assistance - All in order - small child playing with phone.

23/01/2019 - Holme Drive - Concern for Safety - Works company doing work for occupier unable to contact - All in order - been contacted.

05/02/2019 - Maple Drive - Sus Circs - Male going door to door saying he's just out of prison and selling items out of a large bag.

178 – 18/19 COUNTY COUNCILLORS REPORT – None received.

InitialedChairman
Date.....

179 – 18/19 DISTRICT COUNCILLORS REPORT

DC Bob Waller reported as follows:-

The District Council is now preparing for the local elections in May, but this is not distracting from the many services, projects and initiatives that are ongoing.

Garden waste collection commences on week beginning 25th March. The price of £35 per bin has not been increased. The take up and success of the scheme has exceeded expectations. Residents can renew subscriptions on line.

Work has commenced on the new crematorium at Lea. Six new full-time jobs will be created.

Market Rasen Leisure Centre application (66 pages) went before the Planning Committee on 6th February and was passed on a vote of 7 – 2.

WLDC is still campaigning to save RAF Scampton. If it does close we are very keen that the district does not 'lose out' as with the closures of Hemswell and Binbrook. We do not want one big housing estate with all the history of Scampton lost.

Edward Leigh MP is fully behind the scheme and secured a debate in Parliament last week.

180 - 8/19 REPORTS ON MATTERS OUTSTANDING

- a) **Village Sign** – Unfortunately there had been no further communication re siting the sign. The matter to be deferred until the May meeting of the Parish Council.
- b) **Report by Councillor Mike Turnbull on new Councillor course attended 7.2.2019** – Councillor Turnbull reported that the course had been very informative explaining about the administration, duties and responsibilities of Parish Councils.

Cllr Turnbull also stated that some Councils were now using social media in order to reach wider into the community. The Clerk was asked to make enquiries with neighbouring Councils regarding this and report back to the next meeting.

181 – 18/19 REQUEST BY RESIDENT TO ORGANISE SADBROOKE SPORTS EVENT, 2019

Mrs Emma Chapman had offered to organise the sports event for this year on behalf of the Parish Council. It was hoped that the event could take place in June. Unanimously Resolved.

Initialled.....Chairman
Date

182 – 18/19 TO CONSIDER TRIMMING BACK THE SHRUBBED AREA AT THE JUNCTION OF HOLME DRIVE/SCOTHERN LANE

A resident had offered to assist members of the Parish Council if a working group could trim back this area. It was hoped that this could be arranged before the end of the month. Unanimously **Resolved**.

183 – 18/19 TO CONSIDER PRICE FOR CLEARING SHRUBBERY TO VERGE FRONTING THE VILLAGE HALL

A quotation had been received in the sum of £175 for clearing this area. That the quote be accepted unanimously **Resolved**.

184 – 18/19 TO CONSIDER REQUEST BY LCC HIGHWAYS TO INCLUDE THE NORTHERN SIDE VERGE OF WRAGBY ROAD IN THE PARISH CUTTING CONTRACT

LCC Highways had offered the standard two cuts per year or £152.11 if the Parish Council were to include the cutting in its annual contract.

The Parish Council's contractor would charge £39.00 per cut.

That the Parish Council include the cutting of the northern side verge of Wragby Road in its grass cutting contract four times per season unanimously **Resolved**.

185 – 18/19 TO CONSIDER THE PURCHASE OF TWO NEW BENCHES – DEFERRED FROM OCTOBER 2018 MEETING

Quotations received in the sums of:-

Company (a) - £590.00 plus £100.00 fitting = £690.00 plus VAT

Company (b) - £620.00 plus VAT – fitting to be arranged by Parish Council

That the quotation be accepted from company (a) proposed by Councillor Bob Waller seconded by Councillor Ian Russell and unanimously **Resolved**.

186 – 18/19 TO CONSIDER WHETHER TO MAKE COMMENT ON THE MINERALS AND WASTE STATEMENT OF COMMUNITY INVOLVEMENT

No comments to make – unanimously **Resolved**.

Initialed.....Chairman
Date.....

a) Update on Sudbrooke Park development/Traffic Management Plan/Report of informal meeting held with Head of Residential Development JJDL – 7.2.2019 -

The Parish Council were informed:-

- 1. That there had been problems with LCC regarding the beck, roads and sewers.*
- 2. A new electricity sub-station would be constructed near to the old coach house.*
- 3. A revised Traffic Management Plan had been submitted to WLDC for consideration.*
- 4. West Drive would be closed in order for two culverts to be piped.*
- 5. Virgin Media would be on site and would be laying optics through the village along with BT.*
- 6. An extension to the closure of the footpath through the Park had been applied for – this would likely be three to six months.*
- 7. The company will do all they can to prevent use of the unadopted stretch of road/footpath of West Drive from the junction on Scothern Lane. He advised that if construction traffic was seen to be using that area the registration number of the vehicle should be taken and reported to the site office.*
- 8. He had enquired with LCC regarding putting speed limit signage on Holme Drive/West Drive but was told that this would not be allowed as all traffic would have to adhere to the reduced speed signs.*
- 9. He expected Phase 1 road to be tarmacked in May/June when the first houses would be ready for occupation.*
- 10. Phase 1 related to housing, Phase 1A to the woodland/environment.*
- 11. It was expected that the development would take a maximum of three years to completion.*
- 12. When questioned about the Biodiversity Plan Councillor Russell was informed that this had now been incorporated in the Landscape Management Plan. Paul Mordin agreed to forward the latest version of the LMP and the Environmental Plan.
The Parish Council requested involvement of environment management details as agreed at previous meetings.*
- 13. The company still wanted the pub/restaurant included in the development and it would be managed by the company.*

