

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 4TH APRIL 2019 IN THE VILLAGE HALL, SADBROOKE**

PRESENT: Councillors Peter Heath (Chairman), Andy Cottam, Mrs Lyn Etheridge,
Paul Rignall, Ian Russell, Mike Turnbull
Christine Myers (Clerk), Bridget Solly (Treasurer)
1 resident

1 – 19/20 PARISHIONERS ITEMS

Comments had been received from residents re the fitting of a fence around land on Manor Drive and questioned ownership. LCC Highways had confirmed that permission had been granted by them for the fence. Members unanimously **resolved** that a land registry search be expended to confirm ownership.

A request had been made for the beech trees on Beech Tree Corner to have some of the lower branches trimmed. That the owners of the trees be passed this request unanimously **Resolved**.

Damage to part of the grass verge had occurred during building works to a nearby property. That LCC Highways be notified and asked to request reinstatement of the verge unanimously **Resolved**.

2 – 19/20 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillor Bob Waller – That the reason given be accepted unanimously **Resolved**.

3 – 19/20 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

Councillors Bob Waller, Paul Rignall and Andy Cottam had declared an interest in item 9c – application 139163 - as friends of the applicant.

4 - 19/20 NOTES OF MEETING HELD ON 7TH MARCH 2019 TO BE APPROVED AND SIGNED AS MINUTES

That the notes be signed as minutes unanimously **Resolved**.

5 – 19/20 POLICE MATTERS - No report received.

6 - 19/20 COUNTY COUNCILLORS REPORT – No report received for this meeting but reports had been made at the Annual Parish Meeting on 2.4.2019.

7 – 19/20 DISTRICT COUNCILLORS REPORT – No report received for this meeting but reports had been made at the Annual Parish Meeting on 2.4.2019.

8 – 19/20 REPORTS ON MATTERS OUTSTANDING

- a) **Litter Pick** – Thanks were extended to over 20 residents and Scouts who attended the Litter Pick on a bright sunny Saturday morning, exhausting the supply of grabbers from WLDC but collection a copious amount of rubbish, tidying Sudbrooke.

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Date.....

- b) New sportsfield – report on work required to playing surface and to consider quotation** – A report had been received on the condition of the field from Glendale Ltd and suggestion of work required. This included infilling and levelling with topsoil where damage had been caused by cars driving on the field, damage by moles and heavy rolling in the sum of £900.00. The work would take place over the summer months. It was also suggested that a gate should be provided to prevent vehicular access onto the field.

That the quotation by Glendale in the sum of £900 be accepted, this being the preferred local company to carry out the work, being the grass cutting contractors for the Parish Council; proposed by Councillor Paul Rignall, seconded by Councillor Andy Cottam and unanimously **Resolved**.

The Clerk would obtain costs for a gate to be fitted when works to the beck were complete.

- c) Consideration of Facebook page for Sudbrooke** - Councillor Mike Turnbull agreed to set up and monitor an information only Facebook page for Sudbrooke Parish Council on a trial for a period of three months. Unanimously **Resolved**.

9 – 19/20 PLANNING MATTERS

- a) Application 040934 - Fell one oak tree in adjacent land within G5 of TPO Sudbrooke 1950 – Tree adjacent 4 The Paddock** – Comments to be made to WLDC as follows:-

‘The tree is close to the house at 4 The Paddock and there does seem to be some safety risk. The tree has 3 main stems all of which are much taller than the house. If work is to take place this could either be removal or reduction in height to the level of the house. This would be an alternative to complete removal. Reduction in height would be a preference as this tree is part of the belt of trees providing some amenity benefit to the village.

It is understood that a site visit from the WLDC Tree Officer would be welcomed by the applicant to discuss options.’

- b) Park Development** – A copy of the Landscape Management Plan had been received by the Parish Council from the developers which was welcomed, along with a drawing which detailed all works within the woodland area. The Clerk was asked to obtain an AO size copy of this drawing.
- c) Application 139163** – Sudbrooke House, Church Lane – change of use and alterations to outbuildings to form holiday let unit – No objections – *Note: Councillors Bob Waller, Andy Cottam and Paul Rignall had all declared an interest in this application.*
- d) Application 139020 – proposed works to improve and prevent deterioration of Nettleham Beck at Sudbrooke Playing Field, Poachers Lane** – comments made to WLDC:-
The Parish Council have been fully involved in the development of the proposed works and confirmed their full support at the January 2019 Parish Council meeting as follows:-
“That the Parish Council support the Rivers and Canal Trust in the above works, subject to them obtaining permission from Messrs Trueloves, unanimously **Resolved**.”

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Date.....

The works provide a rare opportunity to enhance the beck from its current straight and uniform profile to a much more interesting feature which will greatly improve habitat and biodiversity as well as being visually beneficial.

The works fully align with Policy 6 of the submitted Sudbrooke Neighbourhood Plan the following parts of which are particularly relevant.

