

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 25 APRIL 2024 IN THE VILLAGE HALL, SADBROOKE**

PRESENT: Councillors Peter Heath (Chairman), Mrs Sandra Clayton, Mrs Pauline Loven
Mrs Christne Myers (Clerk), Mrs Bridget Solly (Treasurer)

1 – 24/25 PARISHIONERS ITEMS

A resident had expressed concern that the postal service she was receiving was inadequate with deliveries being delayed for ten days. It was known that staffing shortages at the Sorting office in Lincoln were contributing to the delays where priority had to be given to tracked mail and parcels. It was understood that the District Councillor and MP had been notified by the resident.

2 – 24/25 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillors Mrs Tracey Bowman, Simon Crampton, Paul Fido, Bhikhu Mistry. That the reasons given be accepted unanimously Resolved.

3 – 24/25 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA

None received.

4 – 24/25 NOTES OF THE MEETING HELD ON 7 MARCH 2024 TO BE APPROVED AND SIGNED AS MINUTES

That the notes be signed as minutes unanimously Resolved.

5 – 24/25 COUNTY AND DISTRICT COUNCILLOR REPORTS

None submitted.

6 – 24/25 REPORTS ON MATTERS OUTSTANDING

A Section 106 Agreement, Church Lane – The Chair had contacted the developer and further information was awaited.

B Resurfacing of footway on Wragby Road – Update if received from CC Sue Rawlins – Deferred until next meeting.

C Resurfacing of footway on Scothern Lane and St Edward’s Drive – update – Deferred until next meeting.

D Village map board repair Scothern Lane – consideration of quotation – Quotation received from the Pelican Trust for repair and supply of new posts £235.00. That this be accepted unanimously Resolved.

- E**
- i. Millennium Stone lighting upgrading** – Deferred until next meeting
 - ii. To agree times of lighting of the Millennium stone throughout the year** – Resolved that March to September – lights switched off. September to March – lights on from 4.00pm till 10.00pm.

Initialled.....Chair

Date.....

F Allotment provision on The Parklands development – The Project Manager had stated that the allotments sit under Phase 3 of the development and they are looking to incorporate these into the wider community hub with a potential redesigned pub. A new planning application would be submitted for this area.

G The Parklands – burning of materials – reply from Project Manager – Reply stated that the burning of materials had been resolved with WLDC and there would be no further burning of materials on site.

H Request to Nettleham and Greetwell Parish Councils to support the upgrading of the roundabout on A158 Bunkers Hill – replies if received - Greetwell Parish Council would support this upgrading; Nettleham Parish Council reply awaited.

I Planting of replacement tree on Manor Drive – LCC had stated that they would be including this in the planting list for next season.

7 – 24/25 TO CONSIDER REQUESTING THE PARKLANDS DEVELOPERS TO PUT SPEEDHUMPS ON PARKLANDS END OF WEST DRIVE

This was discussed and unanimously Resolved that in the interest of safety for pedestrians and motorists this request be made to the developers.

8 – 24/25 TO CONSIDER ADOPTING REVISED STANDING ORDERS AS RECOMMENDED BY NALC

The new Standing Orders were discussed. That they be adopted proposed by Councillor Peter Heath, seconded by Councillor Mrs Sandra Clayton and Resolved.

The Clerk would circulate these to members and they would be published on the parish website

9 – 24/25 TO REVIEW LGPS DISCRETIONS STATEMENT SCHEME EMPLOYER

This document was reviewed without amendment - unanimously Resolved.

10 – 24/25 DRAIN BETWEEN PROPERTIES ON WRAGBY ROAD AND THOSE ON FOX COVERT – REPORT BY COUNCILLOR MRS PAULINE LOVEN

The drain adjoining properties on Wragby Road and Fox Covert had recently filled with water and was seeping into gardens in Fox Covert. It was noted that there appeared to be much vegetation and garden rubbish in it which was preventing the water draining away.

It was noted that the responsibility for maintenance of this drain rested with the riparian owners as no access other than from rear gardens was possible.

It was agreed that a letter be written from the Parish Council to the residents of whose properties bordered the drain advising them of their responsibilities for maintaining the drain and suggesting that garden rubbish and cuttings be not deposited in it.

Initialled.....Chair

Date.....

11 – 24/25 AREA AROUND PARK GATES – SUGGESTION OF TIDYING/SWEEPING/REMOVAL OF SOME SIGNAGE AND DEBRIS

This matter was deferred until the next meeting of the Parish Council.

12 – 24/25 CHURCH LANE NEAR TO ‘TWO CORNERS’ – SEVERE DAMAGE TO ROAD - TO DISCUSS HOW TO EMPHASISE TO LCC TO RESURFACE THIS AREA TO A SAFE STANDARD

The condition of this single track lane was discussed with the side so eroded that motorists had to drive into the centre of the road with the likelihood of meeting oncoming traffic around a double bend.

It was felt that a possible solution would be a passing place put in on the corner by the property ‘Two Corners’ so that motorists can see the oncoming traffic.

That the Parish Council ask CC Sue Rawlins to investigate this suggestion with the LCC Highways Department unanimously Resolved.

13 – 24/25 FINANCE

A Audit 2023/24 – To Approve Internal Auditor for that period - That D E Accounting Services be appointed as Internal Auditor, unanimously Resolved.

