

SUDBROOKE PARISH COUNCIL
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Chairman – Cllr P Heath
Vice chair – Cllr T Bowman
Clerk & RFO - Mrs L Clinkscales

**Minutes of the meeting of Sudbrooke parish council held at 7.30pm on Thursday 10th December 2025 in the
Bramham lounge, Sudbrooke village hall.**

Present: Cllr T Bowman - Vice-chair, Cllr P Fido, Cllr B Dowell, Cllr C Nicoll

No members of the public or outside bodies were in attendance

- 12125-26 To note apologies and reasons given.**
Cllr P Heath, Cllr S Crampton, Cllr M Alford, Cllr B Mistry
- 12225-26 To receive any declarations of interest in accordance with the localism Act 2011 and consider any requests for dispensation in relating to disposable pecuniary interests of the other interests as outlined in the council's code of conduct.**
None
- 12325-26 To receive the notes of the council meeting held on the 6th of November 2025 and agree for them to be signed as a true record.**
RESOLVED unanimously to approve the minutes of the 6th November 2025 as a true record.
- 12425-26 To receive any reports from outside bodies, including the Police, District and County Councillors (if any) and agreed actions as required.**
No reports had been received prior or during from outside bodies.
- 12525-26 To receive the Chairman's report**
Nothing to report at this time.
- 12625-26 To receive a report from the Clerk.**
Notes previously circulated
- 12725-26 To receive a report on Events Committee (outside bodies)**
RESOLVED to remove this outside report from the agenda as the parish has no business interest in this group. The parish council to support if and when required.
- 12825-26 To receive a report from the gardening group.**
Nothing new to report, the group will bring a report and schedule for the group to the January meeting for their plans for 2026.
- 12925-26 To discuss and resolve any matters relating to the Stuart Curtis Field, & Dog friendly areas.**
DEFERRED until Cllr M Alford is present.
- 13025-26 Receive a report following the Witham Valley access group AGM.**
DEFERRED until Cllr S Crampton is present.
- 13125-26 To discuss a resolve an necessary reaction regarding the West Lindsey District Council introduction of food waste bins.**
DEFERRED until Cllr S Crampton is present.
- 13225-26 Report on matters ongoing matters:-**
- i. Dog bin – West Drive – update**
The Clerk has chased a number of times, to continue to chase.
 - ii. Replacement of damaged bollard**
This work has now been completed.
 - iii. Report on the Light switch on**
The event was a success and felt it was a positive experience for the PC and residents.
Cllr T Bowman gave thanks to all those who helped. The PC raised £116.55 in donations
- a. Discuss some resolve any necessary action on the suggestion of setting up a light switch on working group**
As of September 2026 a group of members will be appointed; this group will manage the switch on event.
 - b. Choose a date for 2026**

RESOLVED unanimously to approve the date of the 29th November 2026.

- c. **To discuss and resolve any necessary action offering to work alongside the Village Hall Committee in future events.**

RESOLVED unanimously for Cllr T Bowman and the Clerk to attend a VH meeting and open a conversation as to whether the opportunity is viable for both parties and whether they would like to join forces on a Christmas event for 2026.

13325-26

Finance matters

- i. **To approve the receipts and payments since November parish meeting 2025.**

RESOLVED unanimously to approve the receipts and payments from the last meeting held in November.

- ii. **To review expenditure v budget as at the end of December 2025 and to note any significant variances.**

This has been presented and noted.

- iii. **To review the provisional budget under all headings for the 2026/27 an estimate of £37,500 was submitted to WLDC in November. The authority requires the final claim by the end of January 2026.**

RESOLVED unanimously to approve a precept of £39,600.00 this is a 8.12% increase in council tax

13425-26

Amenities Report

- i. **To receive an update on the play parks and any necessary action following the play inspections**

Nothing new to report at this time.

- ii. **To receive a report on Grass Cutting - Ian Moore and approve any necessary actions.**

- a. **To approve a grass cutting tender**

DEFERRED, Cllr P Fido to approach Ian Moore Contracting and negotiate the tender, as their standard of work has been noted.

- iii. **To receive a report on Hedges, and - Arborez and approve any necessary actions.**

Nothing new to report at this time.

- a. **To approve a hedge cutting tender.**

DEFERRED, Awaiting for one more quotation and this will be resolved at the next meeting

13525-26

Planning matters

- i. **Update from WLDC regarding the neighbourhood plan.**

Nev Brown is awaiting amendments from Luke Brown the NP consultant to be able to proceed.

13625-26

Any future items for the next meeting (agenda item)

Speed awareness

13725-26

Date of next meeting – 8th January 2026, 7.30pm - to be held in the Bramham Lounge, Village Hall.

RESOLVED unanimously for the net meeting to be held on the 8th January 2026, 7.30pm.

Signed Cllr P Heath

Date

Bank Balances Thursday 1st December 2025

Current Account –	£5,068.85
Instant Deposit Account -	£34,865.25
Instant Deposit Account (Earmarked reserves) –	£15,426.85
Fox Covert Account –	£4,096.60
Northfield Park Account –	£18,156.51
Sportsfield Account –	£2,254.48
Total in bank accounts	£79,868.54

Monies received:

LCC Grass Cutting contribution	£3,742.67
Christmas Tree light switch on income	£116.55
Total Monies received	£3,859.22

Accounts to be paid 1st December 2025

Tesco Mobile – PC Mobile Phone bill	£8.57
E.On – Electricity at Millennium stone	£25.00
Clerk Expenses	£34.55
Sudbrooke Village Hall Hire (January 2026)	£20.00
Ian Moore Bollard replacement. (£275.00 + VAT £55.00) Inv 583	GROSS £330.00
Play Fitness (Basketball) (£4,000.00 +VAT £800.00) Inv SI-624	GROSS £4800.00
EKM - Play Inspections (£200.00 + VAT £40.00) Inv SI-1242	GROSS £240.00
Royal British Legion - Wreath (£20.83 + VAT £4.17) Inv 31322439	GROSS £25.00
Glendale erection of Christmas tree (£40 + VAT £8.00)	GROSS £48.00
Payment Subtotal	£5,531.12

Administration costs to be paid 31st December 2025

Administration Costs	£1,442.31
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Monthly Total	£6,973.43
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