

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD AT  
7.30PM ON THURSDAY 7 MARCH 2024 IN THE VILLAGE HALL, SADBROOKE**

**PRESENT: Councillors Peter Heath (Chairman), Mrs Sandra Clayton, Simon Crampton, Mrs Pauline Loven, Bhikhu Mistry, Dave Scott, County Councillor Mrs Sue Rawlins, Clerk Mrs Christine Myers, Treasurer Mrs Bridget Solly**

**161 – 23/24 PARISHIONERS ITEMS**

Correspondence received re noise from bird scarers. It was understood that these had not been complying with timings and following intervention from WLDC had been switched off.

A resident on Manor Drive had requested that a tree be planted to replace the recently diseased tree which had been felled. Agreed that a request be made to the County Council to replace this tree on the highway verge.

A report was received that there had been a series of rubbish fires taking place on The Parklands. There was concern that it was not just wood that was being burnt but plastic items. There was also an amount of rubble being dumped on site. The Clerk was instructed to write to the Site Manager requesting that the burning of any plastic ceases and enquiring about the intended use of the rubble.

A further enquiry had been received about the provision of allotments at The Parklands. The Clerk was instructed to make enquiries about this.

Concerns had been raised about some hedges overhanging the footway. The Clerk was instructed to write to the residents concerned asking that the hedges be cut back to the boundary line.

**162 – 23/24 APOLOGIES**

Councillor Mrs Tracey Bowman – That reason given be accepted unanimously Resolved.

**163 – 23/24 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA**

None declared.

**164 – 23/24 NOTES OF MEETING HELD ON 1 FEBRUARY 2024 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes unanimously Resolved.

**165 – 23/24 COUNTY COUNCILLOR AND DISTRICT COUNCILLORS REPORTS**

County Councillor Mrs Sue Rawlins reported as follows:-

- That the budget meeting of the County Council had been held and there would be a 4.9% increase.

- That her Officer contact at LCC had now moved and she was awaiting allocation of another Officer to work with her for the Sudbrooke Ward.
- That she was pursuing the S106 Agreement for Church Lane and had asked the Clerk for more details.

District Councillor Velan had sent in an enquiry to the Parish Council asking what the parish would need in terms of culture, heritage and sports if two Development Officers were to be appointed at WLDC, and whether there had been a deterioration in street cleaning (quality or frequency).

Members discussed this and agreed to reply as follows:-

What is the total cost to WLDC of employing these people?

Who would they liaise with?

What powers would they have?

Would they have funds at their disposal to use within the parishes?

Where would the money come from to pay for them? Confirmation of which budget is to be reduced to finance these roles.

It was also noted that the street cleaning frequency had deteriorated in that instead of there being a Street Cleaning machine working seven days a week it was now only on the road four days a week.

## **166 – 23/24 REPORTS ON MATTERS OUTSTANDING**

**A Section 106 Agreement** – CC Sue Rawlins pursuing as reported.

**B Request for Pedestrian Crossing on A158** – CC Sue Rawlins reported that a survey would be carried out in August to ascertain the need for a pedestrian crossing at the junction of Scothern Lane and Wragby Road.

**C Basketball net – possible provision on MPSA/grant application to IGas Community Fund** – An application for grant had been made and response awaited.

**D Village maps upgrading/removal of map and frame on Scothern Lane** – Reply from developer stated that 'At this time they are currently assessing the future phases of the development in terms of layouts and house types. At this time it would be best to hold off updating the maps until they are closer to the completion of the development so that the maps give a true reflection of what is built. Once the layouts are completed they would then explore this further.'

In the meantime the frame at the Jubilee Garden/Scothern Lane was in need of repair. Clerk to make enquiries with the Pelican Trust who had made the frame originally.

**E Millennium stone lighting – update from Councillor Simon Crampton** – The electrician was checking to see if it would be possible to raise the lights above the water level.

**F Change of meter at electrical box** – Councillor Simon Crampton confirmed that this had now been changed to a smart meter.

**G Request to Nettleham and Greetwell Parish Councils to support the upgrading of the roundabout on A158 Bunkers Hill** – replies if received. Greetwell Parish Council had replied stating that it supported the upgrading, Nettleham were to discuss the matter at a future meeting. Agreed to wait until reply received from Nettleham PC before pursuing.

**167 – 23/24 TO CONSIDER REQUESTING LCC TO RESURFACE THE FOOTPATH ON WRAGBY ROAD**

That this request be made through County Councillor Mrs Sue Rawlins unanimously Resolved.

