

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 1ST NOVEMBER 2021 IN THE BRAMHAM LOUNGE,
SADBROOKE VILLAGE HALL**

PRESENT: Councillors Peter Heath (Chairman), Mrs Tracey Bowman, Simon Crampton, Andy Cottam, Paul Fido, Bhikhu Mistry, Dave Scott
District Councillor Bob Waller
Mrs Christine Myers (Clerk), Mrs Bridget Solly (Treasurer) (till 8.00pm)

111 – 21/22 PARISHIONERS ITEMS

Request from resident for the provision of a sign to the front of the Stuart Curtis Field. The Clerk had obtained a price in the sum of £285.71. Members agreed to the purchase of a sign but that it be an agenda item for the next meeting when a price for fitting had been obtained.

A resident had expressed concern in writing re the moving of a traffic cone and the laying down of traffic signs on Manor Drive which he considered had been an act of hooliganism and reported the matter to the Police. Members noted the report but also considered that the strong winds may also have contributed to the movement of the cone and signs.

Following a report from a resident the Clerk had reported to Witham Third Internal Drainage Board the overgrown banks of the beck to the rear of Holm Drive which this year had not been cut back.

An enquiry was made regarding the Parklands sign which quoted that £315k was to be donated to Ellison Boulter School. It was noted that the school had reported that no funds had been received to date. District Councillor Bob Waller stated that he would pursue this matter on behalf of the School/Parish Council.

112 – 21/22 RESIGNATION OF COUNCILLOR IAN RUSSELL

Councillor Ian Russell had resigned as a member of the Parish Council after serving 29 years. The post was currently being advertised by WLDC Electoral Registration and the Parish Council would be advised when co-option could be made.

113 – 21/22 TO RECEIVE APOLOGIES AND REASONS GIVEN

None received.

114 – 21/22 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

None received.

115 – 21/22 NOTES OF THE MEETING HELD ON 7 OCTOBER 2021 TO BE APPROVED BY THE CHAIRMAN TO SIGN AS MINUTES

That the minutes be signed as a correct record unanimously Resolved.

Initialled.....Chairman

Date.....

116 – 21/22 FINANCE

This item was moved up the agenda in order for the Treasurer to leave the meeting.

Bank Account position

Current Account - £5,393.90
Instant Access Account – £36,036.74
14 Day Account - £4,433.73
Fox Covert Account - £2,159.38
Northfield Park Account – £19,175.46
Sportsfield Account - £5,452.88

Total in Accounts as of 4th November 2021 - £72,652.09

A Accounts for payment

Doddington Hall Farm – Christmas Tree – net £291.67, VAT £58.33, Gross £350.00
Parish Magazine Printing – Printing Sudbrooke News October Edition - £271.20
Sudbrooke Village Hall – Room hire 4th November - £17.00
Mrs C Myers – Expenses October 2021 – £34.26
E.on – Electricity at the Stone 1 month @ £17 per month - £17.00
Signs Express – 4 signs for Northfield Park/Village Hall play areas depicting new website address – net £30.60, VAT £6.12, Gross £36.72
Glendale Countryside Ltd – Grass cutting net £638.35, VAT £127.66, Gross £766.01
LALC – Nimble Health and Safety Course – P Fido – Net £22.50, VAT £4.50, Gross £27.00
AKO Groundworks Ltd – Laying of road planings, Stuart Curtis field - Net £729.17, VAT £145.83, Gross £875.00
Mrs C Myers – Purchase of items for hamper raffle prize for Christmas Tree Event £26.94
Mrs C Myers – 1x Sandisk for backing up PC computer £15.29
Mrs C Myers – Mulled wine for Christmas Tree Event £67.50

That the above payments paid or to be paid unanimously Resolved.

B Budget 2022/23 – to consider funding required and set date for setting the Precept 2022/23 - This was discussed and agreed that £27,640 be budgeted initially and the final Precept would be set at the December meeting of the Parish Council.

117 – 21/22 COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS

No report received from County Councillor.

District Councillor Bob Waller suggested that a joint letter of complaint with the Parish Council be sent to Sir Edward Leigh MP regarding the handling of the planning application for 30 Wragby Road. That the Parish Council Chairman and District Councillor submit a letter of complaint unanimously Resolved.

