

**MINUTES OF THE MEETING OF SUDBROOKE PARISH COUNCIL HELD ON  
THURSDAY 1 JULY 2021 IN THE VILLAGE HALL, SUDBROOKE**

*The meeting was held face to face, with those attending maintaining social distancing. A Risk Assessment had been carried out and was adhered to.*

**PRESENT: Councillors Peter Heath (Chairman), Bob Waller (Vice Chairman), Mrs Tracey Bowman, Bhikhu Mistry, Simon Crampton, Dave Scott  
One resident, Mrs C Myers (Clerk), Mrs Bridget Solly (Treasurer)**

**48 – 21/22 PARISHIONERS ITEMS**

Request received from a resident to tidy a small strip of land on Ellison Close – Whilst Parish Council has no authority over this area there were no objections to it being tidied.

Resident suggested that Council encourage memorial seats in the village. Council felt that it was for individuals to consider and suggested that the resident may wish to put a suggestion in the Sudbrooke News.

Concern from resident that newly laid footpaths in the woods were not safe for walkers or dogs due to rough and sharp edges of the material. Clerk instructed to write to Project Manager of The Parklands to request that the paths be compressed/rolled to ensure a more even walk way.

Complaints received from residents re aggressive bullocks in field along PF 159. This had been referred to LCC Countryside Officer who suggested that the original route of the footpath through the woods could be re-established. **Resolved** that if the landowner/farmer could not provide better containment of their livestock that the County Council be requested to take action to re-establish the old path.

Grass cutting – Concern was expressed that the grass cutting around the double bends on Church Lane was of poor quality – Clerk to contact Glendale to request that this area be cut to satisfaction.

**49 – 21/22 CO-OPTION OF TWO COUNCILLORS TO VACANCIES AND SIGNATURES OF DECLARATION OF ACCEPTANCE OF OFFICE**

Two persons had applied for co-option to the vacancies – David Scott and Simon Crampton. That both be co-opted to the Parish Council proposed by Councillor Peter Heath, seconded by Councillor Bob Waller and unanimously Resolved.

Declarations of Acceptance of Office were handed to the new members for signature and would be signed by the Clerk at a later date to ensure safe handling of papers.

**50 – 21/22 TO RECEIVE APOLOGIES AND REASONS GIVEN**

Councillors Andy Cottam, Ian Russell, County Councillor Mrs Sue Rawlins.  
That reasons given be accepted unanimously Resolved.

Initialled.....Chairman

Date.....

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**51 – 21/22 NOTES OF MEETING HELD ON 5 MAY 2021 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as a correct record as minutes unanimously Resolved.

**52 – 21/22 POLICE MATTERS**

Letter received from Assistant Chief Constable outlining the provision of Neighbourhood Policing. The letter stated that ‘in relation to Parish Council meetings we will provide quarterly reports but will not routinely attend these unless there is a specific issue to be discussed. Where possible we will do this virtually and only for the issue listed on the agenda.’ Members were disappointed with this statement and the Chairman was authorised to write to Edward Leigh MP expressing dissatisfaction at the proposed community service.

**53 – 21/22 COUNTY COUNCILLOR/ DISTRICT COUNCILLOR REPORTS**

**County Councillor Mrs Sue Rawlins had submitted the following report:-**

**Highways** - A new interactive map of upcoming maintenance works for details of resurfacing, surface dressing, footpath improvements and more happening across Lincolnshire. You can filter the results by works, date, division and town or parish. Details are available on the LCC's website.

**Pelham Bridge Works** - The improvement works to Pelham Bridge are continuing and should be completed by the planned date. Hydro demolition has been the main job on the bridge this week. This is a technique using high pressure water jets, which can break out any damaged or substandard areas of concrete. A specialist contractor has also started to prep the bridge deck this week. They are grit-blasting the edges of the carriageway and pathways to get it ready for the new waterproofing to stick. Next week, hydro demolition will continue. Contractors are cutting out square areas for the new barrier posts to sit in – there are over 300 of these in total. Once this has been done, they can start setting the new barrier cradles in and also make a start on repairing the areas of substandard concrete which have been broken out of the deck. Highways thank everyone for bearing with them whilst the bridge is closed.

