

**MINUTES OF THE MEETING OF SUDBROOKE PARISH COUNCIL HELD ON  
THURSDAY 3 NOVEMBER 2022 IN THE VILLAGE HALL, COMMENCING AT 7.30PM**

**PRESENT:** Councillors Peter Heath (Chairman), Mrs Tracey Bowman (Vice Chair) Andy Cottam, Simon Crampton, Paul Fido, Bhikhu Mistry, Dave Scott  
County Councillors Mrs Sue Rawlins, District Councillor Bob Waller,  
Clerk Mrs Christine Myers, Treasurer Mrs Bridget Solly, 3 residents,

**98 – 22/23 PARISHIONERS ITEMS**

Two residents attended in connection with planning application 145617 and gave their objections. It was noted that this was an agenda item and Council would discuss it more fully later in the meeting.

NB District Councillor Bob Waller, as Vice Chairman of the West Lindsey District Council Planning Committee, left the meeting whilst the residents were speaking.

Councillor Mrs Tracey Bowman stated that she had had a late night phone call from a resident expressing his concern at loud fireworks being let off prior to 5 November. It was noted that the fireworks had been for celebrating Diwali and it may be helpful if a note be put in the October edition of Sudbrooke News for future years informing residents of the date so that they were aware of the fireworks in advance.

A resident reported the overgrown hedge on Wragby Road from the last house towards Langworth, which was now making it difficult for footpath users. This would be reported on Fix My Street.

An enquiry had been received regarding the internet signal in Sudbrooke. It was noted that Virgin Media was installed on the Parklands estate.

**99 – 22/23 APOLOGIES**

Councillor Mrs Sandra Clayton.

**100 – 22/23 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA**

None declared.

**101 – 22/23 NOTES OF THE MEETING HELD ON 6 OCTOBER 2022 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes proposed by Councillor Mrs Tracey Bowman, seconded by Councillor Simon Crampton and Resolved.

**102 – 22/23 COUNTY/DISTRICT COUNCILLORS REPORTS**

**County Councillor Mrs Sue Rawlins reported:-**

- That the application for battery storage at the Gathering Centre on Barfield Lane had been approved.

Initialed.....Chairman

Date.....

- That she had made a formal request to LCC Highways Officers to reconsider their decision to lower the speed limit on Wragby Road, Sudbrooke to 40mph.

**District Councillor Bob Waller reported:-**

- That the full Council meeting at West Lindsey District had been cancelled on 7 November due to minimal items to discuss.
- That additional traveller sites in the district were being considered.
- He advised parishes to check/review their Neighbourhood Plans to ensure they were up to date.

**103 – 22/23 REPORTS ON MATTERS OUTSTANDING**

**A Burial space/New cemetery – To Resolve to accept the cost of £1250.00 for a Preliminary Risk Assessment of the suggested site for the new cemetery for Sudbrooke to the rear of the former tennis courts on the Village Hall playing field** - Council considered this item and agreed to defer in order that further explanation of the proposed cemetery be published in the December/January Sudbrooke News outlining to residents the options available for a cemetery – i.e. to compulsorily purchase land at a significant cost to the parish; pursue the land on the Village Hall playing field, selling a strip of the field in order that the covenant be lifted; Disband the proposal for a new cemetery for Sudbrooke and the village have no burial spaces when the church yard is full.

**B Request for lowering speed limit on Wragby Road** – This was being pursued by County Councillor Mrs Sue Rawlins but there was no further progress to report to date.

**C Christmas Tree Switch-on 27 November 2022** – Arrangements were in hand for this event.

- A raffle prize had been received from Waitrose,
- Mince pies donated from Nettleham Co-op (free at the event),
- An approach made to Parklands development for a contribution towards the mulled wine.
- The Chairman had received the licence for selling of alcohol.
- Vocalisa Choir from Cherry Willingham would be singing.

The Clerk would arrange purchase of sweets, drinks and biscuits to be given free to the children at the event.

Risk Assessment for tree erection and whilst in-situ – that this be approved unanimously Resolved.

**D Litter Pick** - Mr Chris Chapman had sent a report stating that the Litter Pick went well with 21 residents helping to collect 20 bags of litter and pine needles.

Mr Chapman said that he would be stepping down from organising the Litter Picks in future and therefore a replacement for him was required.

Thanks were extended to Mr Chapman for his organising the Litter Picks for the last few years.

Initialed.....Chairman

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**E Annual Play Area Inspections – quotation for works required** – The quotation had not been received, hence item deferred until next meeting of the Parish Council.

**F Life Saving Event/Evening – 16<sup>th</sup> September 2022** – Several residents had already registered to attend this event, with Arvind at the village shop paying for refreshments and local speaker, Dave Barrett from company ‘Safety First’ giving his time at no charge.

