

**MINUTES OF THE MEETING OF SUDBROOKE PARISH COUNCIL HELD ON  
THURSDAY 1 DECEMBER 2022 AT 7.30PM IN THE SUDBROOKE VILLAGE HALL**

**PRESENT: Councillors - (Peter Heath (Chairman), Andy Cottam, Mrs Sandra Clayton, Simon Crampton, Paul Fido, Bhikhu Mistry, Dave Scott, County Councillor Mrs Sue Rawlins, District Councillor Bob Waller, 3 residents, Clerk Mrs Christine Myers, Treasurer Mrs Bridget Solly**

**113 – 2022/23 PARISHIONERS ITEMS**

- a) Councillor Paul Fido passed on a request from the management of The Parklands Development in that the Parish Council provide some snowdrops and bluebells for planting in the wooded area.

The Chairman noted that when it was known that the woods were to be developed many snowdrops had been moved to safe areas with help from residents. It was however agreed to agenda the item for the next Parish Council meeting.

- b) A resident spoke in connection with planning application 145617 and requested that the Parish Council withdraw its objections to the application. The Chairman pointed out that this was not possible but that the Sudbrooke Neighbourhood Plan was to be reviewed and will take account of elements reflecting upon how buildings can be developed next door to neighbours.
- c) A resident attended and addressed the meeting on proposals he was considering at the site of the former Direct Foods (closed turkey farm) on Church Lane, if he were to purchase the site.

The information given was viewed with interest and the Chairman stated that it would be advisable for the resident to contact West Lindsey District Council Planning Department for more detailed advice.

*NB Councillor Andy Cottam declared an interest in (c) above as a neighbour of the site.*

**114 – 2022/23 APOLOGIES**

Councillor Mrs Tracey Bowman – that the reason given be accepted unanimously Resolved.

**115– 2022/23 TO RECEIVE DECLARATIONS OF INTEREST ON ANY ITEM ON THE AGENDA**

Councillor Andy Cottam – Item 113 (c).

**116– 2022/23 NOTES OF THE MEETING HELD ON 3 NOVEMBER 2022 TO BE APPROVED AND SIGNED AS MINUTES**

That the notes be signed as minutes unanimously Resolved.

Initialled.....Chairman

Date.....

## 117– 2022/23 COUNTY COUNCILLORS REPORT

County Councillor Sue Rawlins had been asked to pursue the cutting back of the hedge from the last house in Sudbrooke on the A158 towards Langworth, which she agreed to do.

## 118– 2022/23 DISTRICT COUNCILLORS REPORT

DC Bob Waller reported:

- That planning application 145619 had been referred to the planning meeting on 30<sup>th</sup> November 2022 and had been refused permission.
- A proposed gypsy and traveller site at Grange de Lings had received many objections but these could only be based on material planning considerations.
- Solar Projects update – Progress on four solar nationally significant infrastructure projects continues, there now being a dedicated webpage on the West Lindsey website.

## 119– 2022/23 REPORTS ON MATTERS OUTSTANDING

**A Burial Space/New Cemetery** – An article had been placed in the Sudbrooke News asking residents for views on the options.

**B Request for lowering speed limit on Wragby Road** – County Councillor Mrs Sue Rawlins stated that LCC were not wanting to proceed with this request.

**C Life Saving Event** – This had been held on 16 November with 30 residents attending. The instruction given had been welcomed, particularly on the use of a defibrillator.

Requests had been made that paediatric pads be made available in the Sudbrooke Defibrillator cabinet. This had been conveyed to WLDC, who had agreed to fund these.

Thanks were extended to Dave Barrett and his wife Den of 'Safety First, for carrying out the instruction for the evening; Arvind from the village post office and shop for funding refreshments; the Village Hall Committee for not making a charge for hire of the hall.

**D Christmas Tree Switch on 27<sup>th</sup> November 2022** – This had been hailed a success with contributions to the event from Waitrose, Nettleham Co-op, Parklands Development and Clancy Docwra.

