

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL
HELD ON THURSDAY 7 SEPTEMBER IN THE VILLAGE HALL , SADBROOKE**

**PRESENT: Councillors Mrs Tracey Bowman (Chair), Mrs Sandra Clayton, Paul Fido,
Mrs Pauline Loven, Dave Scott
District Councillor Baptiste Velan
Christine Myers (Clerk), Bridget Solly (Treasurer)**

67 – 23/24 PARISHIONERS ITEMS

- A resident had written to the Council stating that the Multi-purpose sports area would benefit from a Tennis net. A response had been made advising that the net had sadly had to be removed due to vandalism.
- It was suggested that the cost of the provision of basketball nets on the Multi-purpose sports area be sought. Clerk to source.
- Concern from a resident about the increase of traffic on West Drive and that the highway and footpath, promised by the developers of The Parklands, had still not been constructed. That the Clerk write to the Project Manager of The Parklands unanimously Resolved.
- That a hedge was overhanging the footway on St Edward's Drive. The Clerk was asked to write a polite letter to the owner of the property.
- A report had been made that a resident had fallen on the uneven footpath near to the bear in the woods. The Clerk was asked to make the Project Manager of The Parklands aware.

68– 23/24 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillors Peter Heath, Simon Crampton and Bhikhu Mistry

That the reasons given be accepted unanimously Resolved.

69– 23/24 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM(S) ON THE AGENDA

None declared.

70– 23/24 NOTES OF THE MEETING HELD ON 13 JULY 2023 TO BE APPROVED AND SIGNED AS MINUTES

That the notes be signed as minutes proposed by Councillor Paul Fido, seconded by Councillor Dave Scott and Resolved.

71– 23/24 REPORTS ON MATTERS OUTSTANDING

A Burial space/new cemetery – Nothing further to report.

Initialed.....Chairman

Date.....

B Grass encroachment/upgrading of path to cycleway, Wragby Road – Awaiting response from CC Sue Rawlins.

C Scothern Lane – Report re speeding survey by Lincolnshire Road Safety Partnership – if received – Parish Council had been notified that difficulties had been encountered with equipment but it was on the list for surveying.

D Policy for parking on verges – received from County Councillor Sue Rawlins – Response from LCC Highways as follows:-

'We don't have any powers to enforce against this kind of parking and as below the Police are unlikely to respond unless there is a significant Antisocial Behaviour or an obvious safety issue, obstruction and damage to the verges is unlikely to cause them to act.

We can repair the damage to the ruts through simple measures like topsoiling and seeding.

If it's creating a significant safety issue, then we can look at things more closely but unfortunately this is something that happens en masse across the County. Local messaging tends to be the most positive in getting people to park more conscientiously.'

E Reply to Chairmans letter from Marc Jones, Police and Crime Commissioner – A reply sought permission from the PCCC to pass on the Councils concerns to the Chief Constable's Office.

F Cutting back of overhanging shrubs in village – response to letters/verbal communication – Those residents requested to cut back their shrubs/hedges had done so.

G Section 106 Agreement, Church Lane – update from County and District Councillors - DC Baptiste Velan said he would pursue this on behalf of the Parish Council.

H Grounds maintenance in village – Report by Councillor Paul Fido – Councillor Fido and the Clerk had toured the village and identified areas which required additional maintenance, some of this to be included within the next years Grounds maintenance contract.

Councillor Fido stated that he had marked out the Wild flower area to enable the surrounding ground to be cut as normal.

The trees in Northfield Avenue had been cut back.

I Request for pedestrian crossing on A158 – reply from CC Sue Rawlins – No reply received.

72– 23/24 TO CONSIDER THE DRAINAGE PROBLEM IN THE VILLAGE HALL CAR PARK

That Councillor Mrs Tracey Bowman discuss this at the next Village Hall Committee and that the Parish Council make a contribution to the cost unanimously Resolved.

73– 23/24 TO CONSIDER THE COMMENTS ON THE ANNUAL PLAY INSPECTION REPORT

Due to the report only arriving on 6.9.2023 this item was deferred until the next meeting.

Initialled.....Chairman

Date.....

74– 23/24 TO CONSIDER THE REQUEST FROM LCC HIGHWAYS RE IDENTIFYING ALL DRAINS IN THE PARISH

This request was discussed and those members present felt that none of them were suited to undertake this task.

