

**MINUTES OF THE MEETING OF SADBROOKE PARISH COUNCIL HELD ON
THURSDAY 17 MARCH 2022 IN THE BRAMHAM LOUNGE OF THE VILLAGE HALL**

Note – the meeting had been rescheduled from 10 March due to staff illness.

PRESENT: Councillors Peter Heath (Chairman), Mrs Sandra Clayton, Simon Crampton, Paul Fido, Dave Scott
Mrs Christine Myers (Clerk), Mrs Bridget Solly (Treasurer)

185 – 21/22 PARISHIONERS ITEMS

A resident of Beresford Drive had notified the Parish Council of a tree blocking the street light on Beresford Drive. The Clerk was asked to write to the owner of the property requesting that the tree be cut back.

186 – 21/22 CO-OPTION OF COUNCILLOR TO VACANCY

Mrs Sandra Clayton was co-opted to the Parish Council proposed by Councillor Peter Heath, seconded by Dave Scott and unanimously Resolved.

187 – 21/22 TO RECEIVE APOLOGIES AND REASONS GIVEN

Councillors Mrs Tracey Bowman, Andy Cottam and Bhikhu Mistry, District Councillor Bob Waller. That reasons given be accepted unanimously Resolved.

188 – 21/22 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA

None declared.

189 – 21/22 NOTES OF THE MEETING HELD ON 3 FEBRUARY 2022 TO BE APPROVED AND SIGNED AS MINUTES

That the notes be signed as minutes unanimously Resolved.

190 – 21/22 COUNTY AND DISTRICT COUNCILLORS REPORTS

None received.

191 – 21/22 REPORTS ON MATTERS OUTSTANDING

A Burial space/new cemetery – a revised location had been suggested and it was hoped that some test digging could be arranged.

B Speed indicators, Scothern Lane – Awaiting action from the Lincolnshire Road Safety Partnership.

Initialed.....Chair

Dated.....

C Footpath from Elm Drive to woods – The project manager for the Parklands development had stated that the damage to the footpath from Elm Drive to the woods had not been caused by his contractors but that he would assist the PC by flattening the damage when a machine was available.

D Safety barrier at ponds in woods – The Clerk was instructed to seek further advice on this matter.

192 – 21/22 LITTER PICK 2 APRIL 2022 – TO CONSIDER AND APPROVE RISK ASSESSMENT

This had been circulated by the Clerk, that it be approved unanimously Resolved.

193 – 21/22 TO CONSIDER MARKING THE QUEENS PLATINUM JUBILEE IN SUDBROOKE

This was considered and agreed that a tree be purchased, along with a plaque to mark the occasion, the tree being a type that flowers around the time of the HM Queen Elizabeth II birthday at the end of April.

Councillor Paul Fido agreed to select the tree and plant it in the Jubilee Garden.

The above unanimously Resolved.

194 – 21/22 TO CONSIDER THE NEW CODE OF CONDUCT AS CIRCULATED BY THE MONITORING OFFICER AND ITS ADOPTION BY SUDBROOKE PARISH COUNCIL

The new Code had been adopted by West Lindsey District Council Officers and Parish Councils were now being asked to similarly adopt it.

That the new Code of Conduct be adopted by Sudbrooke Parish Council proposed by Councillor Peter Heath, seconded by Councillor Dave Scott and unanimously Resolved.

All Councillors were asked to sign receipt of the document for forwarding to WLDC by the Clerk.

195 – 21/22 FIVE A SIDE FOOTBALL CHARITY EVENT – 9 APRIL 2022 – TO PROMOT THE STUART CURTIS FIELD IN HIS MEMORY AND PROCEEDS FOR ST BARNABAS HOSPICE

A To consider allocating part of the funds for the annual sports event to the 5 a side football charity event – Members agreed that £75 be allocated to the event for the purchase of prizes etc. Councillor Paul Fido agreed to attend the event on behalf of the Parish Council.

The above unanimously Resolved.

B To consider and approve Risk Assessment for the Event – This had been circulated to all members. That the Risk Assessment be approved, unanimously Resolved.

Initialed.....Chair

Date.....

196 – 21/22 FINANCE

A To ratify Chairman and Clerks actions for mole treatment in the Village Hall play area at a cost of £85.00 (following play equipment inspectors recommendation) – Members ratified this action.

B To approve expenditure for refreshments at the Annual Parish Meeting to be held on 7 April 2022 – The Clerk and Treasurer offered to provide refreshments for the meeting. That £30.00 be allocated for expenditure unanimously Resolved.

C Internal Audit 2021/22 – It was noted that the Internal Auditor previously suggested was now unable to carry out the Audit.

The Treasurer had made enquiries with a local company who would charge £120.00 plus VAT for an internal audit and completion of AGAR forms. That D E Accounting and Payroll Services Ltd be appointed Internal Auditor for the year 2021/22 unanimously Resolved.

