

**MINUTES OF THE MEETING OF SUDBROOKE PARISH COUNCIL HELD ON  
THURSDAY 4<sup>TH</sup> JULY 2019 IN THE VILLAGE HALL, SUDBROOKE**

**PRESENT:** Councillors Peter Heath (Chairman), Andy Cottam, Mrs Lyn Etheridge,  
Stuart Hewson, Ian Russell, Mike Turnbull  
Mrs C Myers (Clerk), Mrs B Solly (Treasurer)  
PCSO Jackie Parker till 7.50pm

**53 – 19/20 PARISHIONERS ITEMS**

**Items brought to attention of meeting as follows:-**

- The stream to the rear of the shop was overgrown – Clerk had already reported this to Witham Third Drainage Board
- High Stiles had been erected on the field path from Main Drive to Scothern – clerk to report to LCC.
- Large amount of litter in new sports field – a resident had done a litter pick on the field.
- Laughing gas canisters found in car park of village hall – reported to PCSO Jackie Parker.
- Request for seat(s) in play area at rear of village hall
- Enquiry about 'Next Door Sudbrooke' – Residents advised to be cautious before supplying personal details on-line.
- A tree on the verge on Manor was hanging over the footway and required cutting back – clerk to report to LCC Highways in the first instance.
- Following surface dressing to several roads in Sudbrooke it was noted that the edge of the roads required sweeping – Clerk to notify LCC Highways.

**54 – 19/20 TO RECEIVE APOLOGIES AND REASONS GIVEN**

County Councillor Mrs Sue Rawlins, District Councillor Bob Waller. That the reasons given be accepted unanimously **Resolved.**

**55 – 19/20 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA**

Councillor Mike Turnbull declared an interest in Item 13b on the agenda – planning application 139534 - as a neighbour of the applicant.

**56 – 19/20 NOTES OF MEETING HELD ON 6<sup>TH</sup> JUNE 2019**

That the notes be accepted as a true record and signed as minutes unanimously **Resolved.**

**57 – 19/20 POLICE MATTERS**

**Report received from Police as follows:-**

04/06/2019 – Fox Covert – Sus Circs – Male in a Silver Renault van came into the cul-de sac, left and then returned. Appeared to be taking photos of properties.

Initialled.....Chairman

Date.....

13/06/2019 – Scout Camp – Other Offences – Fire was lit by a cabin – minor damage.  
13/06/2019 – Fir Tree Close – Sus Circs – Male seen 5 minutes ago acting suspiciously around the lane.  
20/06/2019 – Park Close – Abandoned call – Silent 999 call.  
23/06/2019 – West Drive – Theft – Rear plates stolen from vehicle – damage to bumper – plate found in neighbours garden – damaged.  
24/06/2019 – St Edwards Drive – Traffic Offence – Vehicle not stopped at temporary traffic lights and cut straight in front of another vehicle.  
26/06/2019 – Holme Drive – Concern for Welfare – Person not answering their door. All in order.  
4/7/2019 – West Drive – Forced entry to garage.

*Please note that not all incidents have been included such as domestics as they are not in the public interest.*

**58 – 19/20 COUNTY COUNCILLORS REPORT** – No report received.

### **59 – 19/20 DISTRICT COUNCILLORS REPORT**

DC Bob Waller had sent a report as follows:-

'I am waiting for confirmation from our County Councillor Sue Rawlins, regarding the date for our on-site meeting with a senior manager from highways at LCC to discuss Church Lane/Sudbrooke Lane. I also want to discuss the possibility of passing places on Heath Road in Scothern and the lack of communications between highways and the utility companies regarding road works/surfacing. Church lane is an ongoing problem with potholes constantly on the agenda. In addition, oversized vehicles disregard the weight restrictions and are causing problems to the road surface which is why it was closed for a few days last month. On the plus side the visibility around the first corner on Church lane has been greatly improved, thanks to the owner of the land removing trees and bushes and gifting the land to LCC who will maintain it.

The main concern of residents of Scothern during the last few days has been the suspension of the bus service to the village. This was done without the knowledge or consultation with residents, Parish Council, District Councillor or our County Councillor. Despite valiant efforts by residents and the councillors it appears that it is a "Done Deal" as a cost saving exercise. I believe that we may have one more avenue to explore. Sudbrooke is a lot bigger than Scothern and both villages are growing. Sudbrooke does not have a bus service. With the support and agreement of both Parish Councils, I believe it is worth putting forward a proposal to Stagecoach that an existing service could be re-routed through the two villages on a trial basis. I have put this proposal forward to Scothern PC and would like Sudbrooke PC to discuss this matter.

