

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON  
THURSDAY 1<sup>ST</sup> NOVEMBER 2018 IN THE VILLAGE HALL, SADBROOKE**

**PRESENT:** Councillors Peter Heath (Chairman), Bob Waller, Andy Cottam (from 8.15pm)  
Mrs Lyn Etheridge, Paul Rignall, Mrs Gina Thompson, Mike Turnbull  
Christine Myers (Clerk), Bridget Solly (Treasurer)  
Two residents

**120 – 18/19 PARISHIONERS ITEMS**

Two residents of West Drive attended the meeting to express their concern about the use by vehicles of PF158/unadopted road at the entrance from Scothern Lane. The vehicles often were using speed which produced concern to those residents reversing from their driveways and the safety aspect to parents and children using the footpath en route to and from school. It was noted that Jackson and Jackson had previously suggested various methods to remedy this situation. Unanimously **Resolved** that the Parish Council approach Jackson and Jackson Developments Ltd to ask them to erect some form of barrier or bollard to prevent unauthorised use.

**121 – 18/19 CO-OPTION TO VACANCY OF COUNCILLOR**

Unanimously **Resolved** that Mr Mike Turnbull be co-opted to the vacancy. The Declaration of Office was duly signed.

**122 – 18/19 APOLOGIES**

Councillor Ian Russell, County Councillor Mrs Sue Rawlins.

**123 – 18/19 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA**

None declared.

**124 – 18/19 NOTES OF MEETING HELD ON 4<sup>TH</sup> OCTOBER 2018 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes unanimously **Resolved**.

**125 – 18/19 POLICE MATTERS** – Nothing to report

**126 – 18/19 COUNTY COUNCILLORS REPORT**

Copy of LCC Highways response to the BT works on Scothern Lane received from CC Rawlins.

Initialled.....Chairman  
Date.....

## **127 – 18/19 DISTRICT COUNCILLORS REPORT – DC Bob Waller**

'I attended the Safer Lincolnshire Partnership and Scrutiny Board in Lincoln on the 10<sup>th</sup> October, as the representative of WLDC.

This is a major inter-agency initiative that, when the delivery plan has been finalised and adopted will have a major impact on the County. The core priorities are;

- Domestic Abuse
- Reducing Offending
- Anti-Social Behaviour
- Organised Crime to focus on Modern Day Slavery and Fraud

A lot of work has been done already and resources have been made available to identify and tackle these issues through a strong partnership with the Police, PCC, Lincolnshire County Council and all of the 7 District Councils.

It is being driven more through members than officers at the councils and it is anticipated that there will be involvement at Parish Council level in the not too distant future, with the Chair and Vice Chair of the PCs being consulted.

## **128 – 18/19 REPORTS ON MATTERS OUTSTANDING**

a) **Village Sign** – Nothing further to report

b) **Christmas Tree Event – 25<sup>th</sup> November 2018**

- I. **Arrangements were in hand for the event.**
- II. The licence had been issued by WLDC. It was noted that the EBS Choir were unable to attend, Councillor Bob Waller would explore other possibilities for music.
- III. **Risk Assessment** – The Risk Assessment was reviewed. It was considered that the placing on of the lights should be included.

c) **To consider quotation for play equipment repairs** - The detailed quotation received from EKM Ltd for the required works to both play areas in accordance with recommendations received from the RoSPA annual report was discussed in depth. The works to the Northfield Play area quoted as £1395.60, the Village Hall play area £2,260.

It was noted that EKM were a local reputable company with vast experience in installing/repairs to play equipment and used by other parish councils and schools in the area.

Unanimously **Resolved** that the quotations be accepted from EKM Ltd.

d) **Communication with parishioners** – deferred until next meeting of the Council.

e) **Grass cutting, Church Lane/Nettleham Lane** – It was reported that works to this area were still not up to the required standard. The Clerk was instructed to contact the contractors again.

Initialed.....Chairman

Date .....

- f) **Litter Pick 20<sup>th</sup> October 2018** – It was noted that 16 residents attended the Litter Pick and had collected a considerable amount of rubbish including cans, fast food containers, plastic bottles, a significant number of party balloons as well as left over equipment from recent road works. Thanks were extended to Mr Lee Coulson for organising the Litter Pick.
- g) **Jubilee Garden - any further works required** – It was noted that the wild flower area had now been cut back and a resident would be moving some shrubs to more suitable positions. To be an agenda item for the next PC meeting.

**129 – 18/19 PLANNING MATTERS**

- a) **Park Development – Traffic Management Plan** – Since the last meeting of the Parish Council a log recording the use of West Drive by twelve heavy lorries in one hour had been sent to the Enforcement Officers at WLDC. A reply had been made by the Development Management Officer at LCC which stated that directional signs would be checked on a weekly basis and that signage had been sited at both ends of the private section of West Drive. Copies of the access delivery routes, as agreed at planning, for the different types of delivery lorries had been provided to their various suppliers. Further monitoring would be made by the Site Manager.
- b) **Sudbrooke Neighbourhood Plan** - Some comments had been received from consultees and would be collated at the end of the Consultation period.
- c) **Application 138464 – Barfield Farm, Wragby Road** – single storey side and rear extensions and new garage (replacing existing outbuilding) – No objections made by Parish Council.
- d) **Application 138446 - 9 Park Close** – This had circulated amongst Councillors. Comments submitted to WLDC – ‘Sudbrooke Parish Council has no objections to the application but requests that any comments made by neighbours be taken into consideration on determination.’
- e) **Planning Appeal notice – 137883 – 3 Holme Drive, First floor extension** – no comments by Parish Council.