However, it being obviously important to the Highways Department, it was suggested that the email be circulated to residents in the event that someone local may be more qualified to carry out this request.

75– 23/24 TO CONSIDER A RESIDENTS CONCERN OF SPEEDING ON HOLME DRIVE AND WEST DRIVE AND WHAT IF ANY ACTION COULD BE TAKEN BY THE PARISH COUNCIL

The resident had been notified that a speed survey by the Road Safety Partnership was awaited.

76– 23/24 TO CONSIDER A RESIDENTS CONCERN AT A BROKEN FENCE PANEL TO THE REAR OF MAPLE DRIVE AND THAT WEEDS AND SHRUBS HAVE CAUSED THIS

This had been checked by members and noted that the fence was in poor condition with ivy growing on it and weeds around it but that these were not causing any stress to the panel.

77– 23/24 CHRISTMAS TREE EVENT – 26 NOVEMBER 2023 – TO DISCUSS PLANS FOR THE EVENT

District Councillor Velan Baptiste had offered £200.00 from his Councillor Initiative Fund towards the funding of this event.

That the event run on similar lines to the previous year, Choir, Mulled wine, Mince pies, Raffle, Flood lighting, Father Christmas and sweets for the children unanimously Resolved.

It was hoped that this year there be no charge for the mulled wine and mince pies.

78– 23/24 REVIEW OF COUNCIL POLICIES

A Financial Regulations – Reviewed with amendment to 4.1. ‘the council for all items over £1000.000’ unanimously Resolved.

B Media Policy – Reviewed without amendment unanimously Resolved.

C Communications Policy – Reviewed without amendment unanimously Resolved.

D Publications Scheme – Reviewed with amendments unanimously Resolved.

79– 23/24 RATIFICATION OF PERMISSION GRANTED TO A REQUEST TO PARK A CAR ON THE STUART CURTIS FIELD CAR PARK

That this permission be ratified unanimously Resolved.

Initialled.....Chairman

Date.....

80 – 23/24 FINANCE

A Cutting back of Holm Oaks at Park Gates – to ratify expenditure of £200 and to consider reducing the canopy of the trees to prevent root damage to the Park Gate pillars – Councillor Paul Fido reported that the trees had been cut back to the boundaries of the properties but it was considered that the canopy of the trees required reducing due the possible damage to the foundations of the Listed gate pillars.

B Mole treatment on Stuart Curtis field – to ratify expenditure – That the cost of £480.00 be ratified and that no contribution be sought from the Nettleham Football Club unanimously Resolved.

C Accounts for payment/Income/Bank balances

Payments made during August 2023

E.on – Electricity @ millennium stone - £25.00

ICO – Fee for the year – £35.00

Tesco – PC Mobile Phone - £7.50

Clr Fido – re-imburement for bulbs - £26.97

Glendale Countryside – Strimming and hedge cutting – Net £300.00, VAT £60.00, Gross £360.00

Glendale Countryside – July cut – Net £1,069.00, Net £213.80, Gross £1,282.80

EKM – Playground inspections – Net £100.00, VAT £20.00, Gross £120.00

EKM – Playground inspections – Net £700.00, VAT £140.00, Gross £840.00

Payments for approval to be paid via BACS

Glendale Countryside Ltd – Hedge Cutting and spraying – Net £257.00, VAT £51.40, Gross £308.40

Imprint Colour Printers Ltd – Printing Sudbrooke News – Summer Edition £314.00

Imprint Colour Printers Ltd – Printing Sudbrooke News – September £314.00

Sudbrooke Village Hall – Hire of hall for September meeting £18.00

Sudbrooke Village Hall – Hire of hall for October meeting £18.00

Greetwell Parish Council – Shared cost of attendance of Clerk at LALC Summer Conference £12.50

Glendale Countryside Ltd – Tree pruning, hedge cutting and spraying – Net £674.00, VAT £134.80, Gross £808.80

Glendale Countryside Ltd – August Cut – Net £603.00, VAT £120.60, Gross £723.60

Arborez – Tree reduction, Park Gates – Net £200.00, VAT £40.00, Gross £240.00

RJ Chambers – replace recessed tilt lights at the Millenium stone – Net £646.56, Net £129.31, Gross £775.87

Stop Dead Pest Control – eradication infestation of moles on football pitch – £480.00

Mrs C Myers – Expenses August - £29.40

E.on – Electricity at the Stone £23.06

Salaries = £998.66 - will be paid via BACS on 30th September 2023

That all accounts either paid or to be paid unanimously Resolved.