B Accounts for payment/Income/Bank balances

i Accounts paid April 2024

Tesco Mobile – Parish Council mobile phone - £8.09
E.On – Electricity – Millennium stone - £25.00

ii Accounts to be paid 25th April 2024

Glendale Countryside Ltd – Grass cutting – Net £537.25, VAT £104.45, Gross £644.70
Sudbrooke Village Hall – Hire of hall for PC meetings (April, May, June, July, September) - £90.00
Cllr P Heath – reimbursement for printed copy of village map - £40.00
Visual Print and Design – Printing Sudbrooke News - £395.00
Mrs C Myers – Expenses March 2024 - £33.85
Mrs C Myers – Expenses Annual Parish Meeting - £11.88
Mrs B Solly – Office 365 subscription - £59.99
Mrs B Solly – Expenses (January 2023 – April 2024) - £53.49
Staffing payments April 2024 – Total £1,146.87

iii Income April 2024

Parish Precept - £34,000.00
Bank Interest - £541.94

Initialled.....Chair
Date.....

iv Bank Balances at Thursday 25th April 2024

Current Account – £59,150.85
Instant Deposit Account (earmarked reserved) – £12,361.05
Fox Covert Account – £2,205.21
Northfield Park Account – £18,688.87
Sportsfield Account – £4,007.08

Total in bank accounts = £96,413.06

14 – 24/25 PLANNING

- A Application 147989 - Barfield Farm Wragby Road Sudbrooke** - proposed single storey rear extension to form boot room – To ratify Councils comments made and submitted under delegated authority of ‘No objections’.

- B Application 147889 – Green Garth, 24 Wragby Road - to erect two storey front extension, single storey rear extension and detached garage** – Too late to respond as application already determined.

- C Application 148019 – Two Corners, Church Lane - Planning application for first floor extension over garage and oak framed porch, installation of inset roof mounted solar panels, Air Source Heat Pump and new front boundary fence** - To ratify comments made and submitted as ‘No objections’.

- D Application 148050 – Kalon, 38 Scothern Lane - erection of 1no. dwelling being variation of conditions 2, 3, 5, 6 & 8 of planning permission 147319 granted 21 November 2023 – alterations to dwelling design, energy statement & landscaping** – to ratify comments made and submitted under delegated authority ‘Some members do not have any objections to the application. However others have reservations in that it is out of proportion with the neighbouring properties and the development has already resulted in the demolition of a small bungalow which is the type of property that is in short supply.’

Also the tree survey seems to only be for the front of the plot. It is understood that many trees from the rear and were removed and not included in the tree survey. This does need to be investigated.’

That the comments made on each of the applications A, C and D, be ratified unanimously Resolved.

- E Neighbourhood Plan Review** – Additional input was awaited by the Consultant for the Draft Character Addendum on the historical past of Sudbrooke Park – Councillor Mrs Pauline Loven offered to submit copies of documents which she had collected.

Initialled.....Chair
Date.....

15 - 24/25 CORRESPONDENCE RECEIVED SINCE LAST MEETING - * SENT TO RESIDENTS EMAIL LIST

- 29.2.2024 – Parish Council Police (PCC) Engagement session information
- 1.3.2023 - LCC Town and Parish update
- *5.3.2024 - TSG Publicity – Details of Call Connect during Easter public holiday
- 6.3.2024 - Play area inspections for 29.2.2024
- 11.3.2024 - LALC E News
- *13.3.2024 - What's on in West Lindsey
- 15.3.2024 - WLDC Notification of prosecutions in Sudbrooke for felling trees under TPO
- 18.3.2034 – Notification from PK Littlejohn of 2023/24 audit and that Sudbrooke has been selected to receive an Interim Audit
- *18.3.2024 - West Lindsey Business Brief
- 22.3.2024 – IGas Community fund notification of unsuccessful grant application
- 22.3.2024 - LALC E News
- 25.3.2024 – WLDC Parish Newsletter
- 25.3.2024 - LCC Town and Parish Newsletter
- 26.3.2024 - LCC Town and Parish Council update
- 28.3.2024 – WLDC notification of increase in defibrillator maintenance
- *28.3.2024 - West Lindsey News
- 3.4.2024 – News from the ICO
- 5.4.2024 – LALC E News
- 10.4.2024 – Crime figures from Lincs Police
- 12.4.2024 - WL Business Brief
- 16.4.2024 - LCC Highways News
- 18.4.2024 – LCC notification of cutting of PROW's
- *18.4.2024 - Childhood Vaccinations survey
- 18.4.2024 - WLDC Agenda of Extraordinary meeting

16 – 24/25 CLERKS REPORT

The Clerk reported as follows:-

- Suggestions of vehicle electric charging points – Several suggestions had been received and those locations suggested had been sent the information/contact details for further perusal.
- That LCC would be contributing £2,220.23 towards verge cutting during the financial year 2024/25.
- That the Parish Council had received notification from Electoral Registration that it could co-opt a member to the vacancy on the Parish Council. The vacancy was currently being advertised.
- That the Parish Council had been received a framed picture of the King for displaying in a public place. Members agreed that this would best be hung in the Village Hall, with the Committees approval.

Initialed.....Chair

Date.....

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- That local resident Dave Barrett of Safety First and Arvind, Postmaster, had offered to deliver and sponsor a Life Saving First Aid evening for residents. Members agreed that this be organised as a Parish Council event and the Clerk agreed to organise it.

17 – 24/25 CHAIRMANS REPORT

The Chair reported that he had sited new 30mph signs on West Drive/Holme Drive.

18 – 24/25 DATE OF NEXT MEETING

Annual meeting of the Parish Council 9 May 2024 – 7.30pm, Village Hall

19 - 24/25 CONFIDENTIAL ITEM – SADBROOKE NEWS

No press or public present but item discussed confidentially.

Signed.....Chairman

Date