**104 – 22/23 TO CONSIDER A PROJECT TO APPLY FOR FUNDS FROM THE IGAS COMMUNITY FUND**

This was currently being considered with the possibility of some play equipment being refurbished following receipt of quotation.

**105 – 22/23 SADBROOKE NEWS**

It had become necessary to change printers of the magazine of which prices for printing were being sought. The most suitable would be used for the November issue.

**106 – 22/23 REMEMBRANCE SERVICE – SUNDAY 13 NOVEMBER 2022 TO NOMINATE MEMBER TO LAY THE WREATH**

Councillor Paul Fido was nominated to lay the wreath on behalf of the parish.

**107 – 22/23 FINANCE**

**A Audit Report 2021/22** – The Treasurer reported that there had been a query from the External Auditor regarding the recording of the £100 paid by West Lindsey District Council as part of the Precept. This had been noted.

**B Grass Cutting/Grounds maintenance:-**

**i. To consider continuing membership with LCC for the Urban Highway Grass Cutting –** This agreement offered the Parish Council a contribution towards the verge cutting in the parish, the Parish Council seeking its own contract and number of cuts. The contribution currently approximately £1500 but under review.

That the Parish Council continue with the LCC Parish Agreement Scheme for 2023-24 unanimously Resolved.

**ii To consider the grass cutting/grounds maintenance quotation from Glendale Countryside for the 2023 season** - Members agreed that they were satisfied with the current Grounds Maintenance Contractors, being local and having a good knowledge of the village. That the quotation from Glendale Countryside Ltd be accepted unanimously resolved.

**C To consider estimate of Budget/Precept for 2023/24** – The Budget would be discussed fully at the December meeting but that the estimate be made at £31,500 proposed by Councillor Simon Crampton, seconded by Councillor Bhikhu Mistry and Resolved.

Initialed.....Chairman  
Date.....

## **D Accounts for payment – to be paid via BACS**

Mrs C. Myers - Clerks expenses - £37.10  
E.on – Electricity at Stone monthly payment – £17.00  
Sudbrooke Village Hall Committee – Hire of Hall for PC Meeting - £17.00  
Tesco – Mobile Phone Bill – Direct Debit - £7.50  
Cllr P Heath – purchase of event license for Christmas Tree Event - £21.00  
Doddington Hall Farm Shop – Christmas tree – Net £333.33, VAT £66.67, Gross £400.00  
Glendale Countryside Ltd – Grass cutting September – Net £528.66, VAT £105.73, Gross £634.39  
Glendale Countryside Ltd – Grass cutting October – Net £652.84, VAT £130.57, Gross £783.41  
Mrs C Myers – purchase of items for litter pick and Christmas tree event - £21.98  
Mrs C Myers – purchase of 200 cups for Christmas tree event – Net £22.97, VAT £3.60, Gross £26.57  
Signs Express – Sign and stake – Net £67.36, VAT £13.47, Gross £80.83  
Salaries = £897.48 - will be paid via BACS on 30th November 2022

### **Income:**

21st September – iGas Energy - £1,000.00 grant towards play equipment restoration

### **Bank Account position – Wednesday 2nd November 2022**

Current Account - £6,018.08  
Instant Access Account – £34,890.69  
14 Day Account - £4,439.55  
Fox Covert Account - £2,162.21  
Northfield Park Account – £19,200.63  
Sports field Account - £3,928.95

Total in Accounts as of 2nd November 2022 = £70,640.11

### **108 – 22/23 CORRESPONDENCE RECEIVED SINCE LAST MEETING \*SENT TO RESIDENTS LIST**

20.9.2022 – LALC Weekly News  
20.9.2022 - Notification of Anglian Waters new reservoir proposals  
\*23.9.2022 – WLDC Business Brief  
27.9.2022 – LALC Weekly News  
5.10.2022 - WYPF Pension Matters  
6.10.2022 - LALC Annual Report 2021/22  
6.10.2022 – WYPF - Valuation results and employer surgeries: virtual meeting 23.11.2022  
\*10.10.2022 - Bus service updates  
10.10.2022 - WYPF \_ Webinar invitation on Employer Roles and Responsibilities  
11.10.2022 - LALC Weekly News  
11.10.2022 - LALC – Cost of Living Challenge - Support and Guidance  
11.10.2022 – Invitation to event at YMCA Showroom – to celebrate international day of older persons

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12.10.2022 – News from the ICO  
\*14.10.2022 – West Lindsey Business Brief  
14.10.2022 - Planning Application Decision Notification - PL/0086/22 Welton Gathering Centre, Sudbrooke  
17.10.2022 - LALC Weekly News  
\*21.10.2022 – WLDC News – Things to do in half term  
24.11.2022 – LALC E News  
24.11.2022 – WYPF Invitation to Employer Valuation results meeting  
25.11.2022 – YMCA Lincolnshire News  
26.10.2022 - Request received from LCC to issue invoice for urban highway cutting for 2022

## **109 – 22/23 PLANNING**

**To ratify the comments made on items A, B and C as follows:-**

**A Application 145575 - The Hawthorns Church Lane** - conversion of existing outbuilding (former stables) into annex – ‘Due to the time period allowed the Council has been unable to meet formally and agree a corporate response to the planning application above.