Initialled.....Chairman

Date.....

Income

Glendale Countryside – reimbursement for bulbs - £26.97
Chloe Wilkinson – Advertising Sudbrooke News - £32.00
HMRC – VAT return 2022 / 2023 - £2,803.99
Sudbrooke Village Hall Committee – CCTV inspection - £37.50
IGAS Energy – Grant - £1,374.00

Bank Account position

Current Account - £954.69
Instant Access Account – £50,029.45
14 Day Account - £4,459.51
Fox Covert Account - £2,171.93
Northfield Park Account – £18,403.45
Sportsfield Account - £3,946.61
Total in Accounts as of 7th September 2023 = £78,011.64

81 – 23/24 PLANNING

- A Application 146832 - 2 Wragby Road - remove conservatory & erect single and two storey rear extension - to ratify comments forwarded to WLDC of 'No objections' –**
unanimously Resolved.
- B Application 147059 - 9 Cedar Close - remove hedge & replace with wooden boundary fencing – to ratify comments forwarded to WLDC of 'No objections' –**
Unanimously Resolved.
- C Felling of Trees, Main Drive –** Report from Trees Officer, WLDC, that trees had been felled at a property on Main Drive that were covered by a TPO. Replacement trees would be planted.
- D Neighbourhood Plan Review – update –** Councillor Dave Scott reported that WLDC had approved the development boundary, therefore the revisions could soon be consulted by the community.

An application for further funding would be made for consultants fees.

82 – 23/24 CORRESPONDENCE

Correspondence received since last meeting, *sent to residents' email list

- 17.7.2023 - Fix My Street update re Manor Court flooding to 'Investigating'
18.7.2023 – Notification that grant funding for Neighbourhood Planning had re-opened.
21.7.2023 - LALC Fortnightly News
*24.7.2023 - Notification of microsurfacing works to take place on roads within village

Initialled.....Chairman

Date.....

26.7.2023 – LCC Town and Parish Newsletter
 28.7.2023 - WLDC Funding event 10.8.2023
 28.7.2023 – Fix My Street – re Manor Court Flooding – drains will be jetted in due course.
 31.7.2023 - LALC Training Bulletin - August
 1.8.2023 - LCC PROW Cutting programme.
 *3.8.2023 – WLDC News
 *3.8.2023 – Upcoming events in West Lindsey
 3.8.2023 - News from the ICO
 3.8.2023 - Fix My Street – Footpath between Holme Drive and Northfield Park blocked drain – No further action
 4.8.2023 - LALC Fortnightly E News
 *11.8.2023 - Lincolnshire Community Foundation Household Support Funding
 16.8.2023 - PKF Littlejohn - Receipt of Documents – AGAR Form 3, 2023
 * 23.8.2023 - Age UK Warm and Wise Scheme
 *29.8.2023 - Notification of Call Connect £2 Fare Cap
 30.8.2023 - LCC Town and Parish newsletter
 30.8.2023 - Notice of TPO 2023 – ‘Headway’, West Drive

83– 23/24 CLERKS REPORT

- Cllr Pauline Loven attended New Councillor training 4.9.2023
- Cllr Mrs Tracey Bowman and myself attending Chair and Clerks training on 4.10.2023
- Blocked drain Manor Court – after much correspondence/phone calls by residents and the PC drain has now been unblocked.
- Blocked drain on footpath between Holme Drive and Northfield Park - LCC not taking any immediate action
- Hedge on Church Lane – in telegraph wires reported to Western Power and a site inspection has been made. It is not considered urgent but is listed for maintenance.
- Litter Picking - Free equipment applied for from LCC but all had been allocated.
- The Rivers Trust will be undertaking works on the beck in the Stuart Curtis field, clearing some of the vegetation, expected works end September.

84– 23/24 CHAIRMANS REPORT

Nothing to report.

85– 23/24 DATE OF NEXT PARISH COUNCIL MEETING

7.30pm, Thursday 5 October, Bramham Lounge, Village Hall.

Signed.....Chairman
 Date.....