**Trading Standards** - Officers visited cold calling hotspots to speak to businesses and residents about their rights and responsibilities during Operation Rogue Trader. The operation, from 14 to 18 June, saw officers from Lincolnshire Trading Standards, supported by Lincolnshire Police, visit five areas in the county where residents have raised concerns about rogue traders. Residents have reported being ‘cold called’ and the businesses then deliberately overcharging for unsatisfactory goods and/or services. This includes charging for unnecessary work, damaging property deliberately in order to obtain money, leaving work unfinished and intimidating behaviour in order to extort money. The purpose of the visits is to make sure any businesses operating in the area are aware of what paperwork they legally need to provide to their customers, and the customers' rights, including the 14 day 'cooling-off' period. If you're worried a business is operating in a way that they shouldn't, please report it to us via the Citizens Advice consumer helpline by calling 0808 223 1133, or visit [citizensadvice.org.uk/consumer](https://citizensadvice.org.uk/consumer).

Initialled.....Chairman

Date.....

**Falls Response Unit** - The Falls Response Unit has been launched in the County for people who need urgent medical attention following a fall. The County Council and Lincolnshire Clinical Commissioning Group have committed funding of £273,000 each per year until March, 2024. Three falls teams will respond across the County with specially equipped vehicles and emergency equipment. The service is managed by LIVES and has been piloted since December, 2018.

**Litter Picking Kits** - A new litter picking kit scheme has been launched to start in mid-July with 500 free kits available through various community hubs. A kit can be reserved by calling 01522 552222.

**District Councillor Bob Waller** reported that the Consultation period for the Draft Central Lincolnshire Local Plan had commenced on 30 June 2021 and would run for a period of eight weeks.

DC Waller also reported on the cases of Covid 19 in the district stating that there had been no hospitalisations or deaths in the last week.

#### **54 – 21/22 REPORTS ON MATTERS OUTSTANDING**

**A Burial space/new cemetery** – Councillor Bob Waller had investigated the drainage of the adjoining site and felt comfortable that the land proposed for the cemetery is suitable for purpose. The Clerk was instructed to contact Mr Paul Truelove requesting a formal offer of the land which it was hoped the Parish Council could place on the next agenda for acceptance.

**B Multi-purpose Sports Area** – update/consideration of quotations for fencing – Five requests for quotations had been made by the Clerk with two companies responding in the sums of:

Company 1 – Including hoarding removal = £1646.75  
Without hoarding removal = £1471.75

Company 2 – Including hoarding removal = £2600  
Without hoarding removal = £2000

Members felt that currently the cost for the expenditure could not be justified against use of the area. That the item be left in abeyance for six months unanimously Resolved.

**C Stuart Curtis Field – Update on progress to date on surface improvement** – Glendale had reported that most of the moles had been eradicated, the field been rolled, cut weekly for the last 6 weeks and that top soil would shortly be laid.

Cllr Bhikhu Mistry had met with a company to obtain a price to lay road planings in the car parking entrance to the field and the quotation was still awaited.

The Clerk was asked to source a chain and padlock for the gate in order to prevent unauthorised entry.

Initialed.....Chairman

Date.....

**D CCTV at Village Hall update by Councillor Bhikhu Mistry for new cameras/offer of upgrade of system by resident at no cost to the Parish Council or Village Hall Management Committee** – Cllr Mistry reported that a price for additional cameras/video recorder had been received in the sum of £3517.50 from a local company.

However, a resident living close to the Village Hall had contacted the Parish Council and due to the problems being experienced with youths at the hall during the evening, had offered to provide at no cost to the Parish Council or Village Hall Committee, a CCTV system with high definition cameras.

Councillor Mistry and representatives of the Village Hall Committee had met the resident and provider, Freedom Fire & Security, to discuss the proposal.

A comprehensive plan had been provided to which all members had had copies.

Members considered that the offer was very generous and would immensely increase CCTV cover to the hall and site. That the offer be accepted, subject to the approval of the Village Hall Committee, proposed by Councillor Bhikhu Mistry, seconded by Councillor Mrs Tracey Bowman and unanimously Resolved.

It was noted that there would be an increase in the cost of the service contract and that the Village Hall Committee be requested to share the cost.

**55 – 21/22 LITTER PICK 12 JUNE 2021 – UPDATE AND OFFER OF ORGANISER FOR FUTURE LITTER PICKS**

The Litter Pick on 12 June had been successful with 36 volunteers attending.

An offer from a resident to organise future Litter Picks had been received and Councillor Andy Cottam would liaise with him.

