

**SUDBROOKE PARISH COUNCIL**  
<https://sudbrooke.parish.lincolnshire.gov.uk/>  
[sudbrookeparishcouncil@gmail.com](mailto:sudbrookeparishcouncil@gmail.com)  
[07594 295457](tel:07594295457)  
Chairman – Cllr P Heath  
Vice chair – Cllr T Bowman  
Clerk & RFO - Mrs L Clinkscales

**Minutes of the meeting of Sudbrooke parish council held at 7.30pm on Thursday 2<sup>nd</sup> October 2025 in the Bramham lounge, Sudbrooke village hall.**

**Present:** Cllr P Heath, Cllr T Bowman, Cllr B Dowell, Cllr B Mistry, Cllr S Compton, Cllr C Nicoll, Cllr M Alford, Cllr P Fido.

Mrs L Clinkscales - Clerk & RFO  
Ccllr J Smith - County Councillor  
Dcllr B Velan - District Councillor

**94 25-26 To note apologies and reasons given.**

None

**95 25-26 To receive any declarations of interest in accordance with the localism Act 2011 and consider any requests for dispensation in relating to disposable pecuniary interests of the other interests as outlined in the council's code of conduct**

None

**96 25-26 To receive the notes of the council meeting held on the 4<sup>th</sup> of September 2025 and agree for them to be signed as a true record.**

**RESOLVED** unanimously to accept the minute for the meeting from the 4<sup>th</sup> of September 2025 as a true record.

**97 25-26 To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agreed actions as required.**

Dcllr B Velan shared there had been a change in administration at WLDC and with the two leaders. It is thought that the RAF Scampton site will proceed with the housing of asylum seekers.

Ccllr J Smith has achieved a date for the drainage to be rectified by LCC. To note a thanks for Ccllr J Smith in their support with Sudbrooke Parish Council, to rectify and complete this issue. Cllr J Smith has also been notified that a training centre has been set up to assist those seeking GP appointment, the new system has caused issues limiting those having access.

**98 25-26 To receive the Chairman's report.**

Nothing new at this stage to report

**99 25-26 To receive a report from the Clerk.**

To note e-on have notified an annual increase in electricity of £10.49, this is for the Millenium Stone lighting. The Electrician has been notified of LCC coming to carry out the drainage work and the electrician has been booked in for a few day later. Vocalise, there has been no response to taking part in the Parish Councils Light switch on. Cllr T Bowman to make contact with another Choir

**100 25-26 To receive a report on Events Committee (outside bodies)**

Cllr B Dowell, The table top sale was a success for the first event trial by the Events Group in the village they raised in the range of £170.00. To note thanks to Arvind for the donations of the tombola items

**101 25-26 To receive a report from the gardening group.**

Nothing new at this stage to report

**102 25-26 Report on matters ongoing matters:-**

**i. Millennium stone lighting/drainage of the area around the Stone.**

LCC to carry out the drainage work on the 30th October 2025. The electrician has been booked for the 4th November to reinstate the flood lights.

**ii. Future of Sudbrooke News**

The working group has not managed to fix a date, they will meet at the end of the meeting to discuss ideas and options.

**iii. Dog bin – West Drive – update.**

The Clerk inquire about the cost of moving one of the bins to another location. It is thought there is a cluster in one location which is a little excessive.

**iv. To receive and update on the bench repair at millennium stone.**

This has been repaired and completed by Cllr P Heath.

**v. Replacement of damaged bollard**

This has been ordered and postponed to the end of October due to other work being carried out at the Village Hall.

**vi. Light switch on**

There is currently an offer at one of the Supermarkets, the Clerk to check what was left over from last year's event and purchase the difference to equate to 42 bottles.

**RESOLVED** unanimously for the Clerk to make any necessary purchases for the Light switch on event. Arvind has offered to donate all the mince pies for the event.

**103 25-26 Finance matters**

**i. To approve the receipts and payments since September parish meeting 2025.**

**RESOLVED** unanimously to approve the receipts and payments from September 2025

**ii. To note and approve the 2<sup>nd</sup> quarter bank reconciliation July – Sept 2025.**

**RESOLVED** unanimously to approve the 2nd quarter Bank Reconciliation from July - September 2025.

**iii. To note the 2<sup>nd</sup> quarters expenditure vs budget, and the variances.**

**DEFERRED**

**iv. To receive an update on the community grant funding/ tennis courts.**

THE Monkey wall and the target practice wall has been successfully installed. The Basket ball net has been manufactured and is waiting for an installation date.

A working party will be created to tidy the tennis courts of the brambles and weeds.

**104 25-26 Amenities Report**

**i. To receive a report on Grass Cutting - Ian Moore and approve any necessary actions.**

The Clerk to ask Ian Moore for a schedule for 26/27 for the precept setting.

**ii. To receive a report on Hedges, and - Arborez and approve any necessary actions**

Cllr P Fido to contact Erik from Arborez and get clarification on what needs to be carried out and why certain jobs have not been carried out.

**105 25-26 Planning matters**

**i. Update from WLDC regarding the neighbourhood plan.**

Dcllr B Velan to inquire with WLDC for an update.

**ii. WL/2025/00962, Planning application for conversion of existing outbuilding (former stables) into residential annexe, THE HAWTHORNS, CHURCH LANE, SUDBROOKE, LINCOLN, LN2 2QH**

No objections

Date of next meeting – 6<sup>th</sup> November 2025, 7.30pm - to be held in the Bramham Lounge, Village Hall

MEETING CLOSED 20:10

**Bank Balances Thursday 1<sup>st</sup> October 2025**

Current Account –	£14,669.88
Instant Deposit Account -	£47,570.68
Instant Deposit Account (Earmarked reserves) –	£15,330.00
Fox Covert Account –	£4,069.82
Northfield Park Account –	£18,037.83
Sportsfield Account –	£2,239.74
<b>Total in bank accounts</b>	<b>£101,917.95</b>

**Monies received:**

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**Total Monies received****Accounts to be paid 1<sup>st</sup> October 2025**

Tesco Mobile – PC Mobile Phone bill	£8.57
E.On – Electricity at Millennium stone	£25.00
Sudbrooke Village Hall Hire (November )	£18.00
Expenses - Loo Clerk	£31.85
Play Fitness, Monkey wall challenge, target practice	
NET £14,500.00 VAT £2,900	£17,400.00 (GROSS)
Parish Magazine Printing	£272.29
PKF Little John AGAR NET £210.00 VAT £42.00	£252.00 (GROSS)
Ian Moore Contracting NET £782.50 VAT £156.50	£939.00 (GROSS)
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<b>Payment Subtotal</b>	<b>£19,885.71</b>
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**Administration costs to be paid 31<sup>st</sup> October 2025**

<b>Administration Costs</b>	<b>£1,442.31</b>
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<b>Monthly Total</b>	<b>£21,328.02</b>
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