

MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD AT 7.30PM ON THURSDAY 6 MARCH 2025 IN THE VILLAGE HALL, SADBROOKE

**PRESENT: Councillors - Peter Heath (Chairman), Mrs Sandra Clayton, Simon Crampton, Paul Fido, Mrs Cathryn Nicoll, Bhikhu Mistry
Mrs Christine Myers (Clerk), Mrs Bridget Solly (Treasurer)**

173 – 24/25 PARISHIONERS ITEMS

Favourable comments from residents received re works on footpath to rear of shop Elm Drive to the woods – this had recently been cut back and tidied jointly by Witham Third Drainage Board and the Parish Councils grounds maintenance contractor.

Two Corners, Church Lane – A large amount of debris removed from the dyke around the double bends had been left on the grass verge. LCC had confirmed that it was not its contractors and suggested that it may be the adjoining landowners responsibility.

A resident had approached a Councillor with concern about parking on Windsor Close. It was noted that this was not a PC issue.

The property at 30 Wragby Road had been demolished with no notification to the Parish Council from WLDC Planning. DC Baptiste Velan to be asked to make enquiries.

174 – 24/25 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillor Mrs Tracey Bowman – Reason given accepted.

175 – 24/25 TO RECEIVE RESIGNATION FROM COUNCILLOR MRS PAULINE LOVEN

Mrs Loven’s resignation had been received and WLDC Electoral Registration informed. If there were not 10 requests for an election then co-option would be able to take place at a future meeting of the Parish Council.

176 – 24/25 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

None declared.

177 – 24/25 DRAFT MINUTES OF MEETING HELD ON 6 FEBRUARY 2025 TO BE APPROVED AND SIGNED AS MINUTES

That the minutes be signed as a true record unanimously Resolved.

178 – 24/25 COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS

CC Sue Rawlins had reported that she was formulating a list of outstanding items to pass on to her successor following the May County Council elections.

Initialed.....Chair
Date.....

179 – 24/25 REPORT ON MATTER OUTSTANDING – MILLENNIUM STONE LIGHTING/DRAINAGE OF THE AREA ROUND THE STONE – SITE MEETING HELD ON 7.2.2025

The meeting had been attended by two Officers of LCC, Councillors Peter Heath, Simon Crampton, Paul Fido, County Councillor Sue Rawlins and the Clerk.

The Officers agreed:

- 1 That the lights should be removed to allow temporary removal of the lighting and wiring.
- 2 Highways would dig down and remove the clay beneath the surface.
- 3 Highways would fill the excavated area with gravel to assist drainage.
- 4 The Parish Council would then arrange for replacement of the lighting.

It was felt that a 50% contribution from LCC for the removal and re-installation of the lights be requested.

180 – 24/25 TO CONSIDER APPLICATION TO AWARDS FOR ALL THROUGH ‘FINDING FITNESS LTD’ FOR TARGET WALL/BASKETBALL HOOP

This company had offered to prepare an Awards for All application on behalf of the Parish Council for the above two items at no cost to the Parish Council. If successful the company would supply and fit the items. Members agreed that this was an excellent opportunity to obtain this equipment to be sited on the Multi-purpose sports area and that Councillors Peter Heath, Paul Fido and the Clerk work with the company to secure funding.

181 – 24/25 TO REVIEW THE FOLLOWING:-

- A Complaints Policy** – This was reviewed without amendment.
- B Planning Policy** – This was reviewed without amendment.
- C Sudbrooke News Advertising Policy** – This was discussed in order to sustain the ‘Sudbrooke News’.

- 1 Business advertisers to be charged at current advertising rate.
- 2 Doctors Surgeries/Medical Practices news articles to be included in the magazine for information purposes.
- 3 Voluntary groups/charities in Sudbrooke and Scothern – articles to be included at no cost.
- 4 Events and items relating to Sudbrooke – no charge
- 5 Clerk to provide precis of minutes of Parish Council meetings.

That the above be the revised Policy proposed by Councillor Peter Heath, seconded by Councillor Simon Crampton and Resolved.

Initialed.....Chairman

Date.....

182 – 24/25 TO CONSIDER FUTURE USE OF THE STUART CURTIS FIELD

This item was raised due to the high cost of maintaining the field and it not being used for sports purposes, mainly due to it having no changing facilities/toilets, and not being a full sized pitch.

Members considered that if Messrs Truelove agreed and following a consultation with residents, a possible use of the field could be for it to be used for allotments. Enquiries would be made with Messrs Truelove to consider revising the Agreement between them and the Parish Council for the use of the field.

It was also noted that the field was being used by an unknown person for dog training. Members felt that dogs should not be allowed onto the field, similarly to the Village Hall field, and instructed the Clerk to arrange for 'No dog' notices to be displayed.

183 - 24/25 VILLAGE LITTER PICK

A To agree to a village Litter Pick on 29.3.2025 to be run by Councillors Mrs Tracey Bowman and the Clerk – This was agreed.

B To agree sum for refreshments – That the sum of £10 be spent on refreshments unanimously Resolved.

To review/adopt Risk Assessment - This had been circulated and that it be adopted unanimously Resolved.

