

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 7th OCTOBER 2021 IN THE VILLAGE HALL SADBROOKE**

PRESENT: Councillors Peter Heath, Mrs Tracey Bowman, Andy Cottam,
Simon Crampton, Paul Fido, Bhikhu Mistry, Ian Russell, Dave Scott,
District Councillor Bob Waller,
Mrs Christine Myers (Clerk), 2 residents

89 – 21/22 PARISHIONERS ITEMS

A resident addressed the Council on planning application 143660 which she had submitted. The residents present were advised that the application would be discussed as an agenda item later in the meeting.

**90 – 21/22 CO-OPTION TO VACANCY OF PARISH COUNCILLOR AND SIGNATURE OF
DECLARATION OF ACCEPTANCE OF OFFICE**

One application had been received for co-option.

That Paul Fido be co-opted to the Parish Council unanimously Resolved.

91 – 21/22 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEMS ON THE AGENDA

None declared.

92 – 21/22 APOLOGIES

Mrs Bridget Solly, Treasurer, had sent apologies. That they be accepted unanimously Resolved.

**93 – 21/22 NOTES OF MEETING HELD ON 9 SEPTEMBER 2021 TO BE APPROVED FOR
CHAIRMAN TO SIGN AS MINUTES**

That the notes be signed as minutes unanimously Resolved.

94 – 21/22 COUNTY AND DISTRICT COUNCILLORS REPORT

County Councillor not present.

District Councillor Bob Waller briefed the council on some of the new envisaged changes to NPP and also spoke in depth regarding the appeal and current situation regarding a planning application on Wragby Road

95 – 21/22 REPORTS ON MATTER OUTSTANDING

A Burial space/new cemetery – update – Truelove Property and Construction Ltd had stated that it would be difficult for the company to provide a cemetery without the benefit of housing due to costs, therefore they would have to withdraw the offer of the land.

Initialed.....Chairman

Date.....

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Members felt that had the Council been aware at the beginning of discussions that the acquisition of land would be the subject of planning permission for residential housing it could have been made clear that this could not be granted as being against the Neighbourhood Plan and time and effort could have been saved.

B Tree – Scothern Lane/Holme Drive junction – to consider costs for an Arborists report – Although two quotations for reports had been received it was noted that the tree had recently been cut back therefore no further action required at present.

C Parish online – update by Councillor Mrs Tracey Bowman – The Parish Council had been registered for a one month’s free trial which was being assessed by members. A further report would be made at the next meeting of the Parish Council.

D Christmas Tree event 2021 – to consider arrangements for the event – The date for the switch on to be Sunday 28th November at 4.30pm.

- Mulled wine and mince pies be served, Clerk to arrange
- Raffle held – Clerk to prepare hamper
- Events Licence to be applied for in Chairman’s name
- Councillor Simon Crampton to assist with setting of lights on Christmas tree and servicing when tree dismantled.
- Gazebo to be loaned by Chairman
- Children’s drinks/sweets to be served – Clerk to arrange
- Lighting for the area to be arranged – Clerk and Chairman to source

All in agreement with the above Resolved.

96 – 21/22 HIGHWAY ISSUES

Speed indicators, Scothern Lane – Report from Working Group – Councillor Dave Scott reported that the parish was on the waiting list for speed checks to be carried out by the Lincolnshire Road Safety Partnership.

97 – 21/22 TO CONSIDER CUTTING BACK THE AREA OF SHRUBBERY ON THE JUNCTION OF SCOTHERN LANE/HOLME DRIVE IN ORDER TO CREATE CLEARER VISION

The Chairman offered to arrange a working party of volunteers for cutting back this area.

98 – 21/22 TO AGREE DEFIBRILLATOR POLICY

The circulated suggested Defibrillator Policy was discussed. That it be adopted Resolved.

Initialled.....Chairman

Date.....

99 – 21/22 STUART CURTIS FIELD

A Request by resident to use the Stuart Curtis Field for a memorial event on 9th April 2022 and to consider involvement by the Parish Council – The resident had stated that it was hoped to hold a charity football tournament on the field, followed by an evening event in the Village Hall, and requested use of the field.

It was considered by the members to be good to see the field used and that the Parish Council be involved in the event which would be covered under the Parish Council's insurance. The Council however would not be involved in the evening event at the Village Hall. Proposed by Councillor Ian Russell, seconded by Councillor Bhikhu Mistry and Resolved.

B To consider cutting back the northern boundary hedge of the field (deferred from May meeting) – Confirmation had been received from Glendale that the quoted price of £245.00 still stood. Members agreed that the hedge be cut back in January to allow the birds to utilise the berries.

100 – 21/22 TO CONSIDER PLACING PARISH COUNCIL MINUTES OF MEETINGS PRE 1991 WITH LINCOLNSHIRE ARCHIVES

That the Clerk arrange for the minutes pre 1991 to be deposited with Lincolnshire Archives unanimously Resolved.

101 – 21/22 TO CONSIDER REDUCING THE AMOUNT OF SHRUBBERY IN NORTHFIELD PARK – PROPOSED BY COUNCILLOR BHIKHU MISTRY

This matter was discussed and it was considered that by reducing the height of some of the hedging it would be a deterrent to antisocial behaviour in Northfield Park. That the Chairman meet a representative from the Grass cutting contractors on site to obtain a price for the work unanimously Resolved.

