

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD  
AT 7.30PM ON THURSDAY 7 DECEMBER 2023 IN THE VILLAGE HALL, SADBROOKE**

**PRESENT:** Councillors Mr Peter Heath (Chair), Mrs Tracey Bowman, Simon Crampton, Paul Fido, Dave Scott, Bhikhu Mistry  
Mrs Bridget Solly (Treasurer)

*Minutes taken by Councillor Mrs Tracey Bowman*

**119 – 2023/24 PARISHIONERS ITEMS**

Comments received on the danger of the junction of Scothern Lane and Wragby Road; parishioner commented the situation appears to be getting worse. This has been brought to the attention of the district councillor recently, but no action is being considered at the moment due to lack of Police involvement.

**120 – 2023/24 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillor Sandra Clayton  
Councillor Pauline Loven

Clerk Mrs Chris Myers- apologies given and accepted.

**121 - 2023-24 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA**

None declared.

**122 – 2023/24 NOTES OF THE MEETING HELD ON 2<sup>nd</sup> November 2023 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes proposed by Councillor Paul Fido, seconded by Councillor Dave Scott and Resolved.

**123 – 2023/24 COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

Neither representative attended or sent a report.

**124 – 2023/24 REPORTS ON MATTERS OUTSTANDING**

**A Burial space/new cemetery** – Nothing further to report.

**B Grass encroachment/upgrading of path to cycleway, Wragby Road** – very positive meeting took place with Highways officer, clerk, Chair and member of the parish. It was agreed the path would be cleared and would be added to the work list. This is likely to happen in the new financial year.

Initialled.....Chair

Date.....

## **C Speeding in village**

- i. To consider requesting the LRSP to assess the estate roads in the village in order that 30mph signs could be sited** – item deferred till next meeting
- ii To consider purchase of replacement 40mph speed signs for Scothern Lane** – item deferred till next meeting
- iii To consider quotation for speed indicator device** - Councillors discussed purchasing a Speed Indicator Device for the village which could be moved to different locations. The quotation received by the clerk has been included in this year's precept. However, before any final decision is made, it has been agreed that the PC will seek the views of the parishioners due to the large cost. Councillor Dave Scott has written an article for the Sudbrooke News to gain views.

**D Section 106 Agreement, Church Lane – update from County and District Councillors** – It was understood that payment for the footpath from the Church around Two Corners had been made to the County Council, however the continuation of the footpath to the parish boundary was the responsibility of the developer of Poachers Lane. Nothing further to report.

That the Parish Council contact the developer of Poachers Lane requesting that the footway be constructed unanimously Resolved.

**F Request for pedestrian crossing on the A158 – reply from CC Sue Rawlins** – This was still being pursued.

**G To consider cost of Basketball nets and whether this could be a request for funding from the IGas Community Fund** – councillors felt that more research was needed: an additional quotation and seek advice from other PCs.

**H Christmas Tree and Switch on Event** – an excellent event!

The event was thoroughly enjoyed by all who attended. The 'free' mulled wine and mince pies went down well. Many parishioners donated money (for next year's event) and many raffle tickets were sold. £294.64 was raised. Lots of very positive comments were received from members of the public attending the event.

The PC would like to thank the choir for attending, the donations from Arvind from the Sudbrooke shop, the Nettleham Co-op, Parklands, the volunteers from Clancy Docwra for provision of the lighting; and all the volunteers who made the whole event a huge success.

**I Microsurfacing – Windsor Close**

A response has been received from LCC regarding the poor workmanship stating there will be no further action.

**125 – 2023/24 Aqua Sacks**

Paul Fido and the clerk have checked the remaining sacks and there are approximately 40 left which are still usable. No more to be purchased at the current time.

Initialled.....Chair

Date.....

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## **126- 2023/4 READY FOR ANYTHING VOLUNTEER**

Councillor Mrs Sandra Clayton attended training, but not at the meeting to feedback. Deferred until next meeting.