However, individual Councillors have been contacted by me for their views and those who are in a position to comment wish your authority to note that they object to the application in that the annexe could be used in the future as a separate dwelling. This would contravene the Sudbrooke Neighbourhood Plan. Sudbrooke Parish Council therefore stresses that if planning permission is granted a restriction must be put on this annexe in that its use cannot be changed to that of a dwelling.’

**B Application 145619 - Egmont 23 Wragby Road** - Planning application for demolition of existing house and construction of a new self-build replacement two and a half storey dwelling and detached garage with accommodation at first floor level - being variation of condition 3 of planning permission 139843 granted 24 October 2019, amended drawings to alter the carport off the east elevation of the dwelling – ‘Due to the time period allowed Sudbrooke Parish Council has been unable to meet formally and agree a corporate response to the planning application above but under delegated powers I have contacted all members individually and those able to view the application have passed me their comments.

They wish your authority to note that their objections remain unaltered on the following grounds:-

- It is considered that the alterations to the garage roof create a habitable space that overlooks the neighbouring property.
- The Parish Council’s original objections to this development were that the 3 storey house would cause considerable lack of privacy to the neighbour. The design was changed to the existing one with the garage replacing the three storey end. The higher roof line and provision of roof lights make this unacceptable due to the proximity of the house next door.
- It is considered that the application lacks a site plan showing how close the building is to the neighbouring property.’

**C Application 145617 – The Spinney, 12 Scothern Lane** - first floor extension and garage alterations – ‘Due to the time period allowed the Council has been unable to meet formally and agree a corporate response to the planning application above.

Initialled.....Chairman

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However individual Councillors have been contacted by me for their views and those who are in a position to comment wish your authority to note that the garage is not considered a simple garage but will be an annexe and could be used in the future as a separate dwelling. This would contravene the Sudbrooke Neighbourhood Plan and Sudbrooke Parish Council therefore stresses that if planning permission is granted a restriction must be put on this garage/annexe in that its use cannot be changed to that of a dwelling.

Please also take into consideration any comments made by residents of neighbouring properties.'

That the comments on Items A and B be ratified unanimously Resolved.

Comments on Item C to be withdrawn and the following submitted:-

Application 145617 - The Spinney, 14 Scothern Lane, Sudbrooke – First floor extension and garage alterations - Sudbrooke Parish Council discussed this application at its meeting earlier this evening. It requests that the comments previously submitted on 23<sup>rd</sup> October 2022 be disregarded and the following taken into consideration when determining the application.

- The Council objects to the garage in that it has an overbearing nature, overlooking and loss of privacy to neighbours from the accommodation in the roof.
- The overall alterations to both the house and garage conflict to Part (a) of Policy 2 of the Sudbrooke Neighbourhood Plan in that size and height are not in keeping with the original dwelling and Part (b) the extensions and alterations should be designed so that there shall be no significant reduction in the private amenity of the occupiers of neighbouring properties, through overlooking, overshadowing, loss of light or an overbearing appearance.

**D Anglian Water's proposal for a new reservoir in Lincolnshire: consultation launch – to consider any comments on the project** – No comments to make.

**E Scothern Neighbourhood Plan** – To consider and make any comments – no comments other than to acknowledge the work involved in producing the document.

### **110 – 22/23 CLERKS REPORT**

The Clerk reported as follows:-

- The beehive sited closed to the public footpath on The Parklands had been reported to Environmental Health who had referred this to the Anti-Social Behaviour Team.
- The plaque for the Platinum Jubilee tree had been purchased, and Councillor Paul Fido would fit this. The plaque had been funded from District Councillor Bob Wallers' Community fund.
- That four new passive 40mph speed signs had been ordered for Scothern Lane.

Initialed.....Chairman

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- The company who had been successful in the quotation for the reducing of the hedges on the Stuart Curtis field had stated that the work will not be carried out for two months. It was noted that this must be completed by the end of January due to the nesting season.
- That the LCC Highways Officer had stated that resurfacing of part of the footway on Scothern Lane would be taking place from mid-December and that some tree trimming would be required to be carried out on the trees on the Jubilee Garden. Councillor Paul Fido offered to meet the Officer in order to clarify what work was requiring to be carried out.

**111 – 22/23 CHAIRMANS COMMENTS**

The Chairman stated that he looked forward to the authority from residents to proceeding with the new cemetery in the suggested area on the village hall playing field.

**112 - 22/23 DATE OF NEXT MEETING**

1<sup>st</sup> December 7.30pm in the Bramham Lounge of the Village Hall.

Signed.....Chairman

Date.....