

**NOTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON  
THURSDAY 7<sup>TH</sup> MARCH 2019 IN THE VILLAGE HALL, SADBROOKE**

**PRESENT:** Councillors Peter Heath (Chairman), Bob Waller (Vice Chairman),  
Andy Cottam, Mrs Lyn Etheridge, Paul Rignall, Mike Turnbull  
Christine Myers (Clerk), Bridget Solly (Treasurer)

**193 – 18/19 PARISHIONERS ITEMS**

A report had been made to a Councillor of a prowler in a garden in Windsor Close during hours of darkness on 6.3.2019. This had now been reported to the Police but it was re-iterated that any incident should be reported at the time.

**194 – 18/19 APOLOGIES** – None received

**195 – 18/19 DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA** – None declared.

**196 – 18/19 NOTES OF MEETING HELD ON 7<sup>TH</sup> FEBRUARY 2019 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes unanimously **Resolved**.

**197 – 18/19 POLICE MATTERS** – No report received.

**198 – 18/19 COUNTY COUNCILLORS REPORT** – No report received.

**199 – 18/19 DISTRICT COUNCILLORS REPORT**

District Councillor Bob Waller reported as follows:-

Cherry Willingham had their Neighbourhood Plan formally adopted by WLDC on Monday 4<sup>th</sup> March. This now takes the total in West Lindsey to 14, the highest in the county. A further 30 are being prepared. Sudbrooke is waiting for the date of the referendum.

The Council tax rise for 2019/20 will be 2.99% - under the threshold for a referendum. On a band D property the increase will be from £207.27 to £213.47. This equates to 12p per week. LCC increase is 4.95% and the police increase is 11.0% average increase being 5.47%.

Capital investment plan at WLDC for the next 5 years totals £37m, highlights include:-  
£2.2m for housing infrastructure  
£1m on roadway improvements (separate to LCC)  
£1.1m on Saxilby industrial units

£6.3 on building the district first crematorium

£1.5m on the Food Enterprise Zone at Hemswell Cliff (supporting local food and farming businesses)

£5m on the regeneration of Gainsborough through a development partner

£7.1m on the leisure facilities across the district, including a new dry facility in Market Rasen and outreach provision.

The management model adopted where the Council has three directors and not a chief executive is working well and saving money. There are now 14 District Councils working with this non-executive models across the country.

Working in conjunction with LCC the Council has been running a very successful sign language programme for the last five years. People can access the programme if they require to be able to sign or that having the ability will enhance the service they provide. The programme enables them to gain the training, assessment and qualification at a very heavily subsidised rate (65%). I can provide further information if required.

### **200 – 18/19 REPORTS ON MATTERS OUTSTANDING**

- a) **Sports Event 2019** – Two dates were currently being considered – 30<sup>th</sup> June and 7<sup>th</sup> September.
- b) **Extension of Footpath Closure** – Notification of the Footpath Closure of PROW 160 and 817 through Sudbrooke Park had been received from 8.4.2019 to 7.10.2019. It was noted that this did not tie in with the previous closure from 20.8.2018 – 19.2.2019 and had been queried with LCC Highways.

LCC Highways had stated that the Temporary Closure Order had not been advertised correctly preventing an extension to the original Order but that a temporary closure process was being prepared to prevent this happening in the future. A safe alternative route was required to be provided from the date of the original application in August 2018 and should continue to be maintained by the applicant throughout the period of the closure. They further stated that due to the nature of the works being carried out at this location it would not be possible to physically reopen the Footpath and maintain safety at this time hence the original requirement for an extension to the Order. To remedy this a new Temporary Closure Order had been applied for and is due to commence on 25<sup>th</sup> March 2019.

### **201 – 18/19 LITTER PICK – SATURDAY 23<sup>RD</sup> MARCH 2019 TO CONFIRM RISK ASSESSMENT**

Councillor Andy Cottam had agreed to oversee the Litter Pick on behalf of the Parish Council along with a local resident.

The Risk Assessment used on previous occasions was reviewed. That it be adopted for use on 23<sup>rd</sup> March unanimously **Resolved**.

## **202 – 18/19 TO CONSIDER ENTRY INTO THE BEST KEPT VILLAGE COMPETITION 2019**

That the Village be entered into the Best Kept Village Competition and Councillor Andy Cottam assist the Clerk in completion of the Entry Form, unanimously **Resolved**.

## **203 – 18/19 NEW SPORTSFIELD – TO CONSIDER WORKS REQUIRED TO IMPROVE THE SURFACE**

That the Parish Council seek advice and cost of work required to improve the surface of the new sportsfield unanimously **Resolved**.

## **204 – 18/19 TO CONSIDER THE SETTING UP OF A FACEBOOK PAGE FOR SADBROOKE**

Many factors were considered in the setting up of a Facebook Page for Sudbrooke Parish Council.