**56 – 21/22 HIGHWAY ISSUES**

**A To consider response from LCC Chief Executive, Leader of Lincolnshire County Council and Edward Leigh MP in response to chairman’s letter relating to pavements in sudbrooke** – Both the Chief Executive’s and the Leader of LCC letter stated that St Edward’s Drive footway was currently in a list with 80 sites above it. Edward Leigh’s letter stated that he would be prepared to walk around Sudbrooke with representative members of the Parish Council to view the highway issues.

The Chairman would contact Edward Leigh to arrange a suitable date for him to visit Sudbrooke.

**B To discuss residents letter re speeding through the village** – A local resident had drawn attention to the speeding of vehicles through the village, particularly along Scothern Lane.

Initialled.....Chairman  
Date.....

It was noted that Scothern had recently installed speed indicators to reduce speed through the village which were proving successful. Members agreed that further information could be sought from Scothern PC with a view to these being purchased for Sudbrooke, cost being approximately £3,000. That Councillor Bob Waller, Dave Scott and Bhikhu Mistry form a Working Group in order to investigate the project unanimously Resolved.

**57 – 21/22 TO DISCUSS RESIDENTS CONCERN RE SAFETY OF WALKERS ALONG PF 159**

A resident had brought to the attention of the Parish Council the alleged aggressive bullocks grazing in the field along PF159, of which there was only a strand of electric fencing separating them from public.

The matter had been referred to LCC Countryside Officer who had suggested that the Parish Council needed to decide if it wants to require LCC to re-establish the access within the woods as an alternative, as existed in the early 20<sup>th</sup> century and as was mapped in the 50's.

**Resolved** That the landowner be requested to contain the livestock to provide more safety to footpath users, failing such that LCC be requested to provide reinstatement of the footpath through the woods.

**58 – 21/22 TO CONSIDER REQUEST FROM BAILGATE ROTARY CLUB FOR LOAN OF KURLING EQUIPMENT FOR ROTARY DISTRICT DISABILITY GAMES 24.4.2022 AND 23.4.2023**

That the above request be approved unanimously Resolved.

**59 – 21/22 TO CONSIDER LALC'S SUGGESTION FOR ASSISTANCE WITH ONGOING MAINTENANCE OF THE WEBSITE**

A suggestion had been received from LALC that a paid service could be offered by them for ongoing support and maintenance of parish websites at a cost of approximately £12 per month.

It was noted that the Parish Council had a legal duty to provide an accessible website in order to display minutes, agendas and financial documents. The Clerk was currently responsible for entries on the website, this being time consuming and complicated.

Members felt that the service would be invaluable and Resolved that the Council's interest be conveyed to LALC.

**60 – 21/22 PLAY EQUIPMENT – TO RECEIVE QUOTATION FOR MAINTENANCE WORKS REQUIRED**

Quotation received from EKM for repairs to play equipment at both sites in the sum of £733.62. That the quotation be accepted unanimously Resolved.

Initialled.....Chairman  
Date.....

## **61 – 21/22 FINANCE**

**The Treasurer reported the bank account position as follows:-**

Current Account - £14,908.36  
Instant Access Account – £36,031.04  
14 Day Account - £4,433.02  
Fox Covert Account - £2,159.03  
Northfield Park Account – £19,172.39  
Sportsfield Account - £5,452.02

**Total in Accounts as of 1<sup>st</sup> July 2021 - £82,155.86**

### **Accounts for payment**

Mrs C. Myers - Clerks expenses = £18.16  
E.ON – Monthly Direct Debit for Electricity at the Stone - £34.00  
Sudbrooke Village Hall – Hire of the Hall for PC meeting - £17.00  
EKM Ltd – Play Area Inspections – Net = £80.00, VAT = £16.00, Gross = £96.00  
Mr D Picksley – Sudbrooke News Management Fee - £300.00  
Salaries July = £847.66 - paid via BACS on 31<sup>st</sup> July 2021  
Salaries August = £847.46 - paid via BACS on 31st August 2021

That the above payments be made if not already done so unanimously Resolved.

It was reaffirmed that bank signatories were Councillor Andy Cottam, Peter Heath and Bob Waller.  
That Councillor Mrs Tracey Bowman be added as a signatory unanimously Resolved.

## **62 – 21/22 PLANNING**

### **Central Lincolnshire Local Plan Consultation – To consider draft Plan and response –**

It was noted that there was no change to Sudbrooke's status in the draft Plan but any member who wanted to make comment please forward to the Clerk so that these could be collated to formulate a response.