D To consider joining the LALC Annual Training Scheme for the year from 1 April 2022 at a cost of £162.00 inc VAT – That the Parish Council join this scheme for furtherance of training unanimously Resolved.

E Report from Cllr Mrs Tracey Bowman re WYPF Employer Engagement Forum 24.2.2022 – Cllr Mrs Tracey Bowman had attended this forum and circulated a report which was accepted.

F Accounts to be approved for payment:-

Mrs C Myers – Expenses February 2022 – £25.50
E.on – Electricity at the Stone 1 month @ £17 per month - £17.00
Parish Magazine Printing – Sudbrooke News March Edition - £246.11
Parish Magazine Printing – Sudbrooke News November Edition - £271.20
Glendale Countryside Ltd – Hedge cutting at Stuart Curtis Field – net £245.00, VAT £49.00, Gross £294.00
Stop Dead Pest Control – Mole treatment - £85.00
Dave Lenton – Painting of Bus Shelter - £495.00
Cllr Peter Heath – re-imburement for map costs – net £17.48, VAT £3.50, Gross £20.98
Mrs C Myers – re-imburement - 10 high vis jackets - £39.99
Mrs C Myers – re-imburement – toner cartridges – net £31.86, VAT £6.37, Gross £38.23

The following to be paid on 1 April 2022

LALC – Training Scheme Membership for 2022 / 2023 – Net £135.00, VAT £27.00, Gross £162.00
Sudbrooke Village Hall Committee – hire of hall for April meeting £17.00
LALC – Annual membership - £402.36

That all of the above accounts be paid unanimously Resolved.

Initialed.....Chair

Date.....

Bank Account position

Current Account - £2,026.40

Instant Access Account – £31,036.74

14 Day Account - £4,433.73

Fox Covert Account - £2,159.38

Northfield Park Account – £19,175.46

Sports field Account - £3,923.71

Total in Accounts as of 17th March 2022 - £62,755.42

197 – 21/22 PLANNING

A Application 144370 - 14 Scothern Lane – application for one replacement dwelling and detached garage – To ratify comments forwarded to WLDC – ‘This application has been circulated to all Councillors and those able to respond have no objections to the application’.

B Application 144383 – Hall Farm, West Drive – demolition of 3 poultry breeding units, decommissioning of 2 poultry breeding units and erection of 2 broiler poultry units with ancillary feed silos - To ratify comments forwarded to WLDC – ‘No objections’.

C Application 14496 – 20 Sibthorpe Drive – Erect single storey extension - No objections

The above comments unanimously Resolved.

198 – 21/22 CLERKS REPORT

The memorial seat in Northfield Park had required repair to the arm rest and Cllr Bhikhu Mistry had undertaken the work.

The IGas Board had met and Sudbrooke Parish Council had been awarded £1000.00 of the £2000.00 grant applied for to refurbish the climbing tower and provide a safe surface underneath. This left a shortfall of £482.50 for the repair of the play equipment. *That this be met from Parish Council funds members unanimously Resolved.*

Website Management Service – LALC have notified that a Council can buy 10 or 20 hours management at £15per hour ie £150.00 or £300.00 for the year. *It was agreed that Sudbrooke continue with 10 hours purchased and review if required.*

That the Councillors responsible for HR had approved the carry-over of 4 days leave.

199 – 21/22 CORRESPONDENCE RECEIVED SINCE LAST MEETING

***Sent to residents email list**

28.1.2022 – WLDC - Private Rented Sector - Selective Licensing Consultation

1.2.2022 – LALC Weekly E News

1.2.2022 – Upcoming events in West Lindsey Feb 2022

Initialed.....Chair

Date.....

3.2.2022 – Tesco Mobile phone bill - account in credit - £35.00
4.2.2022 – WYPF Pension Matters
4.2.2022 – Jubilee Newsletter from Lord Lieutenant of Lincolnshire
8.2.2022 – LALC E News
10.2.2022 - Newsletter from the ICO
10.2.2022 – WLDC Business brief
14.2.2022 – LALC Weekly News
*17.2.2022 – Notification of temporary road closure/restrictions Pelham Close 21.3.2022 -
22.4.2022
*18.2.2022 – Notice of temporary traffic restriction – Ellison Close – 4.4.2021 – 6.5.2021
22.2.2022 – LALC E News
2.3.2022 – LALC E News
3.3.2022 - Tesco mobile bill account in credit £27.50

200 – 21/22 CHAIRMANS REPORT

The Chairman recorded a record of thanks to persons in the village opposing the proposed closure of Nettleham Lane and acknowledged the efforts of those obtaining signatures on the petition.

201 – 21/22 DATES OF FUTURE MEETINGS

A To consider change of Annual Meeting date in May 2022 to 5 May – This was unanimously Resolved.

B Thursday 7 April 2022, 7.00pm Annual Parish Meeting followed at 8.00pm by the Parish Council meeting – both meetings to be held in the Bramham Lounge of the Village Hall.

Signed.....Chair

Date.....