Confirmation had now been received from LCC Highways of the footpath closure/temporary restriction from 8.4.2019 – 7.10.2019.

That a letter be sent to the Director of the company seeking clarification on matters and requesting continuation in involvement unanimously **Resolved**.

- b) Sudbrooke Neighbourhood Plan** – The Neighbourhood Plan and Character Assessment had now been submitted to West Lindsey District Council for consultation under the new NPPF requirements. Submission consultation period will begin on Friday 15 February 2019 and run to Friday 12 April 2019.

Initialed.....Chairman
Date.....

Thanks were extended to the Sudbrooke Neighbourhood Plan Steering Group, past and present, and members of the Parish Council together with the expert assistance of Mr Luke Brown.

188 – 18/19 FINANCE

a) Accounts for payment

Secure Homes Ltd – service and maintenance of CCTV - £60.00
Sudbrooke Village Hall Committee – room hire 7.2.19 - £17.00
Mrs C Myers - expenses, January - £21.97
Scothern Parish Council – shared cost of verge cutting on Sudbrooke Road - £82.50
LALC Training scheme membership - £138.00
SLCC – Membership fee - £156.00
Lumisphere Products – replacement bulbs for Christmas tree - £199.70 net, £39.94 VAT
= £239.64 gross
Glendale Countryside Ltd – removal of debris - £35.00 net, £7.00 Vat = £42.00
M J Tomlinson – re-issue of cheque re internal audit - £50.00
Greenfield Groundskeeping Services – January play equipment inspections - £100.00

b) Income – West Lindsey District Council, District Councillors Initiative Fund - £200.00

c) Change of Parish Council bank account – nothing further to report.

d) £200 grant from District Councillor Bob Waller’s Initiative fund – consideration of purchase of replacement bulbs for existing Christmas tree lights or to change lights to LED

– It was noted that purchase of LED lights would be approximately £1000/00.

That the purchase of replacement bulbs be made from the grant and the Parish Council commence precepting for LED lights from 2020/21 – unanimously **Resolved**.

189 – 18/19 CLERKS REPORT

The Clerk reported as follows:-

That she was in receipt of nomination forms for Parish Council elections. NALC had also produced publicity material which could be used in the notice boards.

She had contacted Lincoln College regarding painting of the Park gates and received confirmation that it was hoped that the work would be carried out this year.

Initialed.....Chairman

Date

The Best Kept Village Competition was again running this year and would be an agenda item for the next Parish Council meeting.

That confirmation of ownership of the lake to the rear of Wragby Road had been received.

190 – 18/19 CHAIRMANS COMMENTS

The Chairman expressed concern about some inconsiderate parking on estate roads.

191 – 18/19 CORRESPONDENCE RECEIVED SINCE LAST MEETING AND CIRCULATED TO MEMBERS

*Circulated to residents

7.1.2019 – Invitation to Western Powers Stakeholders workshops – 14.2.2019,
Lincolnshire Showground

7.1.2019 – WYPF Pension Matters December 2018

*7.1.2019 – Lincs Alert – HM Revenue and Customs alert

7.1.2019 – Information to parishes re grant availability – forwarded to Revd Green

8.1.2019 – Notification from LCC of Lincolnshire Transport Stakeholder Workshops –
Jan/Feb 2019

*9.1.2019 – Welton Family Health Centre news

*10.1.2019 – Police Alert – Cold calling selling of intruder alarms

10.1.2019 – Information from the ICO

14.1.2019 – WYPF Notice of annual meeting

14.1.2019 – WLDC Agenda for meeting 21.1.2019

16.1.2019 – Locality Neighbourhood Planning Newsletter

*17.1.2019 – Police Alert – Theft from vehicle, Scothern

17.1.2019 – NCS enquiry of whether there would be a project in Sudbrooke this year.

20.1.2018 – Note from resident re dangerous tree and damaged dog bin

21.1.2019 – News and updates from Community Lincs

25.1.2019 – Request from Scope to site recycling bank in village

*31.1.2019 – Nettleham Medical Practice News

4.2.2019 – Notification of Lindum Rotary Club Community Awards

4.2.2019 – Scothern Clarion

5.2.2019 – Planning application 138553 – notice of permission

5.2.2019 – Notice of new award scheme by LALC

192 – 18/19 DATE OF NEXT MEETING

7th March 2019, 7.30pm – Bramham Lounge, Village Hall.

Signed.....Chairman

Date.....