

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 6TH FEBRUARY 2020 IN THE VILLAGE HALL, SADBROOKE**

PRESENT: Councillors: Peter Heath, (Chair), Bob Waller (Vice Chair),
Mrs Barbara Bingham, Andy Cottam, Mrs Lyn Etheridge, Stuart Hewson,
Ian Russell, Mike Turnbull
One resident,
Mrs Christine Myers (Clerk), Mrs Bridget Solly (Treasurer)

165 -19/20 PARISHIONERS ITEMS

- a) Mr Nick Cornwell-Smith was in attendance and explained the meeting the plans for the steel safety climbing frame proposed for the Sudbrooke Scout Camp. This planning application was an agenda item for later in the meeting. Mr Cornwell-Smith was thanked for attending.
- b) Tennis Court/MPSA - In response to an article in Sudbrooke News a response had been received from a resident supporting the retention of the Multi-Purpose Sports Area (Tennis Court).

It was noted that a further resident had offered a used tennis net.

Members agreed to meet to sweep the Area when the weather improved and the donated tennis net be fixed. It was hoped that this would increase more use of the Area, but further suggestions from residents would be welcomed.

- c) Beech Trees, Beech Tree corner – A resident had reported that the branches were overhanging her garden. It was noted that the Parish Council had provided an Arborists Report on the trees which had been sent to the owners. Further advice on work to the trees would be sought from the Trees Officer, WLDC.
- d) Cycleway sign, Wragby Road – This would be reported as lying on the verge.
- e) Flooding in slipway, Wragby Road – Reports from residents had been received regarding this issue. However it was pointed out that it had been reported to the LCC Highways on several occasions by the Parish Council with no response. That County Councillor Mrs Sue Rawlins be asked to take up the matter on behalf of the Parish Council with LCC Highways unanimously **Resolved**.

166 – 19/20 APOLOGIES

County Councillor Mrs Sue Rawlins.

167 – 19/20 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

Agenda item 14d) ii. Planning application 140400 – Councillors Bob Waller and Andy Cottam declared an interest as friends and neighbours of the applicant.

Initialled.....Chairman

Date.....

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168 – 19/20 NOTES OF MEETING HELD ON 2ND JANUARY 2020 TO BE APPROVED AND SIGNED AS MINUTES

That the above notes were a true record of the meeting and be signed as minutes unanimously **Resolved**.

169 – 19/20 POLICE MATTERS

There were no reported incidents for Sudbrooke during January.

It was understood that the Police Alerts would shortly cease and reports of incidents put on the Police Page of Facebook.

170 – 19/20 COUNTY COUNCILLORS REPORT

County Councillor not present.

171 – 19/20 DISTRICT COUNCILLORS REPORT

DC Bob Waller outlined the West Lindsey Community Awards 2020 and encouraged the Parish Council to make nominations.

He also stated that the cost of green wheelie bins would remain at a cost of £35.00 for the year.

172 – 19/20 REPORTS ON MATTERS OUTSTANDING

- a) **CCTV at Village Hall – Policy update** – A representative of the Village Hall Committee had put forward some constructive comments regarding the CCTV Policy but this would be discussed further at the VH meeting in March.
- b) **Maintenance Plan for Wildflower area, Jubilee Garden – consideration of quotation** - cost for scything and removal of debris to be included in the Grounds Maintenance Contract for the season would be £50.00.

That this price be accepted unanimously **Resolved**.

- c) **Culvert, Maple Drive** – There had been no reply from LCC Highways therefore the Council unanimously **Resolved** that County Councillor Mrs Sue Rawlins be requested to take up the matter on its behalf with LCC Highways.
- d) **To consider required works to the Play Equipment as identified by the Play Equipment Inspections** – A quotation for works had been submitted by EKM Ltd which was considered by members.

Initialed.....Chairman
Date.....

Northfield Park site

Key links on swing - replace all four - £80.00
Toddler unit - Fix 3 bungs - £10.00
Spring bike – fix - £10.00
Spring horse – tighten/fix - £60.00

Village Hall site

Safety surface under the Monkey Bars - £700.00
Flat Seat swing – pair of chains - £131.00

That the above costs be met according to the quotation unanimously **Resolved**.

Northfield Park - It was noted that the gate now appeared to be closing correctly. The Multiplay platforms – Members felt that as the wear on these platforms were not considered a high risk these be monitored and included in the monthly inspection report. Re the fence on the entrance path - remove rail and post and fill in post hole. Re strimming the site – the Council’s grass cutting contractors to carry out this work and spray nettles if required.

That all members in agreement with above unanimously **Resolved**.

- e) **Request by Scothern Parish Council for support in requesting LCC clear the vegetation on the footpath between Sudbrooke and Scothern** – That this request be supported and a request be sent to LCC Highways unanimously **Resolved**.
- f) **Planters for Village** – Councillor Mrs Barbara Bingham was currently awaiting a reply from Scothern PC as to where their planters had been purchased from.

The Clerk stated that she had submitted a further plan to LCC Highways of the locations for the planters in order to obtain written permission for their siting.

173 – 19/20 TO DISCUSS NOTICE OF LAUNCH OF LCC MOBILE FRIENDLY WEBSITE AND UPGRADING OF TOWN AND PARISH WEBSITES

It was understood that those Parish Councils websites linked to the LCC website were required to update by end April 2020. The Clerk had booked a training session at LALC Offices, Dunholme in March and would report at a future meeting.

174 – 19/20 TO CONSIDER OBTAINING QUOTATIONS FOR PAINTING OF THE PARK GATES

This item was considered and members agreed to arrange a Working Group to wash down the gates when the weather improved, in order to assess the need for re-painting.