## **127- 2023/4 TO CONSIDER A RESIDENT'S REQUEST THAT THE COUNCIL REQUEST THAT OPENREACH UPGRADE THE SYSTEM IN ORDER TO INCREASE BROADBAND SPEEDS WITHIN THE VILLAGE**

Clerk to contact Open Reach on behalf of the PC to find out more about the timescale etc as Open Reach has been spotted doing some work in the village.

Following this, the clerk to write an article for the Sudbrooke News encouraging parishioners to contact Open Reach on an individual basis.

## **128- 2023/4 TO CONSIDER AND FIX DATES FOR PARISH COUNCIL MEETINGS FOR 2024**

11<sup>th</sup> January; 1<sup>st</sup> February; 7<sup>th</sup> March; 18<sup>th</sup> April (annual Parish Meeting); 25<sup>th</sup> April Parish Council meeting; 9<sup>th</sup> May Annual Parish Council Meeting; 6<sup>th</sup> June; 4<sup>th</sup> July; August no meeting; 5<sup>th</sup> September; 3<sup>rd</sup> October; , 7<sup>th</sup> November; 5<sup>th</sup> December;

All dates agreed.

## **129 – 2023/24 FINANCE**

### **A To consider the grounds maintenance contract**

Councillors discussed the quotes received for grass cutting and hedge maintenance in the village. Cllr Paul Fido had met with contractors ensuring what we needed was articulated clearly.

Further quotations were awaited for hedge and shrub trimming.

Councillors agreed unanimously that Glendale to continue with the grass cutting.

### **B Accounts for payment/Income/Bank balances**

#### **Bank Account position**

Current Account - £7,193.76
Instant Access Account – £32,682.26
14 Day Account (earmarked reserves) - £12,280.12
Fox Covert Account - £2,187.39
Northfield Park Account – £18,537.84
Sportsfield Account - £3,974.70
<b>Total in Accounts as of 7th December 2023 - £76,856.07</b>

Initialled.....Chair

Date.....

## Income

Parklands Development – Christmas Tree Event (Mulled Wine) – £147.95  
Arvind – Sudbrooke Village Shop – Christmas Tree Event - £27.25  
Donations at Christmas Tree Event - £294.65

## Payments – to be paid via BACS

Mrs B Solly – Expenses July – December 2023 - £45.50  
Mrs C Myers – Christmas Tree Event Expenses - £124.41  
E.on – Electricity at the Millennium Stone - £25.00  
Tesco Mobile – PC Mobile Phone Bill - £7.50  
Glendale – Grasscutting (verges) – Net £46.00, VAT £9.20, Gross £55.20  
LAB Planning Services Ltd – Support with public consultation events etc. £900.00  
Arborez – Tree cutting services – Net £380.00, VAT £76.00, Gross £456.00  
LALC - Clerks' Networking Day – Net £20.00, VAT £4.00, Gross £24.00  
ROSPA Play Safety – Annual Inspection – Net £222.00, VAT £44.40, Gross £266.40  
Sudbrooke Village Hall – Hire of Hall - November 29th (Neighbourhood plan meeting) - £20.00  
Sudbrooke Village Hall – Hire of Hall - December PC Meeting - £18.00  
Sudbrooke Village Hall – Hire of Hall - 2nd December (Neighbourhood plan meeting) - £20.00  
Sudbrooke Village Hall – Hire of Hall – January PC meeting - £18.00  
Glendale – Grasscutting A158, Hedge cutting Village Hall and Northfield Park – Net £1,011.00,  
VAT £202.20, Gross £1,213.20  
Glendale – October Cut – Net £467.00, VAT £93.40, Gross £560.40  
Salaries - £998.66 - will be paid via BACS on 29th December 2023

That the accounts as listed above be paid unanimously Resolved.

