

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON  
THURSDAY 6<sup>TH</sup> SEPTEMBER 2018 IN THE VILLAGE HALL, SADBROOKE**

**PRESENT:** Councillors Peter Heath (Chairman), Bob Waller (Vice Chairman),  
Andy Cottam, Mrs Lyn Etheridge, Paul Rignall, Mrs Gina Thompson  
3 members of the public, Christine Myers (Clerk), Bridget Solly (Treasurer)

**78 -18/19 PARISHIONERS ITEMS**

Reverend Penny Green asked if the Council would support her for an act of remembrance around the Millennium Stone on the Sunday closest to Armistice Day. Members considered this an excellent idea and gave their unanimous support.

Written complaints had been received from residents living on Holme Drive/West Drive/Main Drive re the arrival of large articulated/fixed axle vehicles travelling to the new development at a higher speed than 20mph. Members asked the Clerk to collate the details and forward to Head of Residential Development at Jackson and Jackson Developments, and the Enforcement Team at West Lindsey Planning Department.

A request had been received for residents to be kept updated in Sudbrooke News of progress on the development.

Email from resident received re grass growing over footpaths/untidy state of gutters and suggesting the employment of a local care taker. It was noted however that a community group would be cutting back the verges on Wragby Road/Scothern Lane. It was felt that the village could not support the employment of a caretaker

Email from resident re grass growing in gutters and suggesting a working party get together to clear them. It was pointed out that the insurance company would not cover volunteers working on the highway.

**79 – 18/19 CO-OPTION TO VACANCY OF COUNCILLOR**

No applications had been received to date.

**80 - 18/19 APOLOGIES AND TO ACCEPT REASONS GIVEN**

Councillor Ian Russell, County Councillor Sue Rawlins – Unanimously Resolved that the reason given be accepted.

**81 -18/19 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA**

None declared.

Initialed.....Chairman  
Date.....

## **82 – 18/19 POLICE MATTERS**

### **a) Report from PCSO Jackie Parker - Incidents for Sudbrooke for July/August**

13/07/2018 – Wragby Road – Road Traffic Collision – Single vehicle – damage only.

23/07/2018 – Wragby Road - Transport Hazard – report of vehicle being all over the road – stopped by police – male all in order.

06/08/2018 – Wragby Road (Cherry Tree Café) - Wildlife – dead deer on the verge.

07/08/2018 – The Paddock – Fraud & Forgery.

09/08/2018 – Fox Covert – Pets/Domesticated animals – Local children have kicked caller's cat.

16/08/2018 – Scothern Lane – Pets/Domesticated animals – Dogs not being kept under control.

19/08/2018 – West Drive – Vehicle Offences – vehicles scratched overnight.

03/09/2018 – Wragby Road – Traffic Offence – report of dangerous driving.

*Page 23*

*Please note incidents such as domestics have not been included as not in the public interest.*

In the area as a whole there has been several reports of vehicles being scratched/damaged on driveways and roadside. Please be vigilant.

- b) **Replacement Neighbourhood Watch Signs** - these had been supplied and Councillor Peter Heath offered to fix them.
- c) **To note introduction from local member of Lincolnshire Police Independent Advisory Group** – Notification received from local representative. It was felt that an invitation could be extended to her to speak at the Annual Parish Meeting.

## **83 – 18/19 COUNTY COUNCILLORS REPORT**

C C Sue Rawlins had stated that she was pursuing with LCC Highways the overgrown hedge on St Edwards Drive. She also reported that a new person in charge of Highways had been appointed.

## **84 – 18/19 DISTRICT COUNCILLORS REPORT**

DC Bob Waller reported as follows:-

That he was encouraged by the local shop and hoped residents would continue to support it. That the pilot for outreach leisure had gone very well with more dates to be arranged for Sudbrooke and Scothern.

## **85 – 18/19 REPORTS ON MATTERS OUTSTANDING**

- a) **Village Sign** – Nothing further to report at present.

Initialed.....Chairman

Date.....

*Page 24*

b) **i. Consideration of quotes for two new benches** – The Clerk produced quotes and pictures of benches made from recycled material and produced by the same manufacturer as those currently sited in the village as requested at previous meeting.

Members requested that further quotes from other companies be sought.

ii. **Memorial seat – Northfield Park** – This was showing some sign of decay and required some restoration work prior to re-staining. This would be carried out but it was noted that the condition of the seat must be monitored as replacement may be required in the near future.

c) **Christmas tree event – 25<sup>th</sup> November 2018** – Consideration was given to the lighting up at the tree, and burners for heating the wine – Clerk to make enquiries.

d) **Sports Event, 8<sup>th</sup> September 2018** – Organisation of this event was under way – Councillors Rignall, Cottam and Mrs Gina Thompson to attend representing the Parish Council.

e) **Overhanging hedge, St Edwards Drive** – This was being dealt with by LCC Highways.