Initialed.....Chairman
Date.....

175 – 19/20 TO APPOINT A REPRESENTATIVE FOR THE VILLAGE HALL COMMITTEE FOLLOWING THE RESIGNATION OF COUNCILLORS MRS LYN ETHERIDGE

That Councillor Stuart Hewson be elected as representative, proposed by Councillor Peter Heath, seconded by Councillor Bob Waller and unanimously **Resolved**.

176 – 19/20 NOTIFICATION OF REVISED DATE OF SPRING LITTER PICK

The revised date to be 28th March 2020.

177 – 19/20 LINCOLNSHIRE ENVIRONMENTAL AWARD – TO CONSIDER AN ENTRY FOR WORK TO THE BECK IN SADBROOKE

That the Parish Council submit an entry with the Rivers Trust for work carried out to the Beck in the Stuart Curtis Sports Field, unanimously **Resolved**.

178 – 19/20 PLANNING MATTERS

- a) **Neighbourhood Plan – Referendum Thursday 13th February 2020** – If a majority ‘Yes’ vote was obtained at the Referendum the Neighbourhood Plan would then be presented to WLDC for adoption.
- b) **Park Development – Reply if received** – No reply received.
- c) **Planning Training for Councillors held by WLDC** – All Councillors were copied in to the dates of planning training and advised to contact the Clerk if they wanted to attend.
- d) **To report on comments submitted to WLDC Planning re the following:-**
 - i. **Application 140421 – Land off Poachers Lane – Planning application for variation of condition 2 of planning application 136427 (Planning application for 6 detached dwellings with associated garages and infrastructure, including new bridge crossing, new passing places to Poachers Lane and the provision of a new footpath link from Sudbrooke to parish boundary) to vary house/garage design of plot 3.**

‘Available members of Sudbrooke Parish Council have viewed this application and although the Council has been unable to meet formally and agree a corporate response those in a position to comment wish your authority to note there are no objections.

This follows assurances from WLDC that the application is purely relating to Plot 3 and cannot be used to change the S106 Agreement for the construction of the footpath.’

Initialled.....Chairman

Date.....

ii Application 140400 – The Sonnets, Church Lane – Vary conditions 4, 9 and 2121 of Planning Application 137732 granted 23.6.2018 to erect 1 dwelling – landscaping approve plans and hardstanding.

‘Available members of Sudbrooke Parish Council have viewed this application and although they have been unable to meet formally and agree a corporate response but those in a position to comment wish your authority to note there are no objections. However it is considered that a WLDC Tree Specialist should conduct a site visit to assess the need for removal of the ash tree next to the road.

Note: Councillors Bob Waller and Andy Cottam declared an interest as friend and neighbours of the applicant and made no comments.’

iii Application 140461 – Scout Camp Sudbrooke Park – Erect Steel safety climbing frame – This application would be circulated amongst members to give members more time for consideration. A response would be formulated within the required time frame.

179 – 19/20 FINANCE

a) Accounts paid/for payment:-

Secure Homes – CCTV upgrade - £621.00 (This cost to be shared with the Village Hall Committee)

Secure Homes – Annual Service of CCTV - £60.00

Mrs C Myers – expenses - £25.48

Salaries - £819.46

e.on - electricity account – 3 months @ £18.00 - £54.00

Scothern Parish Council 50 share of grass/hedge cutting between Sudbrooke and Ellison Boulters School, Scothern

Glendale – removal of debris - £40.00 net, £8.00 VAT £48.00 Gross

LALC Clerks networking event - £3.00

Glendale – Cutting of Village Hall hedge - £216.00 net, £43.20 VAT, £259.20 gross

EKM Ltd – Play equipment inspections - £120.00 net, £24.00 VAT, £144.00 gross

That the above accounts be approved for payment unanimously **Resolved.**

b) Report from Internal Auditor – The Accounts had been checked by the Internal Auditor and a report would be submitted.

The Internal Auditor had stated however that Councillors should be aware that if they claimed mileage for Parish Council work their vehicles insurance should state that they were covered for business use.

Initialled.....Chairman

Date.....

180 – 19/20 CLERKS REPORT

The Clerk reported that the broken ‘Scothern Lane’ Street nameplate had been requested for renewal.

181 – 19/20 CHAIRMANS REPORT

The Chair stated that he looked forward to a positive result for the Referendum.

The Chair suggested that a meeting be arranged with the Enforcement Officer at WLDC to discuss some local issues. That the Clerk arrange this unanimously **Resolved**.

182 – 19/20 CORRESPONDENCE RECEIVED SINCE LAST MEETING

***Circulated to residents email list**

5.1.2020 – Notice of Police Rural Panel meeting 28.3.2020, Dry Doddington Village Hall

5.1.2020 – WYPF Pension Matters

13.1.2020 - Deadline extension for previously exempt abstraction activity licence applications

*16.1.2020 – Welton Family Health Practice January newsletter

17.1.2020 – Community Lincs News

17.1.2020 – Lincolnshire Community Awards

20.1.2020 – LALC Weekly News

21.1.2020 – WLDC Scrap Fly tipping advice

24.1.2020 – WLDC Details of Property Flood Resilience Scheme

24.1.2020 – Notice of launch of Arthritis Action group for Lincoln

28.1.2020 – Neighbourhood Planning Newsletter

28.1.2020 – Weekly LALC News

*30.1.2020 – Information received re Lincoln Arthritis Action Group

*30.1.2020 – Local Church Services for February

183 – 19/20 DATE OF NEXT MEETING

7.30pm, Thursday 5th March 2020 in the Bramham Lounge of the Village Hall.

Signed.....Chairman

Date.....