

SUDBROOKE PARISH COUNCIL
<https://sudbrooke.parish.lincolnshire.gov.uk/>

Mrs C M Myers
Clerk to the Council

Email sudbrookeparishcouncil@gmail.com
Tel: 07594 295457

THE ANNUAL MEETING OF SUDBROOKE PARISH COUNCIL WILL BE HELD AT 7.30PM ON THURSDAY 11 MAY 2023 IN THE BRAMHAM LOUNGE OF THE SUDBROOKE VILLAGE HALL

Residents are very welcome to attend

AGENDA

- 1 Election of Chair of the Parish Council for the year 2023/24 and signing of the Declaration of Acceptance of Office as Chair
- 2 Election of Vice Chair of the Parish Council for the year 2023/24 and signing of the Declaration of Acceptance of Office as Vice Chair
- 3 Suspend the meeting to allow a period of Public Participation/Parishioners items and resume the meeting after this item
- 4 To confirm that all Elected Councillors have signed applicable forms
- 6 To receive apologies and reasons given
- 7 To receive Declarations of Interest on any item(s) on the agenda
- 8 Co-option of member to vacancy (if application received)
- 9 Notes of the meeting held on 6 April 2023 to be approved and signed as minutes
- 10 To review the following:-
 - A Standing Orders
 - B Financial Regulations
 - C Council's Complaints Procedure
 - D Publication Scheme
 - E Media Policy
- 11 County Councillor and District Councillor reports
- 12 To appoint members with responsibility for the following:-
 - Representative on Village Hall Committee
 - Trees and Environment
 - Grass cutting
 - Village furniture
 - Village play areas/equipment
 - Sudbrooke News distribution
 - Highways/footpaths
 - CCTV at Village Hall
 - Defibrillator weekly inspections
 - Planning
 - HR/Staffing - To give delegated authority to the representatives to deal with Staffing Matters
 - New Cemetery Working Group
 - Neighbourhood Plan Review Working Group
 -
- 13 Reports on matters outstanding:-
 - A Burial space/new cemetery – Anything further to report
 - B Overgrown hedge/grass encroachment/upgrading of path to cycleway, Wragby Road – Update re works carried out and further works required
 - C Scothern Lane – Report re speeding survey by Lincolnshire Road Safety Partnership, if received
 - D Coronation Celebrations in the village – report
 - E Tree/shrubs adjacent 12 Northfield Avenue – to ratify cutting back and removal of debris at a cost of £410.00.
- 14 Play Equipment –
 - A To consider the most recent inspection report and any works required
 - B To receive BHIB insurance company's instructions that the play area should be checked on a weekly basis.

15 To ratify the use by Nettleham Football Club of the Stuart Curtis field, use of goal nets and supply of duplicate keys to gate and cabin at a cost of £250 for the season

16 Finance

A To ratify the adding to Grounds maintenance contract the cutting of verges on the south side of Wragby Road at a cost of £12.00 per cut

C In accordance with Financial Regulations – to confirm that the Council continue to use Bacs payments

D In accordance with Financial Regulations to confirm that the Council continue to authorise Direct Debit payments to the ICO and Tesco (Mobile phone)

E Accounts for payment/Income/Bank Balances

17 Planning

A Review of Sudbrooke Neighbourhood Plan – update from Working Group

B Application 146474 - Station Yard, Station Road, Langworth - Planning application for partial change of use of builders yard to incorporate office, external alterations and reduction in height of perimeter fence and gates – To ratify comments made – ‘No objections’

C To consider the reviewed Nettleham Neighbourhood Plan and make any comments

D Planning application 146441 – Land at Hall Farm, West Drive - for erection of 1no. agricultural workers dwelling with integral mixed use living room/function room – To ratify the following comments forwarded to the WLDC Planning Department:-

‘Due to the time scale between meetings this application has not been able to be discussed formally, however details have been circulated to members.

Under delegated authority I am instructed to refer the applicants to the Sudbrooke Neighbourhood Plan – ‘Guidance for proposed developers’ (attached). This should be adhered to as Sudbrooke has reached its quota for additional new properties/development in the village. Therefore until the need for this development has been demonstrated, the application cannot be considered.’

18 Correspondence received since last meeting,

* sent to Residents email list

30.3.2023 - Central Lincolnshire Local Plan Inspectors Report

30.3.2023 - LALC Media Release: Councillor Elections - May 2023

*1.4.2023 – West Lindsey News and Events

3.4.2023 – LALC Weekly E News

6.4.2023 - WYPF ‘Pension Matters’

6.4.2023 - Latest news from the ICO

11.4.2023 – Fix My Street Update re Church Lane footpath – ‘In progress’

11.4.2023 – Fix My Street – Grassed area around the Millennium Stone – Investigating and will report back in 14 days

11.4.2023 - Fix My Street – Area at junction of Holme Drive/Scothern Lane – Investigating and will report back in 14 days

*12.4.2023 – Nettleham Medical Practice spring newsletter

12.4.2023 – Lincolnshire Pension Fund Employer representative vacancy

*14.4.2023 – Information on Bus Updates

*14.4.2023 - Notification of forthcoming road works on A158 at North Greetwell

17.4.2023 - LALC Weekly ENews

20.4.2023 - Notification of adoption of the Central Lincolnshire Local Plan on 13 April 2023

20.4.2023 - Play Equipment inspection lists for NP and VH sites

24.4.2023 - Notification of PROW Cutting of PF 159

24.4.2024 - Groundwork UK Neighbourhood Planning Team End of Grant Report request - Treasurer to complete

26.4.2023 - LCC Town and Parish update

26.4.2023 - Crime figures for Sudbrooke and neighbouring villages – 7.3.2023 – 26.4.2023

28.4.2023 - LALC Training Bulletin – April 2023

2.5.2023 – LALC E News

2.5.2023 - LALC Website maintenance service update

19 Clerks Report

20 Chairman’s Report

21 Date of next Parish Council meeting – 7.30pm, Thursday 1 June 2023, Bramham Lounge, Village Hall

Signed *C M Myers, Clerk to the Council* 5.5.2023