## **86 – 18/19 PLANNING MATTERS**

a) **Report of informal meeting with developers** – Councillors Peter Heath, Mrs Lyn Etheridge, Andy Cottam, Paul Rignall, Ian Russell and the Clerk had attended an informal meeting with representatives of Jackson and Jackson developments on 24<sup>th</sup> July 2018 when items including the Traffic Management Plan, Closure of the Public Rights of Way, Affordable housing, Plans of work by the Rivers Trust etc. had been discussed.

It was stated by the developers that the Traffic Management Plan would not work so an alternative route was being used.

Following the meeting an alternative route had been suggested to the developers but no reply had been received.

Residents had reported a delivery by a lorry at 1.00am, vehicles avoiding using the traffic lights at Manor Drive by diverting down Holme Drive and Elm Drive, mounting the footway to avoid parked vehicles and driving excessively.

Unanimously **Resolved** that this was a breach of the traffic management plan and should be referred to Enforcement at WLDC suggesting that an alternative Plan be put forward.

b) **Sudbrooke Draft Neighbourhood Plan** – This had been presented to the Parish Council for approval prior to the six week public consultation period planned for 22<sup>nd</sup> September – 3<sup>rd</sup> November 2018, open days for residents to attend being 9<sup>th</sup> and 11<sup>th</sup> October.

The Chairman expressed thanks to Mrs Barbara Bingham and the Neighbourhood Plan Steering Group for all the efforts put in to producing the Plan. Members unanimously **Resolved** that the draft plan be approved and it be sent out by the Clerk to Consultees.

Initialed.....Chairman  
Date.....

c) **Further variation of Section 106 Agreement land east of Scothern Lane** – this had been supplied by the Parish Council Solicitors and circulated amongst Councillors. That it be agreed and Councillors Peter Heath and Bob Waller sign unanimously **Resolved**.

### **87 – 18/19 PLAY AREAS – CONSIDERATION OF ROSPA PLAY EQUIPMENT INSPECTION REPORTS**

The annual play equipment inspection reports had been received which highlighted some areas that required attention.

The Clerk was instructed to contact a Play Equipment fitting company to ask for a quotation for the work required as per the reports.

The Chairman also placed on record the continuing effort made by the Play Inspector in his weekly checks of the play equipment and keeping the area safe.

### **88 – 18/19 OVERHANGING TREES/SHRUBS IN VILLAGE**

Members considered what action could be taken to tidy up the areas in the village – the Chair offered to cut some areas back which were causing concern and prepare an article for the Sudbrooke News requesting residents to monitor the frontage of their properties.

### **89 – 18/19 TO CONSIDER REQUEST TO SITE CLOTHING BANK ON VILLAGE HALL CAR PARK**

It was felt that having a clothing bank on the village hall site was not the appropriate place.

Unanimously **resolved** that the request be declined.

### **90 – 18/19 TO CONSIDER REQUEST FROM SCOTHERN PARISH COUNCIL TO SHARE COST OF CUTTING SADBROOKE ROAD FOOTPATH**

A price had been obtained by Scothern Parish Council and a suggestion made that the cost be shared between both Parish Councils in order to make the footways from Sudbrooke to Scothern more walkable for residents and school children.

Flailing back the hedge line and trees adjacent Sudbrooke Road footpath by 1.5m at a cost of £90.00; one off flail of grass verges both sides of Sudbrooke Road - £75.00; regular cutting (10 cuts per year) of Sudbrooke Road verges £34.00 per cut.

Unanimously **Resolved** that the above quote be accepted from Glendale Ltd and the cost shared with Scothern Parish Council.

### **91 – 18/19 COMMUNICATION WITH PARISHIONERS – PROPOSED BY COUNCILLOR MRS GINA THOMPSON**

Councillor Mrs Gina Thompson stated she was looking at ways of better communicating with residents and would look further at a possible Facebook page for the village.

Initialed.....Chairman  
Date.....

**92 – 18/19 COUNCILLORS CLERKS NETWORKING DAY 27<sup>TH</sup> SEPTEMBER 2018, BENTLEY HOTEL**

This was noted but no Councillors or the Clerk were able to attend.

**93 – 18/19 FINANCE**

- a) **Request for reconsideration of hiring of playing field for Fit in the Stix** – unanimously **Resolved** that the charge be amended to £5.00 per session.
- b) **Payments made since last meeting of the Council:-**

Sudbrooke Village Hall Committee hire of Hall for Neighbourhood Plan x 2 at £17.00  
“ “ “ “ meeting with developers - £17.00  
Mr D Picksley – management of Sudbrooke News - £300.00  
LAB Planning Services – Neighbourhood Plan work - £2,000  
Darren Carroll – mapping for Neighbourhood Plan - £2703.49  
Mrs C Myers – service to laptop including virus check - £40.00  
Stop Dead Pest Control – 2 wasps nests - £110.00  
Parish Magazine Printing - £275.88