Development will only be supported where proposals enhance the setting of Nettleham Beck and its balancing ponds, as identified on figure 12, and the associated amenity and biodiversity value. Development proposals adjacent to these locations should consider the following:

Preserve and enhance its amenity, biodiversity, identified significant trees and hedgerows and recreational value.

The Parish Council fully supports the proposed works and will continue to be involved at construction stage."

10 – 19/20 NCS SOCIAL ACTION – TO CONSIDER ANY PROJECT STUDENTS COULD UNDERTAKE

That the Parish Council do not take part in NCS this year unanimously **Resolved**.

11 – 19/20 COMMUNITY COLLABORATION PROJECT QUESTIONNAIRE

That the Parish Council do not complete this questionnaire unanimously **Resolved**.

12 – 19/20 FINANCE

a) Accounts for payment

Glendale – March cut - £474.56 net, £94.91 VAT, total £569.47 gross

Mrs C Myers – expenses March = £72.50

Mrs C Myers – expenses – refreshments Annual Parish Meeting = £17.43

Sudbrooke VH Committee – room hire 2.4.2019 = £17.00

Sudbrooke VH Committee – Room hire 4.4.2019 = £17.00

Greenfield Groundskeeping Service – Play equipment inspections February = £101.25

Mrs C Evans – wood for oak post = £25.92

Glendale – removal of debris - £75.00 net, £15.00 VAT, £90.00 gross

Parish Magazine Printing – March Sudbrooke News = £275.88

Mrs B Solly – expenses Jan, Feb, March = £29.70

Mrs B Solly – expenses Annual Parish meeting = £17.40

Scothern PC – reissue of cheque - £82.50

e.on – electricity account – millennium stone = £37.37

Parish Magazine Printing – February Sudbrooke News = £275.88

- b) **Change of Parish Council Bank Account – update** – The Treasurer reported that there was still no progress with transferring the PC banking to Lloyds but this would be pursued further.

In the meantime, that Councillors Mike Turnbull, Ian Russell and Mrs Lyn Etheridge would be added as signatories to the Co-op bank account and Councillor Paul Rignall removed - unanimously **Resolved**.

Initialed.....Chairman

Date.....

- c) **Audit Code of Practice 2020** – The Treasurer explained that it was currently unnecessary to comment on the proposals as this was being dealt with by NALC.

13 – 19/20 CLERKS REPORT

The Clerk reported as follows:-

- That she had given publicity to the opening of the Post Office in the village.
- That Mrs Coral Evans had designed a post for the wildflower garden and this was currently being worked on.
- That notification had been received from LCC that bus shelters in the area would be refurbished in priority order.
- That there will be surface dressing works taking place on Holme Drive, Manor Drive and St Edward's Drive week beginning 13th May 2019.
- That the noticeboard at the Park Gates was in need of refurbishment due to rot, and that she was seeking a quotation.
- A request for grant funding had been received from Citizens Advice Bureau. This would be reviewed in the next budget in December.
- Notification had been received from LCC Highways that previously reported inspection covers on Northfield Avenue/Beresford Drive that have footway failing around them are being reviewed.
- She had attended a branch meeting of the Society of Local Council Clerks on 3rd April.
- She requested that the cost of £15 be met by the Parish Council for her to attend the LALC Clerks Networking Day on 4th July 2019. That the Clerk attend and the Parish Council pay expenses Chairman proposed, seconded by Councillor Ian Russell and unanimously **Resolved.**

14 – 19/20 CHAIRMANS COMMENTS

The Chairman paid special thanks to Councillor Paul Rignall who was not seeking re-election at the forthcoming Parish Council elections. Paul had been an active member of the Parish Council since 2007 and was thanked for his work in the community.

15 – 19/20 CORRESPONDENCE RECEIVED SINCE LAST MEETING AND CIRCULATED

*circulated to residents email list

8.3.2019 – Information from the ICO

*8.3.2019 – Road restrictions – re Lincoln 10K

*8.3.2019 – Welton Family Health Practice March News

11.3.2019 – Heritage Consultation briefing

15.3.2019 – News and updates from Community Lincs

15.3.2019 – Information from External Auditors relating to financial year end

19.3.2019 – Notice of Appeal – planning application 138290 - The Spinney, Main Drive,

19.3.2019 – LALC News Spring 2019

19.3.2019 – Notification of surface dressing works in Sudbrooke week commencing
13th May 2019

19.3.2019 – Notification from LCC that the repair of the bus shelters on the A158 are still
under review

26.3.2019 – Press Release from Post Office – Opening of Sudbrooke Post Office

1.4.2019 – WLDC Council meeting agenda for 8.4.2019

16 – 19/20 DATE OF ANNUAL PARISH COUNCIL MEETING

7.30pm Thursday 9th May 2019.

Signed.....Chairman

Date.....