News from WLDC - the Central Lincolnshire Local Plan Review Issues and Consultation period runs until 18<sup>th</sup> July. The consultation contains a number of proposals for how the plan might change with some new policies. You can view this and submit responses online through the WLDC web site.

Initialled.....Chairman

Date.....

There are currently eight Neighbourhood Plans at various stages of development. Unfortunately, Sudbrooke is being delayed by the inability to appoint an external examiner prior to the public referendum. The appointment of an examiner is like going out to contract and offering the work to self-employed examiners.

It is unusual that no examiner has chosen to accept this work. Pressure is being put on WLDC to try to resolve this matter as a matter of urgency. A lot of work has been done by local residents over the last three years, we must not lose the momentum now.'

## **60 – 19/20 REPORTS ON MATTERS OUTSTANDING**

- a) **Fun Day/Sports event, 30<sup>th</sup> June 2019** – Councillor Mrs Barbara Bingham reported that the summer weather shone for all the eager participants who did their very best in all the events, noting that there are a lot of talented children and parents in our village. Cllr Bingham thanked Emma Chapman and her family and friends who organised the venue and races.
- b) **Pruning of Beech Trees – Beech Tree Corner** – WLDC had stated that District Council does not provide a tree inspection/assessment service, only looking at trees in relation to processing a valid tree application for the purpose of deciding if the work applied for is appropriate.

Under common law a 'duty of care' to those around the tree should be taken by the owners to minimise risk of injury to people or damage to property.

That the Parish Council arrange for an inspection report of the trees at a cost not exceeding £80 unanimously **Resolved**.

- c) **Siting of Village sign** – Notification from contractors that this would be sited on 22<sup>nd</sup> July 2019.
- d) **Fitting of gate at sports field** – Notification from contractors that this would be sited on 23<sup>rd</sup> July 2019.
- e) **Parking problems, Beresford Drive** – PCSO Jackie Parker had agreed to look into this.

## **61 – 19/20 PARISH COUNCIL POLICIES FOR REVIEW**

- a. **Grants Awarding Policy** – Reviewed with amendment unanimously **Resolved**.
- b. **Model Publication Scheme** – Reviewed without amendment unanimously **Resolved**.
- c. **Payment of expenses to Councillors** – Reviewed with amendment unanimously **Resolved**.
- d. **Media Policy** – Reviewed without amendment unanimously **Resolved**.

Initialled.....Chairman

Date.....

## **62 – 19/20 SEAT TO REAR OF VILLAGE HALL**

The seat situated to the rear of the village hall had been checked and was showing extensive rot.

Consideration was given to it being replaced with the same style seat as recently purchased and it be sited in the play area. This was unanimously **Resolved**.

## **63 – 19/20 FLOWER TUBS FOR SITING IN VILLAGE**

Councillor Mrs Barbara Bingham suggested, in the first instance, that the Parish Council purchase a large planter to be sited at the front of the village hall window. This was welcomed by the Council. Councillor Mrs Bingham agreed to look at the cost and report back to a future meeting.

## **64 – 19/20 NEW SPORTSFIELD, SCOTHERN LANE – TO CONSIDER FORMAL ENTRANCE**

Consideration was given to a formal entrance for pedestrians at the new sports field at a gap in the hedge beyond the car park approximately 1 metre wide, this being marked by two posts but without a gate. It was hoped that the Carving Group could inscribe on the posts 'The Stuart Curtis Sports Field'. Unanimously **Resolved**.

## **65 – 19/20 PLANNING MATTERS**

- a) **Park development – report** – Following a request the Traffic Management Plan had still not been received. The Clerk was asked to request this again.
- b) **Application 139534 - 7 Woolley Road** – Convert garage and erect single storey extension – Comments – Sudbrooke Parish Council has viewed this application and considers this extension will impose on the neighbouring property, by leaving them a narrow 'corridor' to their back door.

The Parish Council fully supports the neighbours objections, which it is hoped will be taken into consideration when determining this application – unanimously **Resolved**.