- c) **Accounts for payment:-**

Glendale Countryside – August cut - £422.88 net, £84.58 VAT, £507.46 gross  
Glendale Countryside – July cut - £422.88 net, £84.58 VAT, £507.46 gross  
Mrs C Evans – wood treatment for posts - £67.50  
Mrs B Solly – expenses - £29.70  
LAB Planning Services – Neighbourhood Plan support - £600.00  
Mrs C Myers – expenses July/August - £30.03  
Greenfield Groundskeeping – work to tennis court - £55.00  
Greenfield Groundskeeping – wasps net/rubbish clearance - ££25.00  
Greenfield Groundskeeping – Parks inspections - £100.00  
Greenfield Groundskeeping - Parks inspections - £80.00  
Playsafety Ltd – annual inspections of play areas - £147.00 net, £29.40 VAT, £176.40 gross  
Sudbrooke Village Hall – PC meeting - £17.00

Approval of the paid accounts/those to be paid unanimously **Resolved**.

- d) **Change of Parish Council bank account** – The Treasurer reported that this was currently progressing.

**94 – 18/19 CLERKS REPORT**

The Clerk reported as follows:-

- a) That it had been a very busy two months!
- b) Report of sewage smell in drain backing on to Holme Drive – Witham Third IDB notified who had confirmed they would be dealing with it.
- c) Wasps nests on Northfield Park and near to the Tennis Court on the Village Hall site had been treated.

Initialed.....Chairman  
Date.....  
Page 26

- d) Mrs Coral Evans and a team of volunteers had given all the timber carvings 2 coats of preservative.
- e) Items from the filing cabinet had been shredded under confidential waste.
- f) The Play equipment Inspector had made remedial repairs to the log roll on the village hall site.
- g) Tennis Court – A plank had been kicked out and would be repaired by the Play Inspector.
- h) A street sweep of the village had been requested
- i) Lincoln College had stated that they were still hopeful that the painting of the park gates can still go ahead.
- j) An apology had been received from LCC Highways re the time taken to authorise the village sign.

## **95 – 18/19 CHAIRMANS COMMENTS**

The Chair commented on the following

That the Parish had been asked to complete an Emergency Planning template – agenda item for next meeting.

That advice be taken/work required on the condition of the Jubilee Garden.

## **96 – 18/19 CORRESPONDENCE RECEIVED AND CIRCULATED TO MEMBERS**

\*Circulated to residents email list

6.7.2018 – Latest news from the ICO

6.7.2018 – Planning Application – Barfield Farm, Wragby Road – 138023 – Two storey extension to existing house and garage and car port – resubmission of 136916

6.7.2018 – Enquiry from Scothern PC re sharing participation in LRSP Initiative

\*6.7.2018 – Scam Alert – Fake Argos texts

10.7.2018 – News from Community Lincs

\*11.7.2018 – Information from Scothern PC re bus services to Scothern

5.7.2018 - Planning application 138023 – Two storey extension to existing house and new Garage and car port – resubmission of 136916 – Members had viewed application and No objections made.

12.7.2018 – Police and Crime Commissioner’s Annual Report

12.7.2018 – LCC advice on Cutting of grass verges

\*23.7.2018 – Heatwave Plan from Emergency Planning and Business, LCC

\*23.7.2018 – Dates of Lincoln Archaeology Roadshow

27.7.2018 – NALC Star Councils Awards – nominations requested

27.7.2018 – Information on new funding for innovative projects to build stronger communities

\*31.7.2018 – Police Impersonation Fraud

3.8.2018 – News from the Information Commissioner

7.8.2018 – Two complaints re straw blowing from trailers moving bales and blocking drains, Manor Drive

8.8.2018 – Details re East Midlands Community Led Housing Conference 11.9.2018.

15.8.2018 – Community Lincs News

16.8.2018 – Notice of Lincolnshire Employer Admin Forum meeting 26<sup>th</sup> September 2018

16.8.2018 – Information re opportunities for 'Community-Led Housing' in the East Midlands

Initialed.....Chairman

Date.....

Page 27

- 17.8.2018 – Information re Funding Strategy – Lincolnshire Pension Scheme
- 20.8.2018 – West Lindsey News
- 22.8.2018 – GDPR Toolkit – Revised August 2018
- 22.8.2018 – Timeline of the History of Sudbrooke – published on parish website
- 31.8.2018 – Notification of temporary closure of Scothern Lane for essential maintenance between 24.9.2018 – 5.10.2018
- 31.8.2018 – Lincolnshire Fire and Rescue request for information re local clubs/organisations
- 31.8.2018 – Lincolnshire Fire and Rescue request to complete emergency plan template
- 3.9.2018 – Scothern Clarion
- 3.9.2018 – Pension matters roundup August 2018

**97 – 18/19 DATE OF NEXT MEETING – 4<sup>TH</sup> OCTOBER 2018, BRAMHAM LOUNGE, VILLAGE HALL.**

Signed.....Chairman

Date.....