102 – 21/22 TO CONSIDER CLOSER COMMUNICATION WITH RESIDENTS AND WHAT THEY WOULD LIKE THE PARISH COUNCIL TO DO ON THEIR BEHALF – PROPOSED BY COUNCILLOR BHIKHU MISTRY

The Chairman suspended Standing Orders from 20.45 – 20.47 to allow a resident to speak.

Councillor Dave Scott offered to look into setting up a Facebook page for the Parish Council.

That an article be placed in Sudbrooke News enquiring what residents would like the Parish Council to do on their behalf unanimously Resolved.

That a page on the Parish website be offered to The Parklands in order to keep residents updated on the development of the area unanimously Resolved.

Initialled.....Chairman
Date.....

103 – 21/22 PLAY EQUIPMENT INSPECTION ANNUAL REPORT - TO CONSIDER QUOTATION FOR WORKS REQUIRED

The annual inspection had revealed some areas where works were required and a quote had been received from EKM Ltd itemising each piece of equipment and cost. That all the individual works listed under £200 be carried out but a decision on the Climber Frame house at the village hall site be deferred upon enquiries as to the extent of the use of the equipment – unanimously Resolved.

104 – 21/22 TO CONSIDER DELEGATING RESPONSIBILITY TO TWO COUNCILLORS FOR PERSONNEL/HR

That Councillors Mrs Tracey Bowman and Andy Cottam have delegated responsibility for Personnel/HR unanimously Resolved.

105 – 21/22 FINANCE

Bank Account position

Current Account - £7,595.55
Instant Access Account – £36,036.74
14 Day Account - £4,433.73
Fox Covert Account - £2,159.38
Northfield Park Account – £19,175.46
Sportsfield Account - £5,452.88
Total in Accounts as of 7th October 2021 - £74,853.74

A Accounts for payment via BACS

Glendale Countryside Ltd – Cutting of Verges and Open Spaces September – Net £924.20, VAT £184.84, Gross £1,109.04
Sudbrooke Village Hall – Meeting 7/10 – room hire - £17.00
Mrs C Myers – Expenses September 2021 - £34.95
E.on – Electricity at the Stone 1 month @ £17 per month - £17.00
LALC – Website Maintenance 1.9.21 – 31.3.21 - net £105.00, VAT £21.00, Gross £126.00
Salaries = £847.46 – to be paid via BACS on 31st October 2021

That the above accounts be paid unanimously Resolved.

B External Audit Report 2020/21 – The Audit for the last financial year, 20/21, had been signed off by the External Auditor and all required documentation displayed on the website and notice board.

C Internal Audit 2021/2022 – That the Parish Council join the LALC Audit Scheme Resolved.

D Review of Financial Regulations – These were reviewed without amendment – Resolved.

Initialled.....Chairman
Date.....

E To consider items for inclusion in budget 2022/23 – Members were reminded that this would be discussed at the next two Parish Council meetings.

106 – 21/22 PLANNING

A Application 143723 – 3 Cedar Close – rear extension including an annexe for family member – Comments to WLDC Planning - ‘No objections’ unanimously Resolved.

B Application 143660 – 14 Scothern Lane – Outline planning application for residential development of 3 no self-build plots, including removal of annexe, summer house and timber garage and store – with access to be considered and not reserved for subsequent applications. Resubmission of 142338 – The Chair suspended Standing Orders from 21.04 – 21.23 to allow two residents to speak on this application.

Following return to Standing Orders members discussed the application and Resolved that the following comments be made to WLDC Planning:-

‘The following comments are made and at a meeting of the Parish Council on 7th October voted as objections to the application by 4 members:-

- This planning application does not appear to have changed since the last time it was submitted.
- It is building in a back garden and increasing the housing stock in the village beyond the Sudbrooke Neighbourhood Plan limit.

There were 2 members voted for the application and 2 members abstained.

Sudbrooke Parish Council request that the Application be called in for determination by the Planning Committee in accordance with the Constitution of West Lindsey District Council, Part IV Responsibility for Functions (form attached).’

107 – 21/22 CLERKS REPORT

The Clerk reported as follows:-

- That the new memorial seat in Northfield Park had now been sited by one of the foremen at the Parklands site.
- She had attended LALC Clerks Refresher training, 3 sessions of 2 ½ hours.
- She had also attended the Society of Local Council Clerks meeting on 29th October 2021.
- That a future agenda item would be consideration of the Parish Council having its own mobile phone.

Initialled.....Chairman

Date.....

108 – 21/22 CHAIRMANS REPORT

Nothing further to report.

109 – 21/221 CORRESPONDENCE RECEIVED SINCE LAST MEETING AS LISTED BELOW

- 14.9.2021 – LALC weekly E News
- 15.9.2021 – WLDC Market Survey
- 17.9.2021 – 30 Wragby Road, Notification of permission granted on appeal for removal of existing dwelling and erection of 1no. dwelling house with associated access alterations, vehicle parking and landscaping
- 21.9.2021 – LALC Weekly E News
- 22.9.2021 – Certificate of destruction of 7 bags of filing and 1 hard drive (Old CCTV)
- 22.9.2021 –WLDC Business Brief
- 22.9.2021 –YMCA Lincolnshire News and updates bulletin
- 27.9.2021 – LALC Website Service Level Agreement
- 28.9.2021 – LALC Weekly News

110 – 21/22 DATE OF NEXT MEETING

4 November 20221, 7.30pm, Bramham Lounge of the Village Hall.

Signed.....Chairman

Date.....