

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD  
VIA ZOOM ON THURSDAY 1ST OCTOBER 2020**

**PRESENT: Peter Heath (Chairman), Bob Waller (Vice Chairman), Andy Cottam,  
Mrs Lyn Etheridge, Stuart Hewson, Mike Turnbull  
County Councillor Mrs Sue Rawlins,  
Christine Myers (Clerk), Bridget Solly (Treasurer),**

**14 - 20/21 PARISHIONERS ITEMS**

Correspondence had been received re tree felling at a property on Wragby Road which was now being dealt with by the WLDC Enforcement Team.

Residents had raised concerns regarding planning application 141550 in that if permission were granted it could become a HMO. That the Chairman attend the WLDC Planning meeting on 14.10.2020 and address with these concerns unanimously **Resolved**.

**15 – 20/21 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillor Ian Russell, that the reason given be accepted unanimously **Resolved**.

**16 – 20/21 NOTES OF MEETING HELD ON 3<sup>RD</sup> JULY 2020**

The notes were approved as Minutes and would be signed by the Chairman.

**17 – 20/21 TO RATIFY DECISIONS MADE BY EMAIL SINCE DATE OF LAST MEETING AS PER MINUTE 11 – 20/21 AS FOLLOWS:-**

- a. 5.8.2020 – To refer the matter of overhanging trees onto the bus shelter/ verge/footway on Wragby Road from property on Scothern Lane to LCC Highways.
- b. 22.7.2020 - Agreement to purchase a replacement seat for Fox Covert.
- c. 27.7.2020 – TPO application – 041604 - Land adjacent to 19 Manor Drive. The application has been viewed on behalf of Sudbrooke Parish Council and comments are as follows:-
  - c. i. Extent of work covered by the application is unclear as there is no referencing between the actual work on the application and the separate tree report commissioned by Sudbrooke Parish Council. There is also no plan of tree numbers in the report on-line, only on the separate sketch.
  - c. ii. Cut back canopies of 160 & 162 by 4m for clearance of property to south - No objection provided this is to sides only and not the tops which would ruin the amenity value of the 3 copper beeches.
  - c. iii. Tree 160-remove split limb - (This may possibly be tree 161) unclear whether this is part of the application but would have no objection.
  - c. iv. Tree 161 - remove branch at 2m with rot – again not clear whether part of application – but would have no objection.

Initialled.....Chairman  
Date.....

d. 31.7.2020 – Painting and Varnishing of seats in village at a cost of £165.00.

e. 1.8.2020 – Payments for August:

e.on – Electricity Millennium Stone = £17.00

Glendale Countryside Ltd – Grass cutting July 2020 = Net £694.53, VAT £138.80,  
Gross £833.42

Glendale Countryside Ltd – Clearing growth around fences in play area Net £30.00, VAT £6.00,  
Gross £36.00

Mrs C Myers – Expenses July 2020 = £28.38

Parish Magazine Printing – Printing of Sudbrooke News = £221.63

Mrs Anna Fane – purchase of box for food bank station = Net £21.99, VAT £4.40,  
Gross £26.39

Cllr Cottam – mileage claim = £7.20

Mrs Coral Evans – preservative for wood carvings and village sign = Net £67.10, VAT £13.42,  
Gross £80.52

Mrs B Solly – Expenses April – July (incl) 2020 = £36.63

Salaries - total = £824.71

f. Planning application 141409 – 56 Windsor Close – No objections

g. Payments 28.8.2020:-

e.on – Electricity Millennium Stone = £17.00

EKM Ltd – playground inspections = net £200.00, VAT £40.00, Gross £240.00

Parish Magazine Printing – August Sudbrooke News = £241.50

Salaries (August and September) = £1,649.42

Glendale Countryside Ltd – Grounds maintenance – net £583.59, VAT £116.71,  
Gross £700.30

h. Planning application 141550 – 30 Wragby Road – Removal of existing dwelling house and erection of 1 dwelling house with associated access alterations, vehicle parking and landscaping – Comments forwarded to WLDC – ‘Sudbrooke Parish Council has been unable to meet formally and agree a corporate response. However available individual Councillors have been contacted by the Clerk for their views and those who are in a position to comment have no objections, but ask that neighbours comments be taken into consideration when determining the application.

i. To order a Christmas tree for the village.