**E Report of meeting with Highways Officer re trimming of trees on Jubilee Garden** – Councillor Paul Fido stated that trimming was required to enable an excavator to access the footpaths prior to resurfacing. Work would be carried out mid-December/January.

Initialled.....Chairman

Date.....

**120– 2022/23 ANNUAL PLAY AREA INSPECTIONS – TO CONSIDER QUOTATION FOR WORKS REQUIRED**

The Play Area Inspector had reviewed the annual inspection reports and priced works required at Northfield Park at £760.00. That the work be undertaken unanimously Resolved.

Members considered that both sites required painting. It was agreed that a quotation be sought and that an application be made to IGAS Community Fund to assist with the cost.

**121– 2022/23 REGISTER OF COUNCILLORS INTERESTS**

Members had been asked to check their completed forms on the West Lindsey website. All present confirmed the accuracy of the forms.

**122 – 2022/23 FINANCE**

**A Request by Clerk to attend Clerk’s Networking Day, arranged by LALC/SLCC on 7.12.2022** – That the Clerk attend at a cost of £15.00 unanimously Resolved.

**B Sudbrooke News** – Quotation received from Imprint for 805 copies, front and back cover colour - £314.00. All colour - £349.00. That the quotation for £314.00 be accepted unanimously Resolved.

**C To consider and set the Precept for 2023/24** - Members considered the sums required for the next financial year as follows:-

General Administration £13,056.44, Insurance £750.56  
Membership Subscriptions £600.00, Data Protection Fee £35.00  
Training Courses £250.00, Computer Cartridges £50.00  
Audit Fees £400.00, Stationery (incl mobile phone bill) £120.00  
Parish Council Elections £500.00, Misc. (General Repairs, Litter Bins, Noticeboards) £300.00  
Noticeboard £200.00, LIVES Defib Pack £100.00  
Conservation / General Grounds Works (incl Parks) £0.00, Hire of Village Hall £228.00  
Grass Cutting £7,850.00, Sudbrooke News (Printing and Management Fee) £3,140.00  
Play Equipment Inspections Services £1,200.00, Christmas tree £300.00  
Sports Day £150.00, Millennium Stone Lighting £250.00  
VH Play Equipment Maintenance £800.00, CCTV £0.00  
Cemetery Fund £2,000.00, Website Maintenance £200.00

**TOTAL £32,480.00**

That Sudbrooke Parish Council Precept £32,480.00 for the financial year 2023/24 unanimously Resolved.

Initialled.....Chairman

Date.....

## D Accounts to be approved for payment -

Imprint Colour Printers – Printing Sudbrooke News – £284.00  
Mrs C. Myers - Clerks expenses - £57.95  
E.on – Electricity at Stone monthly payment – £51.00  
Sudbrooke Village Hall Committee – Hire of Hall for PC Meeting - £17.00  
Tesco – Mobile Phone Bill – Direct Debit - £7.50  
Lincolnshire County Council – 5 x 40mph signs for Scothern Lane - £50.00  
LALC – Council Powers and Procedures course (Cllr Crampton) lunch – Net £10.00, VAT £2.00, Gross £12.00  
LALC – First Aid courses – Cllr Heath & C Myers – Net £120.00, VAT £24.00, Gross £144.00  
Mrs C Myers – Plants purchased for pre-school to plant – tubs outside village hall – Net £21.62, VAT £4.32, Gross £25.94  
Mrs C Myers – Expenditure re Christmas tree event - £82.10  
SLCC – Membership fee - £177.00  
Mrs B Solly – Virus protection on PC Laptop (2 years) - £54.99  
Staffing costs - £897.48 - will be paid via BACS on 28th December 2022

That the above accounts be ratified for payment unanimously Resolved.

## Income -

West Lindsey District Council – District Councillor Grant – Plaque at jubilee tree - £67.36  
Funds taken at Christmas tree event – raffle/sale of mulled wine - £296.00

## Bank Account position – Wednesday 30th November 2022 – Total in Accounts £67,496.21

Current Account - £2,874.18  
Instant Access Account – £34,890.69  
14 Day Account - £4,439.55  
Fox Covert Account - £2,162.21  
Northfield Park Account – £19,200.63  
Sportsfield Account - £3,928.95

**E Reporting of Community Infrastructure Levies –** WLDC were asking for a report on the £526.75 paid in 2019 for Cils. Members considered this and Resolved that the funds be used toward painting of the play equipment.