***NB** Councillor Mike Turnbull declared an interest as a neighbour of the applicant and took no part in the discussion.*

- c) **Application 139576 – 73 Holme Drive** – Single storey porch and car port extension – No objections, unanimously **Resolved**.
- d) **Application – 139466 – Old Station Yard, Langworth** – erect industrial unit – to ratify comments sent to WLDC – 'Whilst there are no objections to this application, comments are made that this is a large unit with access onto the main A158 and next to a busy level crossing. Intended and frequency of access to and from the A158 are not clear from the plans. The safety aspect needs to be carefully considered.' Unanimously **Resolved**.

Initialled.....Chairman  
Date.....

- e) **Central Lincolnshire Local Plan Review – Issues and Options Consultation and Call for Sites** – The Review classified Sudbrooke as a large village, being a change from the medium village.

It was considered that an in-depth review of the Local Plan was required in order to complete the Issues and Options document. That Councillor Mrs Barbara Bingham, the Chair and Vice Chair form a suitable reply unanimously **Resolved**.

- f) **Renovated property – Manor Drive** – Concern had been expressed by some neighbours to the about the group of residents living in the property. PCSO Jackie Parker agreed to meet the residents along with the local Neighbourhood Watch Co-ordinator.

## **66 – 19/20 FINANCE**

### **a) Accounts for payment**

e.on electricity monthly charges – July, £18.00, August £18.00, September £18.00  
Employment costs – July - £819.26  
Glendale Countryside Ltd – June cut – net £1229.56, VAT £245.91, Gross £1475.47  
West Lindsey District Council – Parish charges for elections - £168.61  
Mr D Picksley – management of Sudbrooke News - £300.00  
Parish Magazine Printing – June edition - £221.63  
Greenfield Groundskeeping Services - June play equipment inspections - £100.00  
Greenfield Groundskeeping Services July play equipment inspections - £80.00  
Information Commissioner – Data Protection renewal - £40.00  
M J Tomlinson – Internal Audit - £50.00  
Mrs C Myers – expenses June - £92.94  
Sudbrooke Village Hall Committee – hire of hall 4.7.2019 - £17.00  
Sudbrooke Village Hall Committee – hire of hall 6.6.2019 - £17.00  
Park and Village Hall – Net £2210, VAT £442.12, Gross £2,652.72

That the above accounts be paid unanimously **Resolved**.

- b) **Consideration for Treasurer to pay invoices between meetings other than those covered by Regulation 4.6 in the Financial Regulations** – Unanimously **Resolved**.

## **67 – 19/20 CLERKS REPORT**

The Clerk reported that the plaque had been fixed to the Memorial Seat sited outside the Village Hall and a photograph of the new seat sent to the family.

The Clerk had provisionally booked 4 places on the LALC First Aid Course to be arranged later in the year.

Initialled.....Chairman

Date.....

## **68 – 19/20 CHAIRMANS COMMENTS**

Agenda item for next meeting – Christmas tree event.

## **69 – 19/20 CORRESPONDENCE RECEIVED SINCE LAST MEETING**

### **\*Copied to residents email list**

7.6.2019 – News from the ICO

\*10.6.2019 – Welton Family Medical Practice News

10.6.2019 LALC News 169

10.6.2019 – LALC Weekly News

\*12.6.2019 – Police Alert – Shed and garage burglaries

14.6.2019 – News from Community Lincs

17.6.2019 - LALC Weekly News

\*22.6.2019 – Police alert – Burglary in Nettleham

\*22.6.2019 – Police alert – Burglary in Scothern

\*24.6.2019 – Nettleham Medical Practice Newsletter

25.6.2019 – LALC Weekly News

25.6.2019 – Enquiry re 'Sudbrooke Next door'

26.6.2019 – Enquiry re land ownership, West Drive

28.6.2019 – Local bus updates – none relating to Sudbrooke

28.6.2019 – Notification from Community Lincs that they will be merging with Lincoln YMCA

2.7.2019 – LALC notification re Broadband vouchers

2.7.2019 – WYPF Pension Matters

4.7.2019 – Email from resident stating that he was hoping that the Rapid Relief Team would undertake some verge cutting on the pathway on the A158.

## **70 – 19/20 DATE OF NEXT MEETING**

7.30pm Thursday 12<sup>th</sup> September 2019 in the Village Hall, Sudbrooke.

Signed.....Chairman

Date.....