

SUDBROOKE PARISH COUNCIL
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07594 295457

Chairman – Cllr P Heath
Vice chair – Cllr T Bowman
Clerk & RFO - Mrs L Clinkscales

Minutes of the meeting of Sudbrooke parish council held at 7.30pm on Thursday 8th January 2026 in the Bramham lounge, Sudbrooke village hall.

Present; Cllr P Heath -Chair, Cllr T Bowman - Vice-Chair, Cllr B Dowell, Cllr M Alford, Cllr S Crampton, Cllr P Fido

- 13825-26 To note apologies and reasons given.**
Apologies received from Cllr C Nicoll and Cllr B Mistry
- 13925-26 To receive any declarations of interest in accordance with the localism Act 2011 and consider any requests for dispensation in relating to disposable pecuniary interests of the other interests as outlined in the council's code of conduct**
None
- 14025-26 To receive the notes of the council meeting held on the 10th of December 2025 and agree for them to be signed as a true record.**
Resolved unanimously to approve the minutes of the meeting of 10th of December 2025 as a true record.
- 14125-26 To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agreed actions as required.**
Scothern PC had requested a speed reduction that had been declined, this was noted for the future as if another request would likely also be declined.
- 14225-26 To receive the Chairman's report**
Cllr P Heath thanked all those involved in the light switch on. It was a success. Cllr S Crampton and the Clerk to go through how lighting of the tree works - including the electric box.
- 14325-26 To receive a report from the Clerk.**
Nothing new to report on at this time.
- 14425-26 To receive a report from the gardening group.**
Due to winter months there is nothing new to report at this time of year. At the next meeting Cllr P Fido would like permission to purchase bulbs for the spring.
i. To approve the planting schedule for 2026/27
RESOLVED unanimously to approve the proposed planting schedule.
- 14525-26 To discuss and resolve any matters relating to the Stuart Curtis Field, & Dog friendly areas.**
RESOLVED unanimously for the Clerk to write to the Truelove developers to inform them we are resighting the football post and that we would like to make this a safe space for dog owners to have
an
open space for dogs off leads.
- 14625-26 Receive a report following the Witham Valley access group AGM.**
Cllr S Crampton gave a brief report on what Witham Valley are working towards and their goals and aspirations. Cllr S Crampton has become the PC representative for the group and wishes to attend more of their meetings
- 14725-26 To discuss a resolve an necessary reaction regarding the West Lindsey District Council introduction of food waste bins.**
A report was received from Cllr S Crampton, it was agreed the PC would do a small piece within the magazine to inform residents what is happening within WLDC.
- 14825-26 Report on matters ongoing matters:-**
i. Dog bin – West Drive – update
Clerk to chase, as there has been no response to emails.
ii. Grit Bins

RESOLVED unanimously Cllr B Dowell to write to LCC with a request for two grit bins as requested by the Parkland residence. LCC will risk assess and make the decision as to whether the request is viable.

iii. **Sudbrooke News.**

a. **Review of public questionnaire.**

RESOLVED unanimously that this would be published electronically via the notice boards and the Sudbrooke News.

b. **Timescales.**

DEFERRED

c. **Response from the editor.**

The Clerk sent an email on the 3rd December 2025, they have had no response, to chase and to ask them to include the questionnaire

14925-26 Finance matters

i. **To approve the receipts and payments since December parish meeting 2025.**

RESOLVED unanimously to approve the receipts and payments since the December 2025 meeting.

ii. **To approve the 3rd quarter bank reconciliation from the 1st September 25 - 31st December 2025.**

RESOLVED unanimously to approve the bank reconciliation for the third quarter.

15025-26 Amenities Report

i. **To receive an update on the play parks and any necessary action following the play inspections.**

RESOLVED unanimously to approve the repairs to the fencing to the tennis courts.

ii. **To receive a report on Grass Cutting - Ian Moore and approve any necessary actions.**

Nothing new to report at this time

a. **To approve a grass cutting tender.**

RESOLVED unanimously to approve the grass cutting tender for 2026/27 with contractor Ian Moore

iii. **To receive a report on Hedges, and - Arborez and approve any necessary actions.**

Nothing new to report at this time

a. **To approve a hedge cutting tender.**

RESOLVED unanimously to approve the shrub and hedge cutting tender for 2026/27 with contractor Ian Moore.

15125-26 Planning matters

i. **Update from WLDC regarding the neighbourhood plan.**

No update has been received by the Clerk to chase ahead of the next meeting.

ii. **To receive a report and resolve any necessary action relating to no 40 Scothern Lane regarding the condition of the grass verge.**

RESOLVED unanimously to address the current state of the verges within the village with residence and address that this is the highways responsibility not a PC matter. To circulate through the mailing list and the Sudbrooke News.

iii. **To receive a report and resolve any necessary action relating to no 40 Scothern Lane regarding the boundary.**

RESOLVED unanimously for the Clerk to obtain documents of boundaries via the Land Registry along with Cllr S Crampton to look via WLDC planning portal on the planning portal

15225-26 Any future items for the next meeting (agenda item)

Purchase of plants

15325-26 Date of next meeting – 5th February 2026, 7.30pm - to be held in the Bramham Lounge, Village Hall

Meeting date approved

Bank Balances Thursday 1st January 2026

Current Account –	£2,231.97
Instant Deposit Account -	£30,865.25
Instant Deposit Account (Earmarked reserves) –	£15,426.85
Fox Covert Account –	£4,096.60
Northfield Park Account –	£18,156.51
Sportsfield Account –	£2,254.48
Total in bank accounts	£73,031.66

Monies received:

-

Total Monies received **£0.00**

Accounts to be paid 1st January 2026

Tesco Mobile – PC Mobile Phone bill	£8.57
E.On – Electricity at Millennium stone	£25.00
Clerk Expenses	£34.55
Sudbrooke Village Hall Hire (February 2026)	£20.00
EKM - Play Inspections (£200.00 + VAT £40.00) Inv SI-1259	GROSS £240.00
EKM - Play park repairs (£415.00 + VAT £83.00) Inv SI-1258	GROSS £498.00
Scothern PC Grass verge shared	£247.50
LALC annual subscription	£479.90
Parish Magazine Printing - Sudbrooke News	£272.29

Payment Subtotal **£1,825.81**

Salaries to be paid 31st January 2026

Mrs Louise Clinkscales - Salary -	£802.32
Lincolnshire County Council – Employee Pension Contribution - 5.5%	£58.45
Lincolnshire County Council – Employer Pension Contribution - 26.6%	£282.70
HMRC – Tax & Employers NI	£299.04

Administration Costs **£1,442.51**

Monthly Total **£3,268.32**

Signed

Date

Signatorie #1 Name (Print)

Signed

Date

Signatorie #2 Name (Print)