**130 – 18/19 PROPOSALS BY SADBROOKE VILLAGE HALL MANAGEMENT COMMITTEE FOR REFURBISHING TOILETS AT THE HALL AND FUTURE ALTERATIONS TO THE BUILDING**

Councillor Paul Rignall outlined the proposals for new toilets in the first instance. It was hoped that future alterations to the hall could include the building of an additional room on the patio area at the rear of the hall.

Members welcomed the proposals and approved the refurbishment of the toilets.

It was suggested that the Village Hall Management Committee might include an article in the Sudbrooke News in order to ask residents/give them the opportunity to say what they would like the hall to be used for in addition to its current use.

Initialed.....Chairman  
Date.....

**131 – 18/19 LCC PARISH COUNCIL LIAISON OFFICER – REPORT BY COUNCILLOR MRS GINA THOMPSON**

Councillor Mrs Thompson stated that the Parish Liaison Officer would be forwarding details of her role to the Clerk.

**132 – 18/19 DONATION OF SILVER BIRCH TREE OBTAINED BY RESIDENT FROM THE QUEEN'S COMMONWEALTH CANOPY**

Consideration was given to where the tree could best be planted. It was felt that the new sports field would be a good location. Councillors Peter Heath and Bob Waller offered to plant the tree.

Unanimously **Resolved** as above.

**133 – 18/19 TO CONSIDER WHETHER TO PARTICIPATE IN THE LCC WINTER SELF-HELP AND MUTUAL AID SCHEME**

That the Parish Council do not participate in this scheme – unanimously **Resolved**.

**134 – 18/19 FINANCE**

**a) Account paid**

Mrs J Philips - Neighbourhood Plan meeting refreshments - £28.42

**b) Accounts for payment**

Mrs B Solly – expenses September - £54.74

JT Accounts – Internal Audit fee - £50.00

Parish Magazine Printing – October Sudbrooke News - £275.88

Parish Magazine Printing – Sept Sudbrooke News - £248.75

E.on – electricity account - £461.48

Mrs C Myers – expenses – October - £30.11

Greenfield Groundskeeping – Parks inspections - £80.00

Sudbrooke Village Hall – hire of hall 1.11.2018 - £17.00

Doddington Farms, LLP – Christmas tree - £250.00 net £50.00 VAT – Gross £300.00

Councillor P Heath – event licence fee - £21.00

Glendale Countryside Ltd – Sept cut £422.88 net, £84.58 VAT, £507.46 gross

That approval be given for the payment of all of the above accounts – Unanimously **Resolved**.

**c) Change of Parish Council Bank Account** – This was still processing.

**d) Budget 2019/20 – To prepare estimate for submission to WLDC** – After consideration unanimously **Resolved** that the estimated figure for the Precept for 2019/20 be £27,000.

Initialed.....Chairman  
Date.....

## **135 – 18/19 CLERKS REPORT**

The Clerk reported as follows:-

- a) That a resident had cut the lower branches of trees on Courtfield Close/Holme Drive. Thanks were extended to the resident.
- b) The fence at the back of the Village Hall car park required repairing – a price given from Greenfield Groundskeeping was £54.00.

Council Unanimously **Resolved** that this work be carried out.

- c) The Play Equipment Inspector had stated that the leaves required sweeping from the Tennis Courts.

Council Unanimously **Resolved** that the Play Equipment be requested to carry out a sweep.

- d) That the further variation for S106 agreement – third variation - had been received for parish records. The full file would be archived by Burton and Co until 2033 after which time it would be destroyed.
- e) That the Village Hall had been booked for meetings for next year.

Unanimously **Resolved** that the Annual Parish Meeting be held on a separate evening to a Council meeting in view of a speaker being invited.

## **136 – 18/19 CHAIRMANS COMMENTS** - None.

## **137 – 18/19 CORRESPONDENCE RECEIVED SINCE LAST MEETING AND CIRCULATED**

\*Sent to residents email list

4.10.2018 – ICO News update

6.10.2018 – Notification of grants available from Igas

8.10.2018 – WLDC Active Communities Programme

11.10.2018 – Neighbourhood Planning Newsletter

15.10.2018 – Results of Best Kept Village Competition

16.10.2018 – Notice of East Midlands Community led housing roadshow events.

17.10.2018 – Letter from Nettleham PC re footpath/cycle track between Sudbrooke and Nettleham – unanimously **Resolved** that a letter be sent by Nettleham Parish Council on behalf of both Nettleham and Sudbrooke Parish Councils requesting an extension of the cycleway from Sudbrooke to Nettleham.

18.10.2018 – News and updates from Community Lincs

18.10.2018 – Letter from resident re construction traffic movement, West Drive

18.10.2018 – Request from Fit in the Stix to use playing field on Saturday mornings during winter months – No objections unanimously **Resolved**.

Initialed.....Chairman  
Date.....

- 24.10.2018 – Notice of closure of public footpath Fox Covert to Main Drive amended to 19.2.2019
- 24.10.2018 – LALC Notice of Emergency Planning training – Mablethorpe - 29.11.2018
- 28.10.2018 – Notice of Plunkett East Midlands Local Council webinar
- 30.10.2018 – Notice of refusal of planning application 138290
- 30.10.2018 – Notice of LCC Grit bin filling/request for new grit bins
- 31.10.2018 – Came & Co, Council Matters Autumn 2018
- 31.10.2018 – Information from CC Sue Rawlins re recovering of VAT for Village Halls
- 31.10.2018 – Parish highway agreement – Agenda item for next meeting.
- 1.11.2018 – Notification of planning permission for application 138274

**138 – 18/19 DATE OF NEXT MEETING**

7.30pm Thursday 6<sup>th</sup> December 2018, Bramham Lounge, Village Hall.

Signed.....Chairman

Date.....