**C To consider the Budget for 2024/25** - The Treasurer had prepared figures for the forthcoming financial year and members considered this in depth as follows:-

Initialled.....Chair

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Precept 2024/25	
General Administration	£14,780.00
Insurance	£770.00
Membership Subscriptions	£620.00
Data Protection Fee	£35.00
Training Courses	£300.00
Computer Cartridges	£50.00
Audit Fees	£350.00
Office Equipment (incl. Maintenance)	£120.00
Stationery (incl mobile phone bill)	£120.00
Parish Council Elections	£0.00
Misc (General Repairs, Litter Bins, Noticeboards)	£300.00
LIVES Defib Pack	£100.00
Conservation / General Grounds Works (incl Parks)	£200.00
Hire of Village Hall	£234.00
Grass Cutting & hedge trimming contracts	£8,000.00
Sudbrooke News (Printing and Management Fee)	£2,670.00
Play Equipment Inspections Services	£1,200.00
Christmas Tree	£350.00
Sports Day	£0.00
Millennium Stone Lighting	£324.00
Multi Purpose Sports Area Maintenance / Repairs	£0.00
Sportsfield Expenses	£500.00
Speed Awareness Signage	£2,250.00
CCTV	£75.00
Website Maintenance	£150.00
TOTAL PRECEPT REQUESTED	£34,000.00

That Sudbrooke Parish Council precept upon West Lindsey District Council the sum of £34,000 unanimously Resolved.

Initialled.....Chair

Date.....

## **130– 2023/24 PLANNING**

**A Neighbourhood Plan Review Consultation – Report on Consultation Events held on 29 November and 2 December 2023** - both meetings took place, although attendance was very low, attendees had the opportunity to ask questions and voice any concerns.

The next step is a further two weeks consultation period which will see us into the new year.

**B Dunholme Neighbourhood Plan Review – to consider submitting any comments**

No comments to submit.

## **131- 2023/24 TO CONSIDER ADOPTION OF THE FOLLOWING:-**

**A Equality and Diversity Policy**

Adopted unanimously.

**B Councillor and Employee Protocol**

Adopted unanimously.

## **132- 2023/24 CORRESPONDENCE RECEIVED SINCE LAST MEETING, \* SENT TO RESIDENTS EMAIL LIST**

30.10.2023 - Play area inspection reports 28.9.2023 VH AND NP

31.10.2023 - LCC Town and Parish Council update

\*2.11.2023 – From DC Baptiste Velan info and Action: Storm Babet Update

To consider making any comments on the Central Lincolnshire Local Plan - Consultation

1.11.2023 – 13.12.2023

2.11.2023 - News from the ICO

\*3.11.2023 - West Lindsey Business Brief

6.11.2023 - Notice of LALC Pay Award

8.11.2023 – Fix My Street update on Windsor Close road resurfacing –

10.11.2023 - Central Lincs Planning Obligations SPD and update to Energy Statement

Template and Guidance

10.11.2023 - LALC News

15.11.2023 - Neighbourhood Policing Newsletter

\*17.11.2023 - WL Business Brief

21.11.2023 - Further information re application 14713 from DC Councillor T Bridgwood

\*23.11.2023 – Nettleham Medical Practice Newsletter

24.11.2023 - LALC Weekly News

27.11.2023 - Fix My Street – Micro surfacing on Windsor Close – ‘No further action’

\*28.11.2023 - WLDC Parish News

29.11.2023 - LCC Town and Parish update

30.11.2023 - Notice of road closure Church Lane/Nettleham Lane 29.11.2023 – 6.12.2023

Initialled.....Chair

Date.....

**133 – 2023/24 CLERKS REPORT**

The Clerk reported as follows:-

- That she had attended and LALC networking day which was really useful, ensuring we are up to date with the latest developments.
- The Rivers Trust have been doing some maintenance on the beck to alleviate future flooding issues.
- New street name signs for Church Lane and Courtfield Close have been requested.

**134 - 2023/24 CHAIR'S REPORT**

Really pleased with the village Christmas Tree Lights switch on and thanked all the volunteers (especially the Clerk) for making it so successful.

**135 – 2023/24 DATE OF NEXT PARISH COUNCIL MEETING**

7.30pm Thursday 11 January 2024, Bramham Lounge of the Village Hall.

Signed.....Chair

Date.....