**168 – 23/24 TO CONSIDER ADOPTING REVISED STANDING ORDERS**

Item deferred until next meeting of Parish Council.

**169 – 23/24 ELECTRIC VEHICLE CHARGER LOCATIONS – TO CONSIDER LCC'S REQUEST FOR POTENTIAL SITES IN VILLAGE**

That the detail from LCC be published in Sudbrooke News for suggestions unanimously Resolved.

**170 – 23/24 FINANCE**

**A Accounts for payment**

**Paid in February:-**

SLCC – Membership Fee – Christine Myers (Clerk to the Council) - £148.00

Visual Print and Design – Printing of Sudbrooke News - £395.00

**Accounts to be paid 7 March 2024**

Scothern Parish Council – contribution to Ground Works, Sudbrooke Road £179.04

Lincolnshire County Council – purchase of 30mph passive signs for the village - £80.00

LAB Planning Services Ltd – Prepare and update the Neighbourhood Plan and character assessment in line with feedback from the recent public consultation - £1,850.00

Mrs C Myers – Expenses – February 2024 - £15.70

Mrs C Myers – reimbursement for refreshments for Annual Parish Meeting - £12.00

Arborez – tree removal – Net £160.00, VAT £32.00, Gross £192.00

Tesco Mobile – Direct Debit - £7.50

E.ON – Electricity at the Millennium stone - £25.00

**Accounts to be paid – due 2 April 2024**

LALC – Annual Training Scheme – Net £150.00, VAT £30.00, Gross £180.00

Sudbrooke Village Hall – Hire of Hall for April Meeting - £18.00

LALC – Membership – NALC – £436.60

Staffing payments to be paid 18<sup>th</sup> March 2024 – Total £1,141.13

That the above either paid or to be paid be ratified unanimously Resolved.

**B To approve expenditure for refreshments at Annual Parish Meeting** - That £35 expenditure be allocated for refreshments unanimously Resolved.

### **171 – 23/24 PLANNING**

**A Application 147903 – 2 Scothern Lane – erect front entrance gates to formulate response to WLDC Planning Department** – Comments to be forwarded to WLDC Planning Department as follows unanimously Resolved:-

‘Sudbrooke Parish Council discussed this application at its meeting on 7 March 2024 and there are no objections or comments on the application.’

**B Neighbourhood Plan Review Consultation** – It was noted that the Consultant was finalising the Character Assessment updated following some comments from WLDC. This would then be issued to the PC for review and, if satisfactory, could then be published along with the revised Neighbourhood Plan for a period of six weeks.

### **172 – 23/24 CORRESPONDENCE RECEIVED SINCE LAST MEETING - \*Sent to Residents email list**

*1.2.2024 – notification of Police Engagement session 4.7.2024*

*1.2.2024 - News from the ICO*

*\*5.2.2024 - WL Business Brief*

*11.2.2024 – WLDC – Volunteer – Voluntary Code of Conduct Standards*

*11.2.2024 – WLDC Notification of confirmed TPO 2023*

*\*16.2.2024 – PCC Fraud packs*

*\*21.2.2024 - WL Business Brief*

*27.2.2024 - LCC Town and Parish Council newsletter*

### **173 – 23/24 CLERKS REPORT**

The Clerk reported as follows:-

- That the Parish Council printer had stopped working. *The Clerk was authorised to purchase a new printer from precepted funds.*
- A quote had been requested from the Play Area Inspector for works required at both play areas.
- That she had referred a resident who experienced flooding to the Flood Resilience Co-ordinators for as the resident had received no support from Witham Third Drainage Board.
- That the noticeboard outside of the church was requiring attention as the lock had seized. *The Clerk was instructed to contact Pelican Trust for a repair.*
- Did Sudbrooke Parish Council want a D Day 80 event? *It was felt that it was now late for making arrangements for an event in June. Members felt that the Parish Council organised*

*the Christmas Tree Switch on each year but asked that a note be put in Sudbrooke News inviting residents to join a Working Group for organising village events in the future.*

**174 – 23/24 CHAIRMANS REPORT**

The Chairman asked that residents trim back shrubs and hedges prior to the nesting season.

**175 – 23/24 DATE OF ANNUAL PARISH MEETING**

Thursday 18 April 2024 7.30pm Bramham Lounge, Village Hall.

**176 – 23/24 DATE OF NEXT PARISH COUNCIL MEETING**

Thursday 25 April 2024, 7.30pm, Bramham Lounge, Village Hall.