

**SUDBROOKE PARISH COUNCIL**  
<https://sudbrooke.parish.lincolnshire.gov.uk/>

**Mrs C M Myers**  
*Clerk to the Council*

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**94 Jubilee Close  
Jubilee Park  
Cherry Willingham  
Lincoln  
LN3 4LD**

**The Annual meeting of Sudbrooke Parish Council will be held on Thursday 5 May 2022 commencing at 7.30pm in the Bramham Lounge of the Village Hall, Scothern Lane, Sudbrooke.**

**Residents are very welcome to attend.**

**AGENDA**

- 1 Parishioners items
- 2 Election of Chairman and Signature of Declaration of Acceptance of Office
- 3 Election of Vice Chairman and Signature of Declaration of Acceptance of Office
- 4 To receive apologies and reasons given.
- 5 To receive Declarations of Interest on any item on the agenda.
- 6 Notes of the meeting held on 7 April 2022 to be approved and signed as minutes
- 7 County Councillor and District Councillor reports
- 8 To appoint members with responsibility for the following:-
  - Representative on Village Hall Committee
  - Trees and Environment
  - Village furniture
  - Village play areas/equipment
  - Sudbrooke News distribution
  - Highways/footpaths
  - CCTV at Village Hall
  - Defibrillator weekly inspections
  - Planning
  - Grass cutting
  - HR/Staffing
  - New Cemetery
- 9 Reports on matters outstanding:-
  - A Burial space/new cemetery – Anything further to report
  - B Speed indicators in village – update
  - C
    - i. Proposed closure of Nettleham Lane by LCC – reply to complaint (if received)
    - ii. To consider making a request to Lincolnshire County Council to make Church Lane and Sudbrooke Lane or part of it, one way from Sudbrooke to Nettleham. If not for the entire period of the work, for the period covering the school holidays, proposed by Councillor Simon Crampton
  - D Five A Side Charity event on Stuart Curtis Field – 9 April 2022 – Report
  - E To consider quotations received for levelling of footpath between Elm Drive and the woods
  - F Multi-purpose Sports Area - To consider organising a Working Group to sweep the area
  - G Report of unlawful activity on Village Hall playing field - update

- 10 To consider request from Sudbrooke Pre-School for approval to extend the patio at the rear of the village hall and erect picket fence.
- 11 To consider scheme for Main Drive, Condition 13 of planning permission 133284 allowed on appeal 21 June 2016
- 12 To consider request by Mrs Emma Chapman to organise, in conjunction with the Parish Council, the Village Sports Event on 10<sup>th</sup> September 2022
- 13 To consider whether to subscribe to a gov.uk domain for Councillors email addresses.
- 14 Stuart Curtis Field – Report of request for hiring and to agree on fee/grass cutting
- 15 Finance

- A Accounts to be approved for payment
- B Parish Council's de-registration of VAT - Report by Treasurer
- C Internal Audit – Report by Treasurer prior to completion of AGAR forms at June meeting of the Council
- D To consider renewal of Parish Council insurance for 2022/23

16 Parklands Development:-

I Report of meeting held between Chairman, Vice Chairman and Project Manager of the development.

li To consider a request from The Parklands development Project Manager for parish endorsement for the Parklands project to be nominated for an award.

- 17 Clerks Report
- 18 Chairman's Report
- 19 Correspondence received since last meeting as listed below:-

30.3.2022 – Notice of temporary road restrictions – St Edwards Drive – 16.5.2022 – 29.7.2022

31.3.2022 – LCC Parish News

31.3.2022 - Acknowledgement from Customer Relations Team, LCC, that complaint re no reply to Parish Councils response to proposed closure of Sudbrooke Lane being forwarded to Monitoring Officer, LCC

4.4.2022 – WYPF Matters

\*5.4.2022 – LCC County Views survey

5.4.2022 – LALC E News

6.4.2022 – Request from LALC for information for newsletter

6.4.2022 – LALC – Information re Shining Stars awards

7.4.2022 – Notification from Monitoring Officer that complaint re no reply to Parish Councils response to proposed closure of Sudbrooke Lane being forwarded to Democratic Services, LCC

\*7.4.2022 – County Views article

7.4.2022 – News from the ICO

8.4.2022 – Reply from Customer Relations, LCC that Monitoring Officer dealing with PC complaint but that LCC Highways take on board comments regarding communication basis.

11.4.2022 – Notification from resident that potholes on Sudbrooke Lane had been reported again, requesting that the works be undertaken during any road closures.

19.4.2022 – Acknowledgement from LCC of second report of raised drain cover on Nettleham Lane.

19.4.2022 – Notification from Parish Printing of 15% price increase

19.4.2022 - LALC Weekly E News

\*21.4.2022 – Cherry Willingham Children's Centre Activities

20 Date of next meeting 2<sup>nd</sup> June 2022, 7.30pm, Bramham Lounge of the Village Hall.

Signed *C M Myers*  
*Clerk to the Council* 27.4.2022