Application 143207 – Land between 16 and 16A Scothern Lane – application withdrawn.

Application 143191 – Land off Poachers Lane – change of use of agricultural land to domestic garden – That the Parish Council have no objections unanimously Resolved.

Initialed.....Chairman

Date.....

## **63 – 21/22 CLERKS REPORT**

### **The Clerk reported as follows:-**

A An offer had been received WLDC Community Defibrillator Service to provide a maintenance service for the defibrillator at a cost of £100 per annum which covered the following:-

Replacement battery and electrode pads following expiration  
Replacement battery and electrode pads as required following device deployment  
A loan device, (within 24 hours of deployment) until the original device is located and checked  
Quarterly maintenance check  
Access to online status reporting tool  
Cabinet heater and lock repair or replacement  
Access to useful resources and events.

The Chairman and Clerk had taken up this offer under delegated powers.

*Members fully supported this decision.*

B Councillors Bhikhu Mistry and Mrs Tracey Bowman had attended Planning training arranged by WLDC.

C That she had attended a Clerks Refresher Cluster meeting on 23 June organised by LALC.

D That she had instructed Glendale to cut grass on the double bend both sides of road on Church Lane.

E That the Policy for the car park traders at the Village Hall appeared to be working well.

F That the dead branches from tree overhanging the footpath on Scothern Lane/corner of Holme Drive. Had been reported again.

G That Councillor Bhikhu Mistry would undertake a review of the condition of the village furniture and a report made to the next meeting on any works required.

## **64 – 21/22 CHAIRMANS REPORT**

The Chairman repeated from a previous meeting his concern about children in the village who were using e scooters on the footpaths with no protective clothing or helmets.

## **65 – 21/22 CORRESPONDENCE RECEIVED SINCE LAST MEETING**

5.5.2021 – Notification of temporary footpath closure FP158

5.5.2021 – WYPF News

\*5.5.2021 – Nettleham Police Team Newsletter

10.5.2021 – Notification of Lincs Environmental Awards

11.5.2021 – Notification of works complete collapsed drain cover, Church Lane

Initialled.....Chairman

Date.....

19.5.2021 – Confirmation of TPO No 1 2021 - Wragby Road  
18.5.2021 – The Circuit update on Defib – checked 17.5.2021  
\*21.5.21 – WLDC News  
\*25.4.2021 – WLDC Business Brief  
25.5.2021 – Bus Service updates  
25.5.2021 – LALC E News  
25.5.2021 – WLDC Parish News  
1.6.2021 – LALC Enews  
1.6.2021 – Concern from resident re blockage in the beck in woods – email sent to Witham Third.  
\*2.6.2021 – Nettleham Police Team newsletter  
2.6.2021 - Notification of fly tipping on private land – Clerk notified land owner  
8.6.2021 – Planning Permission 140509 - LCC reference number: pl/0184/19 - Development: for a hazardous substances consent for the storage of crude oil - Welton Gathering Centre, Barfield Lane, off Wragby Road, Sudbrooke  
9.6.2021 – PROW LCC Cutting Programme  
10.6.2021 – WLDC Planning Sessions presentation slides  
11.6.2021 – Email from resident stating that memorial bench, Northfield Park, requires maintenance – Clerk advised that replacement seat on order.  
14.6.2021- Advance notification on Central Lincolnshire Local Plan Consultation  
15.6.2021 – LALC e News  
17.6.2021 – PCC Lincolnshire Youth Commission recruitment details for including in local magazines  
18.6.2021 – YMCA Community Lincs News  
22.6.2021 – Papers for upcoming full WLDC meeting  
22.6.2021 – LALC Weekly E News  
24.6.2021 – Letter from Lincs Police re neighbourhood Policing  
30.6.2021 – Email from WLDC re monitoring of Neighbourhood Plans  
30.6.2021 – Planning application 142837 Lincoln District Scout Camp – application for security fencing with pedestrian and vehicular access gates include 2 metal storage containers  
30.6.2021 – LALC Weekly E news  
30.6.2021 – Planning application 143253 - 11 The Paddock, single storey rear extension and pitched roof canopy over garage door to front elevation

The monitoring of Neighbourhood Plans would be an agenda item for the next meeting of the Parish Council to be held on 2 September 2021 in the Bramham Lounge of the Village Hall commencing at 7.30pm.

Signed.....Chairman

Date.....