Initialled.....Chairman

Date.....

DC Waller also stated that the Lincs Local Plan would be adopted in the spring of 2022.

That the CEO of WLDC and four Officers had visited the new development in Church Lane, Sudbrooke.

DC Waller stated that planning application 143660 had been refused despite a request by the Parish Council to call in the planning application for determination by the Planning Committee.

118 – 21/22 REPORTS ON MATTERS OUTSTANDING

A Burial space/new cemetery – A further area of land had been suggested and the Clerk was requested to write to the landowner to ask if this could be purchased.

B Parish Online – This had not proved to be beneficial to Sudbrooke Parish Council and the months free membership had been cancelled.

C i. Christmas tree switch on event – 4.00pm 28 November 2021

ii. To set up a Working Group for the event – This was not considered necessary as arrangements were in hand.

iii. To consider arrangements for the event – Councillors B Mistry, Mrs Tracey Bowman, Peter Heath, Andy Cottam, Simon Crampton, Clerk and Treasurer would be helping at the event along with the offer from two residents.

Councillor Simon Crampton to check with Electrician whether the Christmas tree lights needed to be PAT tested.

Councillors Simon Crampton and Bhikhu Mistry to receive instruction on the operation of the timer at the electrical box.

D To agree Risk Assessment for event and Christmas tree erection – It was considered that these were adequate but may need to be amended.

119 – 21/22 LITTER PICK HELD ON 9 OCTOBER 2021

Councillor Andy Cottam reported on this successful event when 25 bags of rubbish had been collected by residents attending. That a letter of thanks be sent to the organiser Mr Chris Chapman, proposed by Councillor Andy Cottam, seconded by Councillor Peter Heath and Resolved.

120 – 21/22 HIGHWAY ISSUES – SPEED INDICATORS, SCOTHERN LANE – REPORT FROM WORKING GROUP

Councillor Dave Scott reported that the Lincolnshire Road Safety Partnership would be notifying him when they were to carry out the speed check on Scothern Lane.

Initialed.....Chairman

Date.....

121 – 21/22 TO CONSIDER THE QUOTATION(S) FOR REMOVAL OF THE TREE NEAR TO THE MULTI-PURPOSE SPORTS AREA (CURRENTLY RESTRICTING VIEWING OF THE CCTV TO THE MPSA)

Two requests for a quotation for the removal of the tree had been sought and one received in the sum of £495.00.

That the quotation be accepted from Glendale Countryside unanimously Resolved.

122 – 22 TO CONSIDER APPLYING TO THE IGAS COMMUNITY FUND FOR REFURBISHMENT OF THE CLIMBING FRAME HOUSE ON THE VILLAGE HALL PLAY AREA

That the Clerk and Councillor Mrs Tracey Bowman complete the application form for this work unanimously Resolved.

123 – 21/22 TO CONSIDER THE PARISH COUNCIL HAVING ITS OWN MOBILE PHONE

The Clerk had looked into this and a contract for phone, unlimited minutes and texts, 500mg data could be obtained for a cost of £7.50 a month. That the Clerk arrange this payment to be made by Direct Debit from the Parish Council bank account, unanimously Resolved.

124 – 21/22 WEBSITE - TO CONSIDER WHETHER A POLICY SHOULD BE FORMULATED FOR PUBLICATION OF ARTICLES ON THE WEBSITE

This was brought to members' attention following requests received from organisations outside of the village to publish items on the Sudbrooke website.

That a policy was not necessary but the following wording be stated on the home page – 'This website is for articles related to Sudbrooke and its residents', unanimously Resolved.

125 – 21/22 NOTICE OF ACT OF REMEMBRANCE AT THE MILLENNIUM STONE – SUNDAY 14 NOVEMBER – TO AGREE PARISH COUNCIL REPRESENTATIVES TO ATTEND

Councillors Peter Heath, Andy Cottam, Paul Fido and the Clerk would attend. Councillor Paul Fido would lay the wreath.

126 – 21/22 REPORT BY COUNCILORS SIMON CRAMPTON AND PAUL FIDO ON NEW COUNCILLOR TRAINING

Both Councillors expressed how useful and interesting the course had been.

Councillor Simon Crampton would be attending on-line Planning training and Councillor Paul Fido attending 'Health and Safety Essentials'.