Councillor Mike Turnbull agreed to investigate further and report back to the next meeting of the Parish Council.

## **205 – 18/19 STANDING ORDERS - ADDITION**

'15 (b) Xv1 – To delegate powers to the Clerk to respond to planning applications when Council have not been able to meet formally to agree a corporate response to an application but have been contacted with their views.'

That the above be incorporated into Sudbrooke Parish Council Standing Orders – proposed by Councillor Bob Waller, seconded by Councillor Peter Heath and unanimously **Resolved**.

## **206 – 18/19 FINANCIAL REGULATIONS – ADDITION**

'To delegate powers to the Treasurer to pay normally recurring invoices between meetings and report to the next meeting of the Council.'

That the above be incorporated into Sudbrooke Parish Council Financial Regulations – proposed by Councillor Bob Waller, seconded by Councillor Peter Heath and unanimously **Resolved**.

## **207 – 18/19 PLANNING MATTERS**

- a) **Application 138828 – replace boundary fencing with brick wall – 1 Manor Drive** – no objections by Parish Council.
- b) **Park development** – It was noted that no reply had been received from a letter written to Mr D Jackson regarding various items raised including the Traffic Management Plan and Landscape Management Plan.

## **208 – 18/19 FINANCE**

### **a) Accounts for payment**

EKM – Playground repairs - £1415 net, £283.00 VAT = Total = £1698.00

Mrs C Myers – expenses February = £25.72

LALC Annual subscription - £385.08

Sudbrooke Village Hall – room hire for PC meeting March - £17.00

Bassetlaw District Council – draft Neighbourhood Plan printing - ££52.28 net, £10.46 VAT = Total £62.74

LALC – lunch at Councillor Training course - £8.50

That the above accounts be paid unanimously **Resolved**.

b) **Change of Parish Council bank account** – nothing further to report.

c) **To approve expenditure for refreshments for the Annual Parish meeting 2.4.2019** –

That £35 been allocated from funds for refreshments at the Annual Parish Meeting. The Clerk and Treasurer to organise. Unanimously **Resolved**.

## **209 – 18/19 CLERKS REPORT**

The Clerk reported as follows:-

- That the new seats/benches had been ordered – Councillor Bob Waller would remove the memorial plaque from the seat outside the village hall for transferring to the replacement seat.
- That she would be informing neighbouring villages of the opening of the Village Store as a Post Office along with opening times.
- That the Rapid Relief Team would be undertaking further verge cutting in the village next few weeks.
- That the repairs to the play equipment was underway with the fitting of new log rolls to the climbing frame at the Village hall in the next few weeks.

## **210 – 18/19 CHAIRMANS COMMENTS**

The Chairman reported that he and former Councillor Martin Dickie had cut back the shrubbed area on the corner of Holme Drive/Scothern Lane creating more visibility on that stretch of road.

## **211 – 18/19 CORRESPONDENCE RECEIVED SINCE LAST MEETING AND CIRCULATED**

\*Circulated to residents

7.2.2019 – Information from the ICO

\*8.2.2019 – Police Alert – Call Blockers

8.2.2019 – WYPF Pension Matters

\*14.2.2019 – Welton Family Health Centre News

15.2.2019 – News and Updates from Community Lincs

21.2.2019 – Email from LCC Highways re Traffic Regulation orders (TRO)

21.2.2019 – Email from LCC Highways re reporting Highways issues

22.2.2019 – Information re Great British Spring Clean

\*22.2.2019 – WLDC Remuneration Panel vacancy

25.2.2019 – West Lindsey News

28.2.2019 – Confirmation that Sudbrooke Premier Store would be a Post Office from 25.3.2019

\*28.2.2019 – News from WLDC re payment for green wheelie bins

28.2.2019 – Notice from LCC Highways that surface dressing would take place on Holme Drive, Manor Drive and St Edward's Drive. No dates had been given.

\*27.2.2019 – Business support for West Lindsey businesses

28.2.2019 – Notification from Post Office that Sudbrooke will be having a post office from 25.3.2019

28.2.2019 – Notification of various surface dressing works including St Edwards Drive, Manor Drive and Home Drive.

5.3.2019 - Lincolnshire NHS - Healthy Conversation 2019

6.3.2019 – Scothern Clarion

6.3.2019 – Email from Secretary of Village Hall Committee stating that the extension for the Village Hall was currently in abeyance as it was not clear that another room would be needed or used. However the toilet improvements will go ahead.

## **212 – 18/19 DATE OF ANNUAL PARISH MEETING**

Tuesday 2<sup>nd</sup> April 2019, 7.30pm– Village Hall, Scothern Lane.

The Speaker would be Jo Blackwell from the Police Advisory Panel.

## **213 – 18/19 DATE OF NEXT PARISH COUNCIL MEETING**

Thursday 4<sup>th</sup> April 2019, 7.30pm, Village Hall.