184 – 24/25 FINANCE

A Accounts to be paid 6th February 2025

Mrs C Myers Expenses – February 2025 - £35.00
LALC – Additional hours – website maintenance – Net £54.00, VAT £10.80, Gross £64.80
Ian Moore Contracting – Work at the Beck towards Elm Drive – Net £650.00, VAT £130.00, Gross £780.00
Ian Moore Contracting – Shrub bed clearance and waste removal on Beresford Drive – Net £275.00, VAT £55.00, Gross £330.00
Stop Dead Pest Control – Eradicate moles on Stuart Curtis Field - £390.00
Mrs C Myers – reimbursement for purchase and subscription for green garden waste bin for the Northfield Park Gardening Group - £83.00
Mrs B Solly Expenses – to March 2025 - £28.80
Tesco Mobile – PC Mobile Phone bill - £8.09
E.On – Electricity at Millennium stone - £25.00
Cllr Paul Fido – purchase of bulbs - £79.42
Staffing costs £1,217.30 – Some items to be paid early in the March due to HMRC/WYPPF requirements

That the above payments be paid unanimously Resolved.

Initialled.....Chairman

Date.....

Bank Balances Thursday 6th March 2025

Current Account – £2,342.25
Instant Deposit Account (incl. earmarked reserved) – £45,765.58
Fox Covert Account – £2,223.08
Northfield Park Account – £18,140.30
Sportsfield Account – £4,039.55

Total in bank accounts - £72,510.76

B Annual Parish Meeting – Tuesday 6 May 2025 – To agree sum for refreshments – That the amount of £35 be allowed for expenditure on refreshments to be arranged by Clerk and Treasurer unanimously Resolved.

A reminder was given that a speaker from the Witham Access Project would be attending the Annual Parish Meeting to give an address.

185 – 24/25 PLANNING

A Neighbourhood Plan Review - Update from Consultant - Following two minor amendments to the Plan it was Resolved that it could be submitted to West Lindsey District Council for approval prior to a Parish Referendum taking place.

B Application WL/2025/00107 – 23 Wragby Road - 4 sections of railings on the front boundary wall and retrospective Planning application for retention of 4 piers above 1m from the ground level – to ratify comments sent to WLDC by Clerk under delegated authority –

‘Sudbrooke Parish Council objects to this retrospective planning application.

A perfectly good hedge was removed without any consultation - in an area where there is a blanket TPO Order. The green area fronting Wragby Rd is one of the key features to maintain the character of the village as identified in the Sudbrooke Neighbourhood Plan and Character Assessment.

To erect a 10ft high wall in this area is totally out of character of the rest of the neighbourhood. Sudbrooke does not have a problem with crime hence the reason given as it being for security is arguable.

Any works carried out to a property needs to comply with policies in the Sudbrooke Neighbourhood Plan.

If the wall/pillars receive retrospective planning permission at this height, then this will be setting a precedent for future planning applications and the appearance of the village.’

That the above comments be ratified unanimously Resolved.

Initialled.....Chairman
Date.....

C Application WL/2025/0004 - 21 Wragby Road – TPO works – to ratify comments sent to WLDC by Clerk under delegated authority –

‘The importance of the belt of protected trees fronting Wragby Rd is one of the key features to maintain the character of the village as identified in the Sudbrooke Neighbourhood Plan and Character Assessment.

The Parish Council has concerns at the extent of the proposed works and that any work needs to comply with policies in the Sudbrooke Neighbourhood Plan.’

186 – 24/25 CORRESPONDENCE RECEIVED SINCE LAST MEETING *sent to Residents list

5.2.2025 - *West Lindsey News*

5.2.2025 – *LCC Parish Highway Grass Cutting Agreement*

7.2.2025 - *News from the ICO*

7.2.2025 – *LALC News*

13.2.2025 - *Central Lincolnshire Authority Wide Design Code – Notice of Forthcoming Consultation 26 February 2025 – 9 April 2025*

18.2.2025 – *re report 19.9.2024 - Fix My Street – debris left after gully clearing*

‘No further action’

**20.2.2025 - WL Business brief*

22.2.2025 – *LALC News*

25.2.2025 – *LCC Town and Parish council update*

26.2.2025 - *Notification of Planning Committee details for Planning application: WL/2024/00570, land off Nettleham Road, Scothern*

**26.2.2025 – Central Lincolnshire Design Code Consultation information*

27.2.2025 – *Notification of Community Projects launch – 31.3.2025 Reepham and Cherry Willingham Village Hall*

28.2.2025 - *West Lindsey Parish News*

187 – 24/25 CLERKS REPORT

The Clerk reported as follows:-

A Stopping Up Order had been received for extinguishment of part width of FP 160 to facilitate the Bollard.

The green waste bin/subscription had been purchased for the Northfield Park Gardening Group.

That the Tesco phone account was rising in April to £8.57 per month.

188 – 24/25 CHAIRMANS REPORT

The Chair had nothing further to report.

189 – 24/25 DATE OF NEXT MEETING

THURSDAY 3 APRIL 2025 7.30PM, BRAMHAM LOUNGE, SUSBROOKE VILLAGE HALL.

Signed.....Chairman

Date.....