## **123 – 2022 /23 CORRESPONDENCE RECEIVED SINCE LAST MEETING**

\*Sent to Residents email list

\*28.10.2022 – WLDC News  
31.10.2022 – LALC Weekly News  
4.11.2022 – Notification of LALC Website maintenance hours remaining  
7.11.2022 - LALC Weekly E News  
10.11.2022 – Reporting by parish councils - CIL Regulation 121B – WLDC

Initialed.....Chairman

Date.....

11.11.2022 – Presentation notes from LALC AGM and Conference 2022 attended by Councillor Mrs Tracey Bowman  
\*11.11.2022 – WLDC Parish News  
14.11.2022 - LALC Weekly E News  
14.11.2022 – Notification of LALC Website hours remaining until year end  
17.11.2022 – Notice of LPF Valuation Results meeting 23.11.2022  
18.11.2022 - Update from Fix my Street re hedge along Wragby Road – investigating  
21.11.2022 - Play area inspections October for Village Hall and Northfield Park sites  
23.11.2022 – Planning Application 145619 - Notification of referral to Planning Committee and invitation to the Parish Council to nominate a representative to speak in person

### **124 – 2022/23 TO RECEIVE AND APPROVE LIST OF DATES FOR PARISH COUNCIL MEETINGS 2023**

All Thursdays commencing at 7.30pm

12 January; 2 February; 2 March; 6 April - Annual Parish Meeting and Parish Council meeting; 11 May - Annual Meeting; 1 June; 6<sup>th</sup> July; (No meeting during August), 7 September; 5 October; 2 November; 7 December

Agreed that the above dates be approved.

### **125 – 2022/23 PLANNING**

**A Application – 145837 – 34 Windsor Close** – Erect garden room – No objections.

**B To appoint a Working Group to review the Sudbrooke Neighbourhood Plan** – Councillors Dave Scott, Bhikhu Mistry, Simon Crampton and Paul Fido were appointed to:

1. Review all the policies within the NP – make suggested changes to policy wording for discussion and review by the Parish Council.
2. Review Policies 1 and 2 in specific relation to ‘relevant material planning considerations’, West Lindsey DC planning policies and National Planning Policy Framework.
3. To understand the mechanism for making any recommended changes – for example by request of PC and submission to District Council or by referendum from the Parish.

The benefits of this work would ensure the NP document remains relevant and up to date, ensuring residents have clear guidance regarding planning applications and ensure PC members have objective and consistent framework for commenting on planning applications.

Reports would be made to the Parish Council on a monthly basis.

Initialled.....Chairman

Date.....

**126– 2022/23 CLERKS REPORT**

- That replacement 40mph signs had been purchased for Scothern Lane as the current ones were fading or broken. Councillor Peter Heath would fit them.
- That the Road Safety Partnership sold wheelie bin stickers depicting the road speed at a cost of 50p each. Members asked that this be an agenda item for the next meeting of the Parish Council with a view to purchasing 40mph stickers for Scothern Lane.
- That the Parish Council purchase a further 5 hours of website maintenance. That this purchase be made unanimously Resolved.
- That both the Chairman and Clerk had received First Aid training through LALC to update their certificates to November 2025.
- That a costing had been received from Glendale Countryside to include in the Grounds maintenance contact the cutting of the Stuart Curtis field hedge to 1 metre twice per year at £180.00 per cut. *Members agreed that this should be included in the Grounds maintenance contract.*

**127– 2022/23 CHAIRMANS' REPORT**

The Chairman reported that he had met the new Community Inspector for Police in our area, Inspector Head.

**128– 2022/23 DATE OF NEXT MEETING**

Thursday 12 January 2023.

Signed.....Chairman

Date.....