## **18 – 20/21 COUNTY AND DISTRICT COUNCILLORS REPORTS**

CC Mrs Sue Rawlins reported as follows:-

- That the County Council were keeping a reserve fund for contingencies.
- The A46 roundabout is ahead of schedule.
- The Waste Recycling Centres are now operating an accounts style booking system.

Initialled.....Chairman

Date.....

DC Bob Waller reported as follows:-

- The District Council was currently working under strong leadership of its Deputy Councillor Owen Brierley.
- There was the possibility of Local Government reorganisation.
- 75% of the staff from Guildhall, Gainsborough were now working from home.

### **19 – 20/21 NEW WEBSITE**

The Clerk reported that the new website was progressing well with a local resident transferring all items from the current site along with many additions to the new site which he had built. It was hoped that it could go Live shortly.

It had not however been an easy task with little support from LCC. It was noted that some Councils had paid as much as £1,000 to have their websites built as the majority of Clerks having insufficient time or IT knowledge to complete this task. That the Chairman write to Edward Leigh MP and the Leader of Lincolnshire County Council expressing his concern over the lack of consultation and support unanimously **Resolved**.

That the Chairman write to Edward Leigh MP and the Leader of the County Council expressing the Councils dissatisfaction at the lack of consultation with the changeover of the websites unanimously **Resolved**.

Members again expressed their thanks to resident Mr Pete Langford for building the Sudbrooke site and for his continuing support to the Clerk who would be required to maintain the site.

### **20 – 20/21 PLAY EQUIPMENT**

#### **a. Annual Inspection Report**

**Northfield Park** – Councillor Mike Turnbull had reported on the work required to both sites.

Maintenance on some items had been recommended, of which a quotation from the local Play Equipment specialist had been sought. That the Council accept the quotation in the sum of £625.00 unanimously **Resolved**.

**Village Hall** – Extensive work was recommended on the Climbing Tower which was now obsolete. The Balance Beams were also condemned. That these items of equipment be removed unanimously **Resolved**. The Clerk to obtain a price.

Remaining recommended maintenance work, including painting of the swings, totalled £1055.00 quoted from the local Play Equipment specialist. That this work be accepted unanimously **Resolved**.

A Working Group comprising Councillors Mike Turnbull, Peter Heath and Bob Waller agreed to look into a project for the replacement of the obsolete items.

**b. To consider insurance company advice that weekly visual inspections or the play areas are carried out** – That the Parish Council do not have weekly visual inspections unanimously **Resolved**.

Initialled.....Chairman

Date.....

**21 – 20/21 TENNIS COURT/MULTI SURFACE SPORTS AREA**

a. **To consider quotation for repair of vandalism to surface** – One quotation had been received and the Clerk was asked to obtain a further costing.

b. **To consider possible upgrading of the area** – Members agreed to look at improving the area, Councillors Peter Heath and Mike Turnbull offering to look into a project.

That the tennis net, posts and box be sold unanimously **Resolved.**

It was felt that the shrubs and trees required to be removed from between the car park and the area and that quotations be obtained for this work.

**22 – 20/21 TO CONSIDER QUOTATION FOR WORK TO TREES/SHRUBS IN THE VILLAGE**

That a further price be sought unanimously **Resolved.**

**23 – 20/21 VILLAGE FURNITURE**

a. **To consider replacement of noticeboard at the Park Gates** – Councillor Stuart Hewson and the Clerk had sourced a noticeboard made from recycled plastic for siting at the Park Gates. This would replace the current board which was beyond economical repair. Cost of the noticeboard in the sum of £385.00 plus delivery. That the noticeboard be purchased unanimously **Resolved.**

b. **To consider replacement of seats at Fox Covert and Memorial Seat, Northfield Park** – Both seats had been examined and been deemed beyond economical repair. The Memorial seat having rot at the base of all back upright lattes. This had previously had work carried out on it but its condition was deteriorating again and for safety of users would need to be replaced.