Initialled..... Chairman

Date.....

127 – 21/22 TO APPOINT COUNCILLOR FOR DELEGATED RESPONSIBILITY FOR TREES/ENVIRONMENT

Councillor Paul Fido agreed to take on this role.

128 – 21/22 PLANNING

A Application 143775 – single storey side extension to include rooms in the roof space, new pitch roof over kitchen and alterations to front bay window – 3 St Edward’s Drive – to ratify comments forwarded to WLDC – ‘No objections’.

The above unanimously Resolved.

B Application 143851 – proposed two storey side extension, single rear extension, canopy above front door and rear dormer – 5 St Edward’s Drive – Comments to be sent to WLDC:-

‘Sudbrooke Parish Council have considered the above and make the following comments:-

If approval is granted it should contain a Traffic Management Clause in that there should be:-

- No parking on the pavement
- No parking on the grass verge.

129 – 21/22 CLERKS REPORT

The Clerk reported as follows:-

- Mrs Coral Evans and her team had treated all the wood carvings with preservative. Mrs Evans offered to continue to care for the carvings and advised that more preservative would be require next year.
- Thanks had been extended to the Parish Council from the family of Ryan whose memorial seat had been renewed in Northfield Park.
- New signs had been made for the play areas indicating new website address. Councillor Bhikhu Mistry offered to fix these to the fences.
- Two Footpath maps had been purchased, one to replace the one on the Village Hall.
- Minute books had been deposited in Lincoln Archives, St Rumbold Street Lincoln - August 1978 to March 1984, April 1984 to March 1991
- Lincolnshire Archives had confirmed that they hold the previous minute book Minute Book 1964 – 78 plus a folder relating to creation of the Parish Council 1964.

Initialed.....Chairman

Date.....

The Clerk requested that she attend the Clerks Cluster meeting at Minting Village Hall on 10 December 2021 at a cost of £15.00. That this cost be met by the Parish Council unanimously Resolved.

130 – 21/22 CHAIRMANS REPORT

The Chairman expressed concern about the use of scooters being ridden in Northfield Park.

131 – 21/22 CORRESPONDENCE RECEIVED SINCE LAST MEETING AS LISTED BELOW:-

* Sent to residents email list

- 4.10.2021 - NHS Lincolnshire Engagement Bulletin
- 4.10.2021 – LALC E News
- 5.10.2021 – Notice of launch of Igas Community Fund
- 12.10.2021 - Admission Policy Consultation on variation to 2022 Admissions Arrangement
- 12.10.2021 - Information re the Queens Platinum Jubilee Beacons
- 12.10.2021 – LALC Weekly E News
- *13.10.2021 - Nettleham Police Team News
- *13.10.2021 – Bus/Transport information
- 13.10.2021 – Update from LCC Fix my Street re overgrown hedge on Wragby Road
'Currently our resources are such that we have to restrict our efforts to dealing with encroachments that are considered a significant danger or nuisance to users of the highway. In this instance we do not intend to take any immediate action, however we will continue to monitor the site as part of our routine inspections of the highway and will review the situation as necessary'
- 20.10.2021 – LALC E News
- 21.10.2021 - WLDC News
- 24.10.2021 – WLDC Planning and Historic Environment course notes
- 25.10.2021 – WLDC Papers for meeting 1.11.2021
- 27.10.2021 – Parish Newsletter

132 – 21/22 TO CONFIRM DATES OF MEETINGS FOR 2022

6 January; 3 February; 10 March; 7 April - Annual Parish Meeting commencing at 7.00pm, followed by Parish Council meeting at 8.00pm; 12 May - Annual Meeting of Council; 2 June; 7 July; August no meeting; 1 September; 6 October; 3 November; 1 December

Agreed as above, to be held in the Bramham Lounge of the Village Hall.

133 – 21/22 DATE OF NEXT MEETING

2 December 2021, 7.30pm, Bramham Lounge of the Village Hall.

134 – 21/22 TO RESOLVE TO MOVE INTO CLOSED SESSION TO DISCUSS STAFFING MATTERS/CLERKS AND TREASURERS APPRAISAL

It was noted that the Treasurers appraisal had yet to be held.

Signed.....Chairman

Date.....