It was agreed that the seats made from recycled material were the most favourable and in keeping with others recently purchased. The memorial plaque on the seat in Northfield Park could be transferred to the new seat. That two new seats be purchased unanimously **Resolved.**

**24 – 20/21 TO CONSIDER INSURANCE ADVICE THAT AN ANNUAL INSPECTION OF TREES FOR WHICH COUNCIL HAS RESPONSIBILITY IS CARRIED OUT**

This item deferred until next meeting.

Initialled.....Chairman  
Date.....

## **25 – 20/21 FINANCE**

### **Accounts for payment :-**

Playsafety Ltd – Annual play area inspections - £151.00 net, £30.20 VAT, £181.20 Gross  
Glendale Countryside Ltd - Grounds maintenance/grass cutting August 2020 - £583.59 net, £1116.71 VAT, £700.30 gross  
Glendale Countryside Ltd – Grounds maintenance / grass cutting September 2020 - £897.28 net, £179.46 VAT, £1,076.74 gross  
Parish Magazine Printing – September Sudbrooke News – Gross £244.40  
Salaries - October = £1,649.42  
G Cullen – Removal and disposal of two seats  
Glendale – grounds maintenance - £897.28 net, £179.46 VAT, £1076.74 gross  
D Etheridge – reimbursement for materials for repair of seat near to Park Gates - £46.18

That the above payments be made, unanimously **Resolved.**

## **26 – 20/21 PLANNING**

Application – 141579 – Hall Farm, West Drive – Erection of agricultural storage building.

Comments to be made to WLDC Planning Department - ‘Sudbrooke Parish Council have no objections to this application having received confirmation from WLDC Planning Officer that should the building be used in the future for a poultry broiler or rearing shed planning permission for change of use would be required.’

## **27 – 20/21 TO CONSIDER WHERE TO STORE COMMUNITY EMERGENCY KIT**

Councillor Stuart Hewson would liaise with the Village Hall Committee for establish a suitable storage area for this kit.

## **28 – 20/21 CLERKS REPORT**

The Clerk reported as follows:-

- Mrs Barbara Bingham has resigned from the Parish Council and the advertising for a replacement is currently going through the process with WLDC.
- The carved seats, posts and Village sign have been treated with preservative by members of the Carving Group. Thanks have been extended to those carrying out the work on behalf of the Parish Council.
- Mr Dave Etheridge has kindly repaired the seat at the Park Gates at cost of materials only.

Initialled.....Chairman

Date.....

- Dave Lenton has painted all the noticeboards and they are looking much improved. He will shortly be painting the two seats – one at the Park Gates and other on Scothern Lane/Wragby Road junction.
- On Thursday 17/9 I attended a free webinar put on through LALC on Effective Communications and Engagement in a Post-Lockdown World. It was interesting and one of the suggestions for communication was a good website.
- Mr Lee Coulson has resigned as Litter Pick Organiser. Councillor Andy Cottam has offered to take over the organisation of Litter Picks for the time being.
- Rev Penny Green would like to have a socially distanced Remembrance Service at the Millennium Stone. Councillors Peter Heath, Mrs Lyn Etheridge, and Andy Cottam would attend to represent the Parish Council.
- Representatives of the Parish Council had been invited to a socially distanced tour of the Parklands development on Wednesday 7<sup>th</sup> October. Those expressing an interest in attending were Councillors Stuart Hewson, Andy Cottam and Bob Waller.

### **29 – 20/21 CHAIRMANS COMMENTS**

The Chairman thanked members for attending the zoom meeting due to face to face meetings being difficult at the present time.

He stressed that Sudbrooke was a good community to live in with good health facilities and a local shop.

### **30 – 20/21 DATE OF NEXT MEETING**

7.30pm, 5<sup>TH</sup> November 2020, to be held remotely using Zoom.

